



Board & Commission Directory

January – December, 2016

Board and Commission Members

AIRPORT ADVISORY COMMITTEE

Membership: UP TO 10 MEMBERS, PLUS MAYOR AND 2 CITY COUNCILORS

Term: 3 YEARS

Term Limit: NONE

Residency Requirements:

NO RESIDENCY REQUIREMENT, BUT PREFERENCE GIVEN TO RESIDENTS.

Meetings: MONTHLY, AS NEEDED

Staff Contact: AIRPORT MANAGER

Reference: RESOLUTION 91-2012

Notes: UP TO 10 MEMBERS INCLUDING THE MAYOR AND 2 CITY COUNCILORS. NO RESIDENCY REQUIREMENT, BUT PREFERENCE WILL BE GIVEN TO RESIDENTS. THREE YEAR TERMS, ELECTED OFFICIAL MEMBERS ARE CO-TERMINOUS.

MEMBERS	TYPE	EXPIRES
Winslow, Rosemary J	Councilor	2016
Fisher, Brad	Regular	2016
Collins, Steve	Regular	2016
Williams, Michael E Sr.	Regular	2016
Isgro, Nicholas	Mayor	2017
Gosline, Mark	Citizen Member	2017
Bickford, Zackary	Regular	2017
Giguere, Charles	Regular	2017
White, Nathaniel J	Councilor	2018
Stubbert, Charles F Jr	Citizen Member	2018
Lamontagne, Michael L.	Regular	2018
Munson, Tom	Regular	2018
Marshall, Randy	Airport Director	Ex Officio
Turner, Mark	PW Director	Ex Officio
Brown, Greg	Engineer	Ex Officio

BOARD OF ASSESSMENT REVIEW

Membership: 3 REGULAR, 2 ASSOCIATE

Term: 3 YEARS

Term Limit: NONE

Residency Requirements:

RESIDENCY REQUIRED

Meetings: AS NEEDED

Staff Contact: CITY ASSESSOR

Reference: ADMINISTRATIVE ORDINANCE 6-3

Notes: MEMBERS CANNOT BE A MUNICIPAL OFFICER, NOR A SPOUSE OF A MUNICIPAL OFFICER.

MEMBERS	TYPE	EXPIRES
White, Bruce	Regular	2016
Veilleux, Normand	Alternate	2016
Taylor, Catherine	Regular	2017
Champagne, Mark	Alternate	2018
Ferris, Joe	Regular	2018

BOARD OF EDUCATION

Membership: 7 MEMBERS, ONE ELECTED TO REPRESENT EACH WARD

Term: 3 YEARS

Term Limit: NONE

Residency Requirements:

MUST BE A MEMBER OF THE RESPECTIVE WARD FOR THREE MONTHS PRIOR TO THE ELECTION

Meetings:

Staff Contact: SUPERINTENDENT OF SCHOOLS

Reference: CITY CHARTER, ARTICLE 9 SEC. 1

Notes: MEMBERS OR THEIR SPOUSES CANNOT BE EMPLOYEES OF THE SCHOOL SYSTEM.

MEMBERS	TYPE	EXPIRES
Laliberty, Tiffany	Ward 5	2016
Phillips-Sandy, Joan	Ward 3	2016
Bickford, Elizabeth	Ward 6	2017
Bernier, Maryanne	Ward 4	2017
Reisert, Susan	Ward 2	2017
Trinward, Pamela J	Ward 7	2018
Sylvester, Sara J	Ward 1	2018

BOARD OF ZONING APPEALS

Membership: 5 REGULAR, 2 ASSOCIATE

Term: 3 YEARS

Term Limit: NONE

Residency Requirements:

RESIDENCY REQUIRED

Meetings: AS NEEDED

Staff Contact: CODE ENFORCEMENT OFFICER

Reference: ZONING ORDINANCE 6-2

Notes:

<i>MEMBERS</i>	<i>TYPE</i>	<i>EXPIRES</i>
DeFelice, Judith	Regular	2016
Crate, Stephen C	Regular	2016
Bickford, Zackary	Regular	2016
McCausland, Allen	Associate	2017
, Vacant	Regular	2017
Dufour, Donald N	Associate	2018
Martin, Todd C.	Regular	2018

CITY COUNCIL

Membership: 7 MEMBERS, ELECTED FROM EACH RESPECTIVE WARD

Term: 3 YEARS

Term Limit: NONE

Residency Requirements:

MUST BE A RESIDENT OF THE
RESPECTIVE WARD FOR THREE
MONTHS PRIOR TO ELECTION

Meetings: 1ST & 3RD TUESDAY, MONTHLY

Staff Contact: CITY MANAGER

Reference:

Notes:

<i>MEMBERS</i>	<i>TYPE</i>	<i>EXPIRES</i>
Winslow, Rosemary J	Ward 3	2016
O'Donnell, John	Ward 5	2016
Bushee, Dana	Ward 6	2017
White, Nathaniel J	Ward 2	2017
Mayhew, Sydney	Ward 4	2017
Dupont, Jacqueline	Ward 7	2018
Soule, Stephen	Ward 1	2018

CITY FINANCE COMMITTEE

Membership: 7 MEMBERS

Term: CO-TERM

Term Limit: NONE

Residency Requirements:

ONLY REQUIRED FOR ELECTED REPRESENTATIVE MEMBERS

Meetings: MONTHLY

Staff Contact: FINANCE DIRECTOR

Reference: CHARTER, ARTICLE VII, SECTION 9

Notes: SHALL CONSIST OF THE SUPERINTENDENT OF SCHOOLS, 2 MEMBERS OF THE BOARD OF EDUCATION, CITY MANAGER, 2 CITY COUNCIL MEMBERS, AND THE MAYOR.

MEMBERS

	<i>TYPE</i>	<i>EXPIRES</i>
O'Donnell, John	Councilor	2016
Isgro, Nicholas	Mayor	2017
Soule, Stephen	City Councilor	2018
Sylvester, Sara J	Board of Education	2018
Trinward, Pamela J	Board of Education	2018
Haley, Eric	Superintendent	Ex Officio
Roy, Michael J	City Manager	Ex Officio

Civil Constables

Membership:

Term:

Term Limit:

Residency Requirements:

Meetings:

Staff Contact:

Reference: Private Business Enterprise

Notes: Must be approved by the Chief of Police. We request liability insurance & restrict the carrying of a firearm in the performance of serving civil process.

MEMBERS

	<i>TYPE</i>	<i>EXPIRES</i>
Pearl, Cynthia		2016

ETHICS COMMITTEE

Membership: 7 MEMBERS

Term: 3 YEARS

Term Limit: NONE

Residency Requirements:

MUST BE RESIDENTS OF WATERVILLE

Meetings: TBD

Staff Contact: CITY CLERK

Reference: CITY CHARTER

Notes:

MEMBERS	TYPE	EXPIRES
Chasse, Dan	Regular	2016
Ferris, Joe	Regular	2016
Dufour, Donald N	Regular	2017
Martin, Todd C.	Regular	2017
Lyford, Peter G	Regular	2018
Taylor, Catherine	Regular	2018
Lane, Kim M.	Regular	2018

FAIR HEARING AUTHORITY

Membership: UP TO THREE MEMBERS

Term: CO-TERM

Term Limit: NONE

Residency Requirements:

RESIDENCY IS REQUIRED

Meetings: AS NEEDED

Staff Contact: HEALTH & WELFARE DIRECTOR

Reference: GA ORDINANCE, ARTICLE VII, SEC. 3

Notes: MAY BE THE MUNICIPAL OFFICERS, OR ONE OR MORE PERSONS APPOINTED BY THE MUNICIPAL OFFICERS

MEMBERS	TYPE	EXPIRES
Winslow, Rosemary J	Councilor	2016
Bushee, Dana	Councilor	2017

HAINES CHARITY RELIEF COMMITTEE

Membership: 3 MEMBERS

Term: 3 YEARS

Term Limit:

Residency Requirements:

RESIDENCY REQUIRED

Meetings: 2ND TUESDAY MONTHLY, OR AS NEEDED

Staff Contact: HEALTH & WELFARE DIRECTOR

Reference: HAINES CHARITY ORDINANCE

Notes: NO MUNICIPAL OFFICER SHALL BE A MEMBER

MEMBERS	TYPE	EXPIRES
Soucy, Peggy	Regular	2016
Smith, Doris	Regular	2016
Carlsen, Mary Jo	Regular	2017

KENNEBEC REGIONAL DEVELOPMENT AUTHORITY

Membership: SEE NOTES SECTION

Term:

Term Limit: ONLY FOR EXECUTIVE BOARD

Residency Requirements:

Meetings: LAST THURS OF THE MONTH

Staff Contact: CITY MANAGER

Reference: BY LAWS OF KRDA

Notes: GENERAL ASSEMBLY: WATERVILLE HAS 2 MEMBERS, PLUS 1 ALTERNATE; RECOMMENDED TERM IS 3 YEARS

MEMBERS	TYPE	EXPIRES
Pitman, Marc	Regular	2016
Poirier, Eric	Regular	2017
Roy, Michael J	Alternate	Ex Officio

KENNEBEC SANITARY TREATMENT DISTRICT TRUSTEES

Membership: 5 WTVL, 2 WINSLOW, 2 FAIRFIELD, 1 BENTON, 1 VASSAL

Term: 3 YEARS

Term Limit: NONE

Residency Requirements:

MUST BE RESIDENTS OF THE RESPECTIVE COMMUNITY

Meetings: 3RD TUES, MONTHLY, 7:30 A.M.

Staff Contact: KSTD GENERAL MANAGER

Reference: PSL 1963 CH 105, 1971 CH 45 1995 CH 31

Notes: NO TRUSTEE SHALL BE A TOWN OFFICIAL, EXCEPT THAT TRUSTEES MAY BE A MEMBER OF THE BOARD OF COMMISSIONERS OF THE WATERVILLE SEWERAGE DISTRICT; MUNICIPAL OFFICERS MAY APPOINT NEW MEMBER TO FILL REMAINDER OF AN UNEXPIRED TERM.

MEMBERS	TYPE	EXPIRES
Jacques, Paul	Regular	2016
Champagne, Nicholas M	Regular	2016
Shattuck, Thomas W	Regular	2017
Hamelin, John	Regular	2018
Smith, Percy "Monty"	Regular	2018

KENNEBEC WATER DISTRICT

Membership: 10 MEMBERS, 4 ELECTED FROM WATERVILLE

Term: 3 YEARS

Term Limit: NONE

Residency Requirements:

RESIDENCY REQUIRED

Meetings: MONTHLY, AS SET BY TRUSTEES

Staff Contact: KWD GENERAL MANAGER

Reference: PSL 1963 CH 105, PSL 1995 CH 31

Notes: MUNICIPAL OFFICERS ARE NOT ELIGIBLE TO SERVE; TERM EXPIRES ON JANUARY 1ST OF THE YEAR INDICATED

MEMBERS	TYPE	EXPIRES
Talbot, J Michael	Regular	2017
Earickson, Jeff	Regular	2017
Gorman, Patricia	Regular	2018
Sanzenbacher, Joan	Regular	2018

KVCOG GENERAL ASSEMBLY

Membership: 2 REPRESENTATIVES FROM WATERVILLE

Term: 2 YEAR TERM

Term Limit: NONE

Residency Requirements:

Meetings: VARIED

Staff Contact: KVCOG ADMINISTRATIVE OFFICE

Reference: TITLE 30-A SEC. 2323

Notes: MUNICIPALITIES WITH POPULATION MORE THAN 10,000 SHALL HAVE 2 REPRESENTATIVES, PLUS AN ADDITIONAL REP FOR EACH 10,000 INCREMENT. MUNICIPALITIES WITH LESS THAN 10,000 SHALL HAVE 2 REPRESENTATIVES.

MEMBERS

	<i>TYPE</i>	<i>EXPIRES</i>
Roy, Michael J	Alternate	2016
Beverage, Ann	Regular	2016
Dupont, Jacqueline	Councilor	2018

MAYOR

Membership:

Term: 3 YEAR TERM

Term Limit: NONE

Residency Requirements:

RESIDENCY REQUIRED

Meetings:

Staff Contact:

Reference: CITY CHARTER

Notes:

MEMBERS

	<i>TYPE</i>	<i>EXPIRES</i>
Isgro, Nicholas		2017

MUNICIPAL FINANCE COMMITTEE

Membership:

Term:

Term Limit:

Residency Requirements:

Meetings: QUARTERLY, OR AS ISSUES ARISE

Staff Contact: CITY MANAGER

Reference: RESOLUTION 52-2014

Notes: NOTMORE THAN THREE COUNCILORS, THE CITY MANAGER, AND APPROPRIATE DEPARTMENT HEADS

MEMBERS

	<i>TYPE</i>	<i>EXPIRES</i>
O'Donnell, John	City Councilor	2016
Mayhew, Sydney	City Councilor	2017
Soule, Stephen	City Councilor	2018
Isgro, Nicholas	Mayor	Ex Officio
Calkins, Chuck	Finance Director	Ex Officio
Roy, Michael J	City Manager	Ex Officio

MUNICIPAL SOLID WASTE COMMITTEE

Membership:

Term:

Term Limit: NONE

Residency Requirements:

NONE

Meetings: AS NEEDED

Staff Contact: CITY MANAGER

Reference:

Notes:

MEMBERS	TYPE	EXPIRES
Martin, Todd C.	Regular	2016
Silverstein, Stuart	Regular	2016
Stubbert, Charles F Jr	Regular	2016
Champagne, Nicholas M	Regular	2016
Thomas, Erik	Regular	2016
O'Donnell, John	Councilor	2016
Sennett, Dana	Regular	2016
Jones, Scott	Regular	2016
Bushee, Dana	Councilor	2017
Dupont, Jacqueline	Councilor	2018
Turner, Mark	Ex Officio	Ex Officio
Roy, Michael J	Ex Officio	Ex Officio
Dubois, Patti	Ex Officio	Ex Officio

PERSONNEL COMMITTEE

Membership: TWO CITY COUNCILORS

Term:

Term Limit:

Residency Requirements:

Meetings: ANNUALLY

Staff Contact: CITY MANAGER

Reference:

Notes: CREATED IN JUNE, 2007 TO CONDUCT PERFORMANCE REVIEW OF CITY MANAGER

MEMBERS	TYPE	EXPIRES
, Vacant	Councilor	
O'Donnell, John	Councilor	2016

PLANNING BOARD

Membership: 7 REGULAR MEMBERS

Term: 5 YEAR TERM

Term Limit: NONE

Residency Requirements:

RESIDENCY REQUIRED

Meetings: 1ST & 3RD MONDAY, MONTHLY

Staff Contact: CITY PLANNER

Reference: CODE OF ORDINANCES, ARTICLE 6.3.3

Notes:

<i>MEMBERS</i>	<i>TYPE</i>	<i>EXPIRES</i>
Laliberte, Jessica	Regular	2016
Geller, David	Regular	2017
Champagne, Mark	Regular	2018
Lussier, Paul T	Regular	2018
Workman, Scott	Regular	2018
White, Bruce	Regular	2018
Champagne, Nicholas M	Regular	2020

PUBLIC LIBRARY TRUSTEES

Membership: 12 TRUSTEES

Term: 4 YEARS

Term Limit: NONE

Residency Requirements:

RESIDENCY REQUIRED

Meetings: 10 ANNUALLY, SET BY TRUSTEES

Staff Contact: LIBRARY DIRECTOR

Reference: LIBRARY BY-LAWS

Notes:

<i>MEMBERS</i>	<i>TYPE</i>	<i>EXPIRES</i>
Wheeler, Lisa	Regular	2016
Beaulieu, Daniel	Regular	2016
Keller, Edith	Regular	2016
Wing, Timothy	Regular	2016
Lyford, Susan Lee	Regular	2017
O'Keefe, Anna V	Regular	2017
Bird, M Jean	Regular	2018
Durland King, Janet	Regular	2018
Ranger, Tammy L.	Regular	2019
Jacobs, Cynthia	Regular	2019
Grant, William	Regular	2019
Maynard, Elizabeth	Regular	2019

RECREATION COMMITTEE

Membership: SEE BELOW

Term:

Term Limit:

Residency Requirements:

Meetings: QUARTERLY, OR AS ISSUES ARISE

Staff Contact: CITY MANAGER

Reference: RESOLUTION 52-2014

Notes: NOT MORE THAN THREE COUNCILORS, THE CITY MANAGER, AND PARKS & REC DIRECTOR

MEMBERS

White, Nathaniel J

Dupont, Jacqueline

Green, Bobbie-Jo

Skehan, Matt

TYPE

Councilor

Councilor

Parks & Rec

Parks & Rec Director

EXPIRES

2017

2018

Ex Officio

Ex Officio

SUBREGISTRARS

Membership: SEE NOTES SECTION

Term:

Term Limit: NONE

Residency Requirements:

NONE

Meetings: N/A

Staff Contact: CITY CLERK

Reference: STATE STATUTE

Notes: APPOINTED BY THE CITY CLERK, IF A NEW CLERK IS APPOINTED, SUBREGISTRARS MUST BE REAPPOINTED AND SWORN.

MEMBERS

HEATH, THOMAS L

Giberson, Greg

McInnis, Dana

TYPE

EXPIRES

2016

2016

2016

TIF ADVISORY COMMITTEE

Membership: SEE NOTES SECTION

Term:

Term Limit: NONE

Residency Requirements:

NO RESIDENCY REQUIREMENTS

Meetings: AS NEEDED

Staff Contact: CITY MANAGER

Reference: ORDER 85-2005

Notes: CONSISTS OF MEMBERS OF THE CITY COUNCIL, WATERVILLE DEVELOPMENT CORP., WATERVILLE MAIN ST., AND ANY OTHER MEMBERS AS THE MAYOR MAY DEEM ADVISABLE. APPOINTED BY THE MAYOR.

<i>MEMBERS</i>	<i>TYPE</i>	<i>EXPIRES</i>
Haines, Shannon	Regular	
Nicholson, James	Regular	
O'Donnell, John	Councilor	2016
Jones, Scott	Regular	2017
White, Nathaniel J	Councilor	2017
Mayhew, Sydney	Councilor	2017
Thomas, Erik	Regular	2017
McMorrow, Chris	Regular	2017
Castonguay, Paul	Ex Officio	Ex Officio
Roy, Michael J	Ex Officio	Ex Officio
Calkins, Chuck	Ex Officio	Ex Officio

VOTER REGISTRATION APPEALS BOARD

Membership: DEMOCRAT, REPUBLICAN & CHAIR

Term:

Term Limit: NONE

Residency Requirements:

YES

Meetings: AS NEEDED

Staff Contact: CITY CLERK

Reference: 21A SECTION 103

Notes: DEMOCRAT NOMINATED BY LOCAL PARTY (3 YR TERM), REPUBLICAN NOMINATED BY LOCAL PARTY (3 YR TERM) , CHAIR NOMINATED BY CLERK (4 YR TERM), APPROVED D BY MUNICIPAL OFFICERS

<i>MEMBERS</i>	<i>TYPE</i>	<i>EXPIRES</i>
Maheux, Gary Denis	REPUBLICAN	2017
Gould, Tammy	DEMOCRAT	2017
Hallee, Roland	CHAIR	2018

WARD CLERK

Membership: 7 MEMBERS, EACH ELECTED TO REPRESENT EACH WARD

Term: 3 YEARS

Meetings: N/A

Term Limit: NONE

Staff Contact: CITY CLERK

Residency Requirements:

Reference: CITY CHARTER

RESIDENCY IN RESPECTIVE WARD
REQUIRED

Notes: POSITIONS ABOLISHED WITH CHARTER AMENDMENTS IN
2014. REMAINING MEMBERS' TERMS WILL JUST EXPIRE.

MEMBERS

	<i>TYPE</i>	<i>EXPIRES</i>
, Vacant	Ward 4	2014
, Vacant	Ward 7	2015
, Vacant	Ward 1	2015
, Vacant	Ward 5	2016
, Vacant	Ward 3	2016
Morrow, Heather	Ward 6	2017
Ratajczak-Leaman, Shirleyann	Ward 2	2017

WARDEN

Membership: 7 MEMBERS, EACH ELECTED TO REPRESENT EACH WARD

Term: 3 YEARS

Meetings: N/A

Term Limit: NONE

Staff Contact: CITY CLERK

Residency Requirements:

Reference: CITY CHARTER

MUST BE A RESIDENT OF THE
RESPECTIVE WARD

Notes: POSITIONS ABOLISHED WITH CHARTER AMENDMENTS IN
2014. REMAINING MEMBERS' TERMS WILL JUST EXPIRE.

MEMBERS

	<i>TYPE</i>	<i>EXPIRES</i>
, Vacant	Ward 7	2015
, Vacant	Ward 1	2015
, Vacant	Ward 3	2016
Oliver, Herbert	Ward 5	2016
, Vacant	Ward 4	2017
Hallee, Roland	Ward 6	2017
, Vacant	Ward 2	2017

WATERVILLE DEVELOPMENT CORPORATION

Membership: SEE NOTES SECTION

Term:

Meetings: MONTHLY, AS NEEDED

Term Limit:

Staff Contact: CITY MANAGER

Residency Requirements:

Reference: BY LAWS

Notes: MAYOR APPOINTS ONE CITY COUNCILOR, MAYOR IS A MEMBER, CITY MANAGER IS EX OFFICIO MEMBER

MEMBERS	TYPE	EXPIRES
Mayhew, Sydney	Councilor	2017
Isgro, Nicholas	Mayor	2017
Roy, Michael J	City Manager	Ex Officio

WATERVILLE HOUSING AUTHORITY COMMISSIONERS

Membership: 7 MEMBERS

Term: 5 YEAR TERM

Meetings: 2ND TUES, FROM SEPT THRU JUNE

Term Limit: NONE

Staff Contact: WHA GENERAL MANAGER

Residency Requirements:

Reference: PSL 1963, CH. 105 & 1995 CH. 31

MUST RESIDE WITHIN THE
AUTHORITY'S BOUNDARIES

Notes: Note: The WHA wishes to keep it's tenant member information private; therefore the actual tenant member name is removed prior to printing the annual booklet.

MEMBERS	TYPE	EXPIRES
Longstaff, Cynthia C	Regular	2018
Bernier, Daniel	Regular	2018
Smith, David	Regular	2019
Cosgrove, David	Regular	2019
Jacques, Paul	Regular	2020

WATERVILLE SEWERAGE DISTRICT COMMISSIONERS

Membership: 5 MEMBERS

Term: 5 YEARS

Meetings: 2ND TUES, MONTHLY

Term Limit: NONE

Staff Contact: PSL 1949 CH 211

Residency Requirements:

Reference: WSD DIRECTOR

RESIDENCY REQUIRED

Notes:

MEMBERS	TYPE	EXPIRES
Giguere, Richard	Regular	2016
Smith, Percy "Monty"	Regular	2017
Cosgrove, David	Regular	2018
Pelletier, Gilman	Regular	2019
Hamelin, John	Regular	2020

WATERVILLE-WINSLOW SOLID WASTE CORP

Membership: SEE NOTES SECTION

Term: 3 YEARS

Term Limit: NONE

Residency Requirements:

Meetings:

Staff Contact: City Manager

Reference: Interlocal Agreement & By-Laws

Notes: ONE MEMBER OF EACH TOWN/CITY COUNCIL, EACH CITY/TOWN MANAGER, ONE CITIZEN AT LARGE FROM WATERVILLE AND WINSLOW, AN ADDITIONAL CITIZEN AT LARGE FOR EACH 10,000 IN POPULATION

MEMBERS

	<i>TYPE</i>	<i>EXPIRES</i>
Winslow, Rosemary J	Councilor	2016
, Vacant	Citizen At-Large	2017
, Vacant	Citizen At-Large	2017
Roy, Michael J	City Manager	Ex Officio