

Board of Assessment Review

Details:

Term Length	3 Years
Term Limit	None
Meeting Schedule	No set meeting schedule. Meetings may be called for training or organizational needs. Hearings are called when abatement request denials are appealed.
Meeting Location	City Council Chambers
Staff Contact	City Assessor
Legal Reference	Administrative Ordinance, Section 6-2
Number/Type of Members	3 Regular, 2 Associate
Compensation	None
Member Requirements	None
Member Restrictions	Members cannot be a municipal officer, nor a spouse of a municipal officer.

Nature of Work:

Hear appeals from a decision of the City Assessor to deny a tax abatement request.

Duties and Responsibilities:

Attend scheduled meetings, review materials provided, apply state laws fairly and equitably, hear testimony from the applicant, then apply the law standards in making their decision. Must attend site reviews as needed.

Specific Abilities and Requirements:

- Ability to work collaboratively in a group setting.
- Ability to interpret and apply applicable state laws.
- Must adhere to the City of Waterville Code of Ethics.
- Understanding of real estate appraisal and/or real estate assessment helpful.