

## Haines Charity Committee

### Details:

Term Length	3 Years
Term Limit	None
Meeting Schedule	No set meeting schedule. Meetings are called when requests are submitted.
Meeting Location	Determined when meeting is scheduled
Staff Contact	Health & Welfare Director
Legal Reference	Haines Charity Ordinance
Number/Type of Members	3 Members
Compensation	None
Member Requirements	Residency Required
Member Restrictions	None

### Nature of Work:

Review all requests to the Haines Charity for assistance. May assist in establishing guidelines for the distribution of fund monies provided said decisions are substantially in keeping with the terms of the Trust and not in conflict with state or federal laws.

### Duties and Responsibilities:

Attend scheduled meetings after notice from the Health & Welfare Director. Review requests for assistance and render decisions that are within the established guidelines of the fund.

### Specific Abilities and Requirements:

- Ability to work collaboratively in a group setting.
- Ability to review applications and apply guidelines.
- Must adhere to the City of Waterville Code of Ethics.