

Ethics Committee
Meeting Minutes
March 16, 2016

Members Present:

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| | Dan Chasse | X | Peter Lyford |
| X | Don Dufour | | Todd Martin |
| | Joe Ferris | X | Cathy Taylor |
| X | Kim Lane | X | Patti Dubois |

The meeting was called to order. A motion was made and seconded to approve the minutes of the meetings of January 27, 2016, February 9, 2016 and March 2, 2016 as presented. All were in favor. Chair Lyford requested that the City Clerk email the approved minutes and the list of tentative agenda dates to Amanda Esler to post on the website.

Members asked Clerk Dubois to request Bill Lee's attendance on May 11, 2016 at 4:45 p.m. If Bill isn't available for that day, they requested an alternate date of April 20.

Chair Lyford requested that City Clerk Dubois obtain copies of financial disclosure forms from the City of Bangor and the Town of Windham.

Patti Dubois shared the response that had been received from the Town of Windham, inquiring as to how often their Ethics Committee meets, and whether we could attend an upcoming meeting. The Town Clerk in Windham responded that their Ethics Committee had never met.

The Committee then reviewed the draft ordinance including Section 1 Declaration of Policy, Section II Definitions, Section III Standards of Conduct, Section IV Statutory Standards and Section V Disclosure of Confidential Information. Chair Lyford tracked the changes in an electronic copy of the ordinance and will send the revised draft to Clerk Dubois, to retain each version by date. Chair Lyford will send out the ordinance with revisions to the members prior to the next meeting.

There being no further business, the meeting adjourned at 5:50 p.m.