

# Waterville Parks and Recreation Department

## Scholarship Fund

The recreation programs offered by the City of Waterville Parks and Recreation Department are supported by user fees. Program participants are required to pay registration fees for each program in which they register. The Parks and Recreation Department is committed to making its programs as accessible to all segments of the population as possible. To this end, the Department has established a scholarship fund which will generally provide partial subsidies to eligible Waterville residents.

### Scholarship Assistance Guidelines

1. The Scholarship Assistance Program is limited primarily to Waterville residents.
2. Programs with a cost of \$5.00 or less per participant are not eligible for fee waivers.
3. Scholarships are issued for registration fees only, not for supplies or other costs. For special trips and excursions, transportation fees will be considered for fee waivers; the registrant will be responsible for admission fees.
4. Scholarships will be considered in the following increments: 25% 50% 75%
5. All requests for fee reduction shall be approved or denied by the Director of Parks and Recreation or a designee.

### Eligibility Requirements

1. Participation in a state or federal assistance program:
  - a. Aid to Families with Dependent Children (AFDC)
  - b. Aid to the Needy Disabled (AND)
  - c. Women, Infants & Children (WIC)
  - d. Reduced Lunch Program/Free Lunch Program
  - e. Subsidized Housing (HUD)

or

2. Annual income within federal low-income guidelines.

**NOTIFICATION:** Notification of the decision will be made either through a letter mailed directly to you or by phone. If a scholarship is awarded, the appropriate credits will be applied to your registration with the Parks and Recreation program and you will be responsible for the remaining balance.



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## Resident Scholarship Application Reply

Parent's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Activity/Program(s) awarded: \_\_\_\_\_

Total Fee(s) for Programs: \_\_\_\_\_

Thank you for your recent application for Scholarship assistance for a program(s) offered by the Waterville Parks and Recreation Department. Your application has been reviewed and an award of \_\_\_\_\_ % has been approved towards the total program fee.

We will credit your registration by the approved amount. You will be responsible for the remaining \_\_\_\_\_% which is \_\_\_\_\_. If you have any questions, please feel free to call the Waterville Parks and Recreation Department office at 680-4744. Please make checks payable to The City of Waterville and remit to 6 Wentworth Ct, Waterville, ME 04901.

\_\_\_\_\_  
Authorized Parks and Recreation Staff Member

\_\_\_\_\_  
Date