

**Board of Directors**  
**March 9, 2011**  
**8:00-9:30 AM**

**Members Present:** Marilyn Canavan, Doug Carnrick, Sally Harwood, Mike Heavener, Elery Keene, Ross Nason, Stu Silverstein, Linda Woods

**Minutes**

Doug made the motion to strike Jane from The Board of Directors and the Education Team at her request. Mike Heavener seconded.

Elery motioned that we accept the corrected minutes. Doug seconded. The vote was unanimous.

**Reports**

Ross stated that Time & Tide approved a \$2000 grant proposal and that they encourage us to submit future proposals.

Linda read a thank you letter from the Mid Maine Homeless Shelter thanking us for our donation on behalf of Keith Cook.

Linda reported about co-sponsoring Green Bean Movie Scene with Starbucks. She will be attending a REM luncheon on March 31 to speak about SMMC, and she was interviewed by Amy Calder for *The Sentinel*.

Linda requested that the newsletter and other communications' tasks be separated from the responsibilities of the Education Team.

Mike H reported that Efficiency Maine is creating a commercial for municipalities to air.

**Financial**

Linda reported that there is \$3540.15 in the SMMC account and \$934.05 in the checking account.

**Old Business:**

Annual Meeting:

A discussion focused on a review of the annual meeting. Ross & Stu stated what they liked and disliked about the meeting. Both expressed disappointment that few new people were in attendance.

The RX4 Team's goal is to improve signage at SKILLS.

The Garden Team hopes to integrate community gardens and provide food for the Mid Maine Homeless Shelter. The potential for more community gardens at Green Street Park and the Wolman Steel Yard were mentioned.

Doug suggested creating a SMMC banner. Mike suggested that this could be combined with the city's efforts to create a new logo.

**Action Items:**

Marilyn will see if high school art students are interested in designing a banner  
Linda, Marilyn, Doug, & Sally: create a plan (after Marilyn has determined the school's interest)

Linda announced that Melissa Hackett will serve as the Education team leader. She will recruit volunteers to complete various projects.

**Fundraising:**

A discussion followed about fundraising through membership dues as well as other potential ways of adding revenue.

**Action Item:**

Linda: set a date with Doug, Elery, & Mike to prepare a presentation about potential grants (after attending the grant writing workshop sponsored by Maine Philanthropic Center on March 22)

**Board Membership:**

Discussion turned to board membership and how new members are elected/approved to the Board. All agreed that earlier discussions had concluded with the understanding that new members are chosen by the Board. Unfortunately, the Bylaws do not make that clear. Mike H reminded everyone that proposed changes to the Bylaws have been sent out.

Elery motioned to accept the following wording. Sally seconded. The vote was unanimous.

The revised version now states: Section 1. Numbers, Election and Tenure. The Board shall consist of not less than five (5) and not more than nine (9) directors. The managers of the town of Winslow and the city of Waterville shall be permanent members of the Board of Directors. The other directors shall be elected **by the Board** on a staggered two (2) year term basis at the first meeting of the fiscal year., ~~except for the initial year when some will be appointed for one-year terms.~~ Vacancies on the Board of Directors may be filled in accordance with these bylaws.

**Action Item:**

Mike: send copy of amended Bylaws to Jim Nicholson.

Sally motioned to add Marilyn Canavan to the Board. Doug seconded. Unanimous

**New Business:**

Ross spoke of two grant possibilities to fund projects. These have to be issued to a municipality. Waterville will work on signage. Winslow will work on the application to improve composting for both communities.

**Action Items:**

Ross: send Linda the sign grant application

Ross: send Mike H the recycling/composting grant

Linda: establish a schedule for future Board of Directors' meetings

Future Board of Directors' meetings will be at 8:00 AM on the following days:

April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9,  
December 14.

The next meeting will be **Wednesday, April 13** at **8 AM** in the mayor's conference room.

Respectfully Submitted,

Linda Woods, Coordinator

Elery Keene, Secretary

**Board of Directors' Meeting  
Waterville City Hall  
Mayor's Conference Room  
March 9, 2010  
8:00-9:30AM**



1. Call to Order
2. Minutes (See attached.)
3. Reports
  - Financial Status Update
  - Coordinator's Report of Activities
4. Old Business
  - Adding a new member to the Board
  - Review of annual meeting with team leaders
  - Fundraising, especially through membership dues
5. New Business
6. Other Business