

City of Waterville
DEPARTMENT OF PUBLIC WORKS
6 Wentworth Court
Waterville, Maine 04901-4892

TEL (207) 680-4744 FAX (207) 877-7532

REQUEST FOR BIDS
25 Cubic Yard Heil High Density Rear
Loading Refuse Collection/Compacting Body

DATE: July 12, 2011

INSTRUCTIONS TO BIDDERS

1. GENERAL: The City of Waterville is accepting bids for a 25 cubic yard Heil high density rear loading refuse collection body

2. BID SUBMITTAL: Sealed bids will be accepted by the Office of the Director of Public Works, 6 Wentworth Court, Waterville, Maine 04901 up to and including 10:00 A.M. local time, Thursday, July 28, 2011 at which time they will be publicly opened and read. All bids will be placed in a sealed envelope clearly marked "Bid – 25 CY Heil Refuse Collection/Compacting Body" in the center with the bidder's name and address in the upper left hand corner. Bids not dated and time stamped by the Office of the Director of Public Works prior to the specified date and time stated above will be returned unopened. *Facsimile bids* will only be accepted by arrangement with the Office of the Director of Public Works. *Arrangements may be made by contacting Frederick Dechaine at (207) 680 4746 or by faxing him directly at (207) 877-7532.*

3. WITHDRAWAL OR REVISION OF BID: A bidder may withdraw or revise a bid after it has been received by the Office of the Director of Public Works, provided the request is made in writing or in person before the time set for bid opening.

4. BID AWARD: Bid award, if the City determines to award, will be made within thirty (30) calendar days after bid opening, to the lowest responsible bidder whose bid fully complies with all the requirements specified contingent upon approval by the City Council. The City reserves the right to reject any and/or all bids without absorbing any liability against the City.

5. Evaluation of Bids: For purposes of evaluating the bids, in the event of any discrepancies on a proposal between an amount written out in words verses the same amount expressed in numbers, the amount written in words shall govern (if applicable). Similarly, unit prices shall prevail over extended totals. In the event of Additive Bid Items, the "low bid" shall be based upon the least total for the highest combination of bid items which may be awarded within the Control Amount

Request for Bids

Page 2.

(i.e. a predetermined budget amount to be disclosed at the time of bid opening). In the event that all Base Bids exceed the Control Amount, the "low bid" shall be based solely upon the lowest Base Bid submitted. Bidders shall examine and familiarize themselves with the Specifications and Bid Documents. The bidder shall in no way be relieved of any obligation to provide the product, service and/or equipment specified through error, mistake or omission.

6. INTERPRETATION OF ADDENDA: It shall be the bidder's responsibility to make inquiry as to any interpretation of the specifications or requirements of the participants. Any changes in the specifications shall be by written addenda.

7. SPECIFIED QUANTITY: One (1) Unit

8. INVOICES AND PAYMENT: Invoices shall be transmitted to the City of Waterville, 1 Common Street, Waterville, Maine 04901-6699. It is the practice of the City of Waterville to pay invoices within thirty (30) days of receipt. The City is exempt from State of Maine Sales Tax.

9. PENALTY CLAUSE: N/A

10. INSURANCE: N/A

11. PERFORMANCE BOND: N/A

12. CANCELLATION: The City reserves the right to cancel any unfulfilled portion of the Contract if, in the opinion of the City, the services or materials supplied are unsatisfactory or are not in compliance with the terms and conditions of the specifications. Cancellation shall be effective following ten (10) calendar days written notice to the Bidder

13. EXCEPTIONS TO SPECIFICATIONS: These instructions to Bidders and General Paragraphs are an integral part of the Specifications for a 25 cubic yard Heil high density rear loading refuse collection body and will be binding on the Bidder. Bidders are advised that they shall be bound to the requirements of the Specifications, Instructions to Bidders and General Paragraphs unless exceptions are otherwise clearly noted in the Proposal. Any exceptions shall be considered, however, in determining the most acceptable proposal.

14. INQUIRIES: Any questions concerning this bid request should be directed to FRED DECHAINE, Fleet Maintenance Manager, Department of Public Works, 6 Wentworth Court, Waterville, Maine 04901. Telephone inquiries can be made by calling (207) 680 4746 between the hours of 7:00 AM & 3:00 PM Monday thru Friday.

15. GENERAL PARAGRAPHS: See attached Bid Specification

**25 Cubic Yard Heil High Density Rear
Loading Refuse Collection/Compacting Body**

**Heil Formula 5000 rear refuse collection body
25 cubic yard Hopper
3.94 cubic yard hopper
Painted Highway Orange – acrylic urethane
Right side two lever controls
Electronic throttle advance kit
Suction line shut-off valve
Return line oil filter
Regenerative valve
Tailgate raised warning devise and support props
Back up alert
Right side and Left side buzzer to signal driver
Left side access door
Underbody oil tank with sight and temperature gauge
Commercial crankshaft driven pump and dry valve with heavy duty drive
line
FMVSS # 108 safety lights and reflectors
Center mounted stop lights mid-body turn signals
Mud Flaps with anti-sail device mounted forward of rear wheels
Peterson multi-function LED strobe/turn lights (includes LED light package)
Safety Vision rear vision camera with shutter, heater, LCD color monitor
and cable**

****To be installed on a 2007 Volvo cab and chassis provided by Department
of Public Works**

**Pricing will also include dismantling 1999 Heil 5000 body and attachments
from a 1999 Volvo chassis to be taken in as trade for the new unit.**

**Pricing will also include dismantling of 2007 Heil 5000 body and
attachments from 2007 Volvo chassis and re-installing on 1999 Volvo
chassis.**

BID FORM

DATE: _____

To the Director of Public Works for the City of Waterville, Maine:

Please accept this bid submission from

(hereinafter called "Bidder"), a corporation* organized under the laws of the State of _____ or a partnership/individual** doing business as:

_____.

This bid is being submitted for a **25 Cubic Yard Heil High Density Rear Loading Refuse Collection/Compacting Body** in compliance with your invitation for bids, having examined the specifications and conditions contained therein.

Alternatives/Substitutions are as follows:

(Attach Additional Comments, As Necessary)

The Bidder proposes to supply the following:

Supply New: 25 Cubic Yard Heil High Density Rear Loading Refuse Collection/Compacting Body to be installed on 2007 Volvo Truck/Chassis Unit \$ _____

Remove 1999 Heil Packer Body (Trade-In Allowance) \$ _____

Remove and Reinstall 2007 Heil Packer Body on 1999 Volvo Truck/Chassis Unit \$ _____

Total Bid Amount \$ _____

Extended Warranty: Provide Description Summary \$ _____

**Delivery Guaranteed within _____ days of contract award and not beyond sixty (60) days of contract award.

NAME OF BIDDER: _____
BY: _____

(Signature)

NAME AND TITLE: _____
ADDRESS: _____

TELEPHONE: _____

TAX ID# _____

* Affix seal if by Corporation

**Cross out word/phrases that do not apply