



BUILDING & ELECTRICAL PERMIT ORDINANCE

ARTICLE I. IN GENERAL

Sec. 1-1. Code adopted.

Pursuant to the authority granted in Title 30A, Section 3001 of State law, the City hereby adopts the Maine Uniform Building & Energy Code (MUBEC), for the purpose of establishing rules and regulations for the construction, alteration, removal or demolition of buildings and structures, including permit fees and penalties, and that all the provisions of said Code are incorporated as fully as if set out at length herein. This code, as amended from time to time, will be kept on file in the office of the Code Enforcement Officer and it is understood that the provisions of said Code shall be controlling in the construction of all buildings and structures within the corporate limits of the City.

Sec. 1-2. Permits Required.

Permits are required prior to the start of any construction, alteration, removal or demolition of any and all buildings or structures within the City of Waterville and as further explained in the duly adopted Maine Uniform Building & Energy Code (MUBEC) as amended from time to time.

All permits required by this ordinance shall be issued by the City's office of Code Enforcement.

Sec. 1-3. Fees.

Fees are as provided for in the Maine Uniform Building & Energy Code (MUBEC) and as shown in Table 1 attached to this ordinance. The City Council reserves the right to amend said fee structure from time to time. For those construction activities not specifically outlined in Table 1, fees will be charged as shown in Table 2.

Permits applied for after work has started; may be charged double the amount of the fee as prescribed above subject to a maximum of one hundred dollars (\$100.00). Such assessed penalty shall not absolve the violator of any responsibilities or fines as a result of other violations associated with this project.

Sec. 1-4. State Permit Required.

Prior to occupancy of a new or renovated commercial building greater than 3,000 square feet in size, the applicant must have written approval from the Office of the State Fire Marshal that the building plans meet all requirements of the National Life Safety Code.

Sec. 1-5. Duties of Code Enforcement Officer.

(a) The Code Enforcement Officer (CEO) shall receive the applications required by this Code and issue permits and any other certifications required herein. The CEO shall examine premises for which permits have been issued and shall make necessary inspections to see that the provisions of law are complied with and that construction proceeds safely. The CEO shall,

when requested by proper authority, or when the public interest so requires, make investigations in connection with matters referred to in the Code and render written reports on them. To enforce compliance with law, to remove illegal or unsafe conditions, to secure the necessary safeguards during construction, or to require adequate exit facilities in building and structures, the CEO shall issue such notices or orders as may be necessary.

(b) Inspections required under the provisions of the building code shall be made by the CEO or his duly appointed assistant. The CEO may accept reports from inspectors of recognized inspection services, after investigation of their qualifications and reliability. No certificate called for by any provision of the building code shall be issued on such reports unless they are in writing and certified to by a responsible officer of such service.

(c) The CEO shall keep comprehensive records of applications, of permits or certificates issued, of inspections made, of reports rendered, and of required plans and all documents relating to building work so long as any part of the building or structure to which they relate may be in existence.

(d) All such records shall be open to public inspection for good and sufficient reasons at the stated office hours, but shall not be removed from the office of the CEO without the CEO's consent.

Sec. 1-6. Certificate of occupancy.

If requested, the Code Enforcement Officer shall issue a certificate of occupancy after the building meets all requirements of the International Building Code and the National Life Safety Code.

Sec. 1-7. Civil penalties.

Penalties for violations of the International Building Code shall be in accord with the civil penalties provided in Title 30-A MRSA section 4452(3), as amended from time to time.

ARTICLE II. ELECTRICAL REQUIREMENTS

Sec. 2-1. Code adopted.

There is hereby adopted by the City under authority of Title 30-A MRSA 3003 for the purpose of establishing rules and regulations for all electrical installations a certain electrical code known as the National Electrical Code, 1996 Edition, and sometimes referred to as NFPA Standard 70HB96, as amended from time to time, a copy of which is filed in the office of the Code Enforcement Officer and the same is hereby adopted and incorporated as fully as if set out at length herein and the provisions thereof shall be controlling in the installation of all electrical wiring and equipment within the corporate limits of the City.

Sec. 2-2. Appointing authority.

The City Manager shall appoint an Electrical Inspector who shall be a person possessing a practical knowledge of electricity. The Electrical Inspector shall have the care of all the electrical appliances belonging to the City and shall superintend all improvements and additions

thereto, and shall make all necessary repairs thereon, in order that they may at all times be in efficient working order. The Electrical Inspector shall be the person charged with the enforcement of this chapter. Electrical inspection requirements of the chapter shall be applicable to all the following, within the territorial boundaries of the City of Waterville:

- (a) All original installation of electrical equipment;
- (b) Alterations or additions to existing electrical equipment.

Sec. 2-3. Permits Required and Fees.

As provided for in Section 2-3, electrical permits are required prior to the start of any construction work. Fees for such permits are provided for in Table 3, attached to this ordinance which fee structure may be amended from time to time by the City Council.

APPROVED

Waterville City Council
Effective: September 30, 2006
(Ordinance 17-2006 &
Ordinance 18-2006)

As Amended May 15, 2018
Effective: June 5, 2018
(Ordinance 86-2018)

TABLE 1



CITY OF WATERVILLE

BUILDINGS

**RESIDENTIAL – COMMERCIAL – INDUSTRIAL – INSTITUTIONAL
FEE FORMULA**

PERMIT FEE = .0089

GROSS AREA MODIFIER = 74

PERMIT FEE = Gross Area x Gross Area Modifier x Type of Construction Factor x Permit Fee Multiplier

INTERNATIONAL BUILDING CODE
TYPE OF CONSTRUCTION FACTOR ^{a, b, c, d, e}

GROUP		Type of Construction								
		IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1	Assembly, theaters, with stage	1.75	1.70	1.66	1.57	1.48	1.47	1.53	1.37	1.33
	Assembly, theaters, without stage	1.58	1.53	1.49	1.40	1.31	1.30	1.36	1.20	1.16
A-2	Assembly, nightclubs	1.26	1.22	1.19	1.12	1.04	1.04	1.08	0.95	0.92
A-2	Assembly, restaurants, bars, banquet halls	1.24	1.21	1.16	1.10	1.02	1.03	1.07	0.92	0.91
A-3	Assembly, churches	1.60	1.54	1.50	1.42	1.33	1.32	1.37	1.22	1.18
A-3	Assembly, general, community halls, libraries,	1.25	1.20	1.15	1.07	0.97	0.97	1.03	0.86	0.83
A-4	Assembly, arenas	1.24	1.21	1.16	1.10	1.02	1.03	1.07	0.92	0.91
B	Business	1.23	1.18	1.14	1.07	0.96	0.95	1.03	0.84	0.82
E	Educational	1.33	1.28	1.24	1.17	1.08	1.05	1.13	0.96	0.92
F-1	Factory and Industrial, moderate hazard	0.76	0.72	0.67	0.64	0.55	0.56	0.61	0.46	0.44
F-2	Factory and Industrial, low hazard	0.74	0.71	0.67	0.62	0.55	0.55	0.60	0.46	0.43
H-1	High hazard, explosives	0.73	0.69	0.65	0.60	0.53	0.53	0.58	0.45	N.P.
H-2 thru H-	High hazard	0.73	0.69	0.65	0.60	0.53	0.53	0.58	0.45	0.41
H-5	HPM	1.23	1.18	1.14	1.07	0.96	0.95	1.03	0.84	0.82
I-1	Institutional, supervised environment	1.21	1.16	1.13	1.07	0.98	0.98	1.06	0.89	0.86
I-2	Institutional, incapacitated	2.07	2.03	1.98	1.91	1.80	N.P.	1.87	1.68	N.P.
I-3	Institutional, restrained	1.41	1.36	1.32	1.25	1.15	1.14	1.21	1.04	0.99
I-4	Institutional, daycare facilities	1.21	1.16	1.13	1.07	0.98	0.98	1.06	0.89	0.86
M	Mercantile	0.96	0.92	0.88	0.82	0.74	0.75	0.78	0.65	0.63
R-1	Residential, hotels	1.31	1.27	1.24	1.17	1.09	1.09	1.16	1.00	0.97
R-2	Residential, multiple family	1.10	1.06	1.02	0.96	0.88	0.88	0.95	0.79	0.76
R-3 and IRC	Residential, one- and two- family	0.91	0.88	0.86	0.82	0.78	0.77	0.80	0.72	0.67
R-4	Residential, care/assisted living facilities	1.21	1.16	1.13	1.07	0.98	0.98	1.06	0.89	0.86
S-1	Storage, moderate hazard	0.71	0.68	0.63	0.59	0.50	0.52	0.57	0.42	0.40
S-2	Storage, low hazard	0.70	0.66	0.63	0.58	0.50	0.50	0.56	0.42	0.39
U	Utility, miscellaneous	0.55	0.52	0.49	0.45	0.39	0.39	0.43	0.32	0.30

Note a. R-3 Garages = 0.20.

Note b. Unfinished basements (all use groups) = 0.40.

Note c. Finished basements (all use groups) = 0.40.

Note d. Gross area modifier = 74.

Note e. N.P. = Not permitted.



FEES FOR ITEMS NOT COVERED IN BUILDING PERMITS SCHEDULE

PERMIT TYPE	WATERVILLE
OUTBUILDINGS UP TO 10X10	\$10.00
NEW DRIVEWAYS (curb cut)	\$30.00 for first \$1,000.00 after that \$6.00 per \$1,000.00
PARKING	25-100 spaces - \$60 101-300 spaces - \$89 Over 300 - \$1.00 per space
MOBILE HOME	\$100.00
RENOVATIONS	\$30.00 for first \$1,000.00 after that \$7.00 per \$1,000.00
CHANGE OF USE	\$30.00
SPRINKLER SYSTEMS For systems not part of another project.	If under 10 heads - \$5 Over 10 heads or under 50 - \$16 Over 50 Heads - \$41 Over 100 heads - \$58 Add \$10 for each story over 1 st . Over 50 heads requires plans review- \$100
POOLS	\$30.00 for first \$1,000.00 after that \$6.00 per \$1,000.00
FUEL TANK	Underground and above ground tanks 331 gallons to 300,001 or more, gasoline, fuel or oil tank - \$37.00 Liquefied gases 125 to 120,000 gallons or more water capacity, under and above ground - \$37.00
SIGNS	\$30.00 plus \$.20 per sq. ft
EXCAVATION/ GRADING, ETC.	\$30.00 for first \$1,000.00 after that \$6.00 per \$1,000.00
DEMOLITION	\$30.00 for first \$1,000.00 after that \$6.00 per \$1,000.00
MOVING	Removal of a building or structure from one lot to another or to a new location on the same lot. \$30 plus 100% of any direct cost for services provided by the City.
BELATED FEE FOR LATE APPLICATION AFTER WORK HAS BEEN STARTED	According to City Ordinance
MISCELLANEOUS ITEMS Decks	\$30.00 for first \$1,000.00 after that \$6.00 per \$1,000.00
FIRE DEPARTMENT PLAN REVIEW	
CITY ENGINEER PLAN REVIEW	



ELECTRICAL PERMIT FEES - CITY OF WATERVILLE, MAINE

MINIMUM FEES

- \$27.00 _____ RESIDENTIAL
- \$27.00 _____ MULTI-FAMILY DWELLING (PER UNIT)
- \$45.00 _____ COMMERCIAL
- \$27.00 _____ ALL TEMPORARY SERVICES

SERVICES, SINGLE PHASE & THREE PHASE

- \$15.00 _____ 1 and 3 phase through 800A
- \$25.00 _____ 800 amp and larger
- \$ 4.00 _____ \$ _____ Branch circuit panels, **Each**

WIRING

- _____ @\$.50 \$ _____ Openings (outlet, light, switch)

APPLIANCES 240 VOLTS

- \$ 3.00 _____ \$ _____ Ranges, ovens, water heater, dryer,
Air Conditioner, **Each**

APPLIANCES 120 VOLTS

- \$ 3.00 _____ \$ _____ Compactor, Dishwasher, Disposal,
Air Conditioner, **Each**

DOMESTIC HEAT

- \$ 1.00 _____ Electric per KW
- \$ 5.00 _____ Gas, oil, other

- \$27.00 _____ **Mobile Home**
- \$27.00 _____ **Modular Home**
- \$10.00 _____ **Swimming Pools**

- _____ @ \$10.00 \$ _____ **ALARM SYSTEMS, FIRE, BURGLAR, ETC.**

CIRCUSES, CARNIVALS, FAIRS, ETC.

- \$40.00 _____ Up to 400 amps
- \$50.00 _____ More than 400 amps

TRANSFORMERS

- _____ @ \$20.00 \$ _____ Vaults
- _____ @ \$10.00 \$ _____ 0-25 KVA
- _____ @ \$14.00 \$ _____ 26-200 KVA
- _____ @ \$20.00 \$ _____ Over 200 KVA

MOTORS & GENERATORS

- _____ @ \$ 2.00 \$ _____ Motors – fractional
- _____ @ \$ 4.00 \$ _____ Motors – 1 hp and larger
- _____ @ \$20.00 \$ _____ Generators

- \$10.00 _____ **Closed Circuit TV, Intercom Systems**
- \$10.00 _____ **SIGNS – Portable, mobile, permanent**
- \$ 5.00 _____ **EMERGENCY LIGHTING SYSTEM PER LIGHTS**
- \$27.00 _____ **RE-INSTALL ELECTRICAL SERVICE AFTER SIDING JOB**