

City of Waterville  
DEPARTMENT OF PUBLIC WORKS  
6 Wentworth Court  
Waterville, Maine 04901-4892

TEL (207) 680-4744

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**REQUEST FOR BIDS  
2WD SINGLE CAB ¾ TON  
PICKUP TRUCK W/SERVICE UTILITY BODY**

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**DATE:** March 31, 2020

**INSTRUCTIONS TO BIDDERS**

- 1. GENERAL:** The City of Waterville is accepting bids for two (2) each **¾ Ton 2WD Pickup Truck W/Service Utility Body** meeting the specifications accompanying this document.
- 2. BID SUBMITTAL: Sealed bids** will be accepted by the Office of the Director of Public Works, 6 Wentworth Court, Waterville, Maine 04901 up to and including **11:00 AM local time Tuesday, April 28, 2020** at which time they will be publicly opened and read. All bids will be placed in a sealed envelope clearly marked "**Bid – 2WD Pickup Truck W/Service Utility Body**" in the center with the bidder's name and address in the upper left-hand corner. Bids not dated and time stamped by the Office of the Director of Public Works prior to the specified date and time stated above will be returned unopened.
- 3. WITHDRAWAL OR REVISION OF BID:** A bidder may withdraw or revise a bid after it has been received by the Office of the Director of Public Works, provided the request is made in writing or in person before the time set for bid opening.
- 4. BID AWARD:** Bid award, if the City determines to award, will be made within Sixty (60) calendar days after bid opening, to the lowest responsible bidder whose bid fully complies with all the requirements specified contingent upon approval by the City Council. The City reserves the right to reject any and/or all bids without absorbing any liability against the City.
- 5. Evaluation of Bids:** For purposes of evaluating the bids, in the event of any discrepancies on a proposal between an amount written out in words verses the same amount expressed in numbers, the amount written in words shall govern (if applicable). Similarly, unit prices shall prevail over extended totals. In the event of Additive Bid Items, the "low bid" shall be based upon the least total for the highest combination of bid items which may be awarded within the Control Amount (i.e. a predetermined budget amount to be disclosed at the time of bid opening). In the event that all Base Bids exceed the Control Amount, the "low bid" shall be based solely upon the lowest Base Bid submitted. Bidders shall examine and familiarize themselves with the Specifications and Bid Documents. The bidder shall in no way be relieved of any obligation to provide the product, service and/or equipment specified through error, mistake or omission.

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**2WD Service Utility Truck**  
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**6. INTERPRETATION OF ADDENDA:** It shall be the bidder's responsibility to make inquiry as to any interpretation of the specifications or requirements of the participants. Any changes in the specifications shall be by written addenda.

**7. SPECIFIED QUANTITY:** Two (2) Units

**8. INVOICES AND PAYMENT:** Invoices shall be transmitted to the City of Waterville, 1 Common Street, Waterville, Maine 04901-6699. It is the practice of the City of Waterville to pay invoices within thirty (30) days of receipt. The City is exempt from State of Maine Sales Tax.

**9. PENALTY CLAUSE:** N/A

**10. INSURANCE:** N/A

**11. PERFORMANCE BOND:** N/A

**12. CANCELLATION:** The City reserves the right to cancel any unfulfilled portion of the Contract if, in the opinion of the City, the services or materials supplied are unsatisfactory or are not in compliance with the terms and conditions of the specifications. Cancellation shall be effective following ten (10) calendar days written notice to the Bidder

**13. EXCEPTIONS TO SPECIFICATIONS:** These instructions to Bidders and General Paragraphs are an integral part of the Specifications for a **3/4 Ton 2WD Pickup Truck W/Service Utility Body** and will be binding on the Bidder. Bidders are advised that they shall be bound to the requirements of the Specifications, Instructions to Bidders and General Paragraphs unless exceptions are otherwise clearly noted in the Proposal. Any exceptions shall be considered, however, in determining the most acceptable proposal.

**14. INQUIRIES:** Any questions concerning this bid request should be directed to Frederick Dechaine, Fleet Maintenance Supervisor, Department of Public Works, 6 Wentworth Court, Waterville, Maine 04901. Telephone inquiries can be made by calling (207) 680-4746 between the hours of 7:30 AM & 3:30 PM Monday thru Friday.

**15. GENERAL PARAGRAPHS:** See attached **Bid Specifications**.

**BID SPECIFICATIONS**  
**2 WHEEL DRIVE SINGLE CAB**  
**PICKUP TRUCK W/SERVICE UTILITY BODY**

**GENERAL -**

The following specifications describe a standard, three-quarter ton, two wheel drive, pickup truck w/service utility body. The information contained herein is intended to provide a general list of standard and optional features and equipment.

All equipment furnished under this contract shall be new, unused and the same as the manufacturer's most current production model. Accessories not specifically mentioned herein, but necessary to furnish a complete unit ready for use, shall be all inclusive. The unit shall conform to the highest quality standards in overall design, quality of workmanship and materials. All assemblies, sub-assemblies and component parts shall be standard and interchangeable throughout the entire quantity of units as is specified in these bid specifications.

**POWER TRAIN**

Engine: Minimum 364 CID 6.0 Liter V-8  
Gas Engine (Sequential Fuel Injection)  
Transmission: 8-Speed Automatic w/OD  
Rear Axle: 3.73 Rear Axle Ratio

**VEHICLE EXTERIOR**

Bumpers: Chrome Front w/Black Top Pad  
and Painted Argent Rear w/Step Pad  
Engine Oil Cooler: Heavy Duty Integral  
Exhaust: Aluminized Stainless Steel  
Grille: Chrome or Painted Argent  
Headlamps: Factory Standard  
Lighting: Independently Switch Dual  
Cargo Area Lamps  
Front & Rear integrated strobe lights  
Mirrors: West Coast  
Mud Flaps: Rubber All Four Wheels  
Tow Package  
Recovery Hooks: Two Front Frame-Mounted  
Tires: Five 17" Steel Belted All Season Blackwall  
Radials on factory rims  
Transmission Oil Cooling: Heavy Duty Integral  
Wipers: Intermittent Wet-Arm Windshield  
W/Pulse Washers

## **VEHICLE INTERIOR**

Armrests: Padded RH/LH  
Assist Handle: Passenger Side  
Audio System: Factory Standard  
Cab Insulation: Acoustic and Thermal  
Insulation Panels  
Door Trim: Side Reflectors  
Driver Message Center: Located on Instrument Panel  
Minimum Indicators to Include Fuel, Transmission Temperature,  
Engine Coolant, Security, Oil Level and Oil Pressure  
Floor Covering: Full Black Vinyl W/ Floor Mats  
Headliner: Cloth Color-Keyed  
w/Matching Retainer Moldings  
Heater: Standard Heater & Defogger  
& Air conditioning  
Instrument Cluster: Incls Needle Type Speedometer, Odometer  
W/Trip Odometer, Fuel Level, Voltmeter,  
Temperature, Oil Pressure and Analog Tachometer  
Lighting: Incls Dome, Reading Courtesy  
Ashtray, Glove box, Illuminated Entry  
Feature, Backlit Instrument Panel  
Switches and Under Hood Lamp  
Mirrors: Rearview  
Power Outlets: Two Dash Mounted  
Seat: Custom Cloth, Full Bench, Seat Cover  
Steering Wheel: Simulated Leather, Adjustable Tilt  
Sunshades: RH/LH Color-Keyed  
w/Padded Cloth Trim, Storage Clip  
on LH Side and Vanity Mirror on RH Side  
Tools: Mechanical Jack and Wheel Wrench  
Warning Tone: Headlamps, Key-In Ignition,  
Seat Belt and Turn Signal

## **SAFETY & SECURITY FEATURES**

Air Bag: Driver's and Passenger Side  
Air Bag Suppression Switch - Passenger  
Side: Instrument Panel Mounted Switch  
Key Operated  
Battery: Rundown Protection & Retained  
Accessory Power (Ability to Use Power  
and Audio Accessories after Ignition  
is Disengaged for Limited Time)  
Brakes: 2 or 4-Wheel Anti-Lock, Front Disc & Rear  
Drum Assemblies or equivalent w/Automatic Brake  
Proportioning

**Bid Specifications**  
**2 WD Service Utility Truck**  
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Daytime Running Lamps: Activated when Shifting  
out of Park  
Door Beams: Side Door Guard Beams  
Located in Doors  
One Fire extinguisher mounted in cab  
Seat Belts: Outboard Seating Positions  
Lap and Shoulder Belts (Seat Mounted);  
Center Seating Position Lap Belt  
Security System: Passlock II <sup>™</sup> (or equivalent) Theft  
Deterrent System  
Steering Column: Brake/Transmission  
Shift Interlock (BTSI) and Column Lock  
Stop Lamp: Center High Mounted Stop Lamp

**OTHER EQUIPMENT**

Firm/Heavy Duty Suspension Package  
Northeast Emissions Compliance  
Air Cleaner, High Capacity  
Engine Oil Cooler  
External Transmission Cooling System  
SEO Battery, Single 770 CCA  
SEO Generator: Delco or equivalent 130 Amp CS144  
Alternator  
Tires: Manufacturer Standard All Season  
Black Lettered Steel Belted Radial  
Full Size Spare Mounted Under Rear Bed  
Air Conditioning (w/Micron Air Filtration)  
Color: Omaha Orange

**WARRANTY**

Factory Standard (Minimum 3 YR/36,000 MI)  
Optional Extended Warranty Package (Please Describe)

## **SERVICE UTILITY BODY**

### **Duramag® S Series or equivalent**

Eight ft. utility box w/ Lighted HD Bumper  
Standard Shelving and Dividers 8 & 16  
Combination "AB" Layout  
Color: Omaha Orange

### **Air Compressor – One (1) Only**

Engine Mounted/Hydraulic Driven Air Compressor mounted in  
service / utility body behind cab.

### **Power Tail / Lift Gate – One (1) Only**

Thieman® TT15 or equivalent installed

## **WARRANTIES**

Factory Standard

**BID FORM**

**DATE:** \_\_\_\_\_

To the Director of Public Works for the City of Waterville, Maine:

Please accept this bid submission from:

\_\_\_\_\_  
(hereinafter called "Bidder"), a corporation\* organized under the laws of the State of \_\_\_\_\_ or a partnership/individual\*\* doing business as:  
\_\_\_\_\_.

This bid is being submitted for two (2) each **2WD ¾ Ton Pickup Truck W/ Service Utility Body** in compliance with your invitation for bids, having examined the specifications and conditions contained therein. Alternatives/Substitutions are as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Attach Additional Comments, As Necessary)

**The Bidder proposes to supply the following:**

**Base Bid:**                    **(2 Each)** – 2WD ¾ Ton Pickup Truck w/Service Utility Body                    \$ \_\_\_\_\_

**Trade-In Allowance:**  
2003 GMC 2500 2 WD Pickup w/Utility Body \$ \_\_\_\_\_  
2005 GMC 2500 2 WD Pickup w/Utility Body \$ \_\_\_\_\_

**Accessory Equipment:**  
Air Compressor (Installed)                    \$ \_\_\_\_\_  
Power Tail / Lift Gate (Installed)                    \$ \_\_\_\_\_

**Extended Warranty:** Provide Description Summary                    \$ \_\_\_\_\_

\*\*Delivery Guaranteed within \_\_\_\_\_ days of contract award and not beyond sixty (60) days of contract award.

NAME OF BIDDER: \_\_\_\_\_

BY: \_\_\_\_\_  
(Signature)

NAME AND TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

TAX ID# \_\_\_\_\_