



# ANNUAL REPORT

JULY 1, 2022 – JUNE 30, 2023



*Railroad Bridge*

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*This annual report is dedicated to:*

## Colleen Madigan

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Born in New York City, Colleen's family moved to New Jersey where she attended school. After graduation from college, Colleen moved to Orono and then to Bangor, before being afforded the opportunity to work as a social worker in eastern Europe. While living and working in Bulgaria, Colleen was able to travel to many countries such as Turkey and Israel and was thrilled to visit the pyramids.

Upon her return to Maine, Colleen was offered an internship at Thayer Hospital working with people with cancer. Through her work at HealthReach and Kennebec Behavioral Health, she served at all of Waterville schools. During her tenure in the Waterville schools, Colleen found her calling to run for political office when three working mothers of Waterville students died due to lack of access to affordable health care. She knew she had to try to change the healthcare system.



Elected to the State Senate in 2012 and to the State House of Representatives in 2016, 2018, 2020, and 2022, Colleen has sponsored a number of bills that have passed into law. Her first bill in the Senate required coverage for treatment for autism through Community Based Services. She put in this bill because of her knowledge about how this impacted families in Waterville. Colleen is proud to note that she is the only legislator to have passed three insurance mandate bills: one to fund Evidence Based Treatment for autism, another to cover recreational needs for children who lose limbs, and a third bill for fertility coverage. She serves on the Health and Human Services Committee and the Criminal Justice and Public Safety Committee.

A strong advocate for funding municipal revenue sharing, Colleen has proposed increased revenue sharing for service center communities and serves as a member of the Municipal Caucus. Colleen is proud of her work to expand work allowances for parents receiving TANF benefits and to restore transportation services for clients of programs such as those offered at High Hopes Clubhouse.

Colleen serves the community in numerous ways behind-the-scenes, by working as a liaison between citizens who need services and people who can provide those services. Colleen routinely provides meals and other help to those struggling with mental health or substance abuse disorders.

An avid supporter of the Parent Ambassador Program, Colleen works with Educare to empower people to become advocates and empower them to get involved in their community. Colleen said, "My favorite thing about being a legislator is elevating others."

Thank you, Colleen, for being such a dynamic advocate who is willing to serve all of its citizens, including those who are most vulnerable.



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*Downtown Main Street*

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# CITY GOVERNMENT

## Mayor

*A message from our Mayor*

To the Wonderful Residents of Waterville,

As my term as Mayor of Waterville draws to a close at the end of this year, I find myself reflecting on the incredible journey we have undertaken. With immense gratitude, I extend my heartfelt appreciation for your unwavering support, collaborative spirit, and shared vision for our beloved community.

Over the course of these years, we have collectively achieved remarkable milestones that have not only transformed our town but have also set the stage for a future filled with promise and progress. Allow me to proudly highlight a few of the significant accomplishments that have come to fruition during our shared journey:

- **Enhanced Fire Department:** Our resolute commitment to ensuring the safety and well-being of each resident led us to undertake the expansion of our Fire Department. This expansion has ensured that our community receives the highest standard of care during emergencies, providing a crucial lifeline when it is needed most.
- **Embracing Community Policing:** Our transition to a community policing model within our Police Department stands as a testament to our unwavering dedication to fostering positive relationships, building trust, and nurturing mutual understanding between law enforcement and the members of our community.
- **Empowering Education:** Through the strategic recruitment of a new School Superintendent and Assistant, we have laid the foundation for a future where the youth of Waterville are not merely educated, but truly empowered. This move underscores our commitment to equipping our young minds with the tools they need to flourish in an ever-evolving world.
- **Investment in Compassion:** The allocation of resources to fund our homeless shelter speaks to our collective commitment to the well-being and inclusivity of every individual within our community. By investing in the most vulnerable among us, we have demonstrated compassion and a genuine dedication to leaving no one behind.
- **Financial Stewardship:** The achievement of the lowest mil rate since the 1980's stands as a testament to our dedication to sound fiscal management. This accomplishment has not only provided much-needed financial relief to our residents but has also positioned Waterville as an attractive hub for new opportunities and sustainable growth.

As I prepare to transition to a new chapter in my journey and pass on the mantle of leadership to a new Mayor, I want you to understand that your support and the collaborative spirit that defines Waterville have been the driving forces behind our shared successes. It has been an honor and privilege to serve my constituents as your Mayor, and I am deeply grateful for the trust and confidence you placed in me.



# CITY GOVERNMENT

While my term may be concluding, I am steadfast in my belief that the positive momentum we have generated together will continue to shape the trajectory of our community for generations to come. The spirit of unity, progress, and compassion that defines Waterville is boundless and enduring.

Thank you, Waterville, for the memories we have created, the challenges we have overcome, and the triumphs we have celebrated. As I step aside from my role as Mayor, I eagerly anticipate witnessing the continued growth, prosperity, and solidarity that will forever characterize our remarkable town.

With heartfelt gratitude and warm regards.

J Coelho

Mayor



# CITY GOVERNMENT

## City Council

### Watch City Council Meetings

City Council meetings are re-broadcast on the Crossroads TV Station, Channel 1301 on the following schedule:

Tuesdays	7:00pm
Wednesdays	7:00pm
Thursdays	7:00pm
Sundays	11am

Waterville has a Council-Manager form of government. This means that the City Manager is the chief administrative officer of the City and reports to the Council. The City Council is the governing board of the City of Waterville and is made up of seven members. The Council's duties and powers are set forth in Article IV of the City Charter.

### CITY COUNCIL MEETINGS

City Council meetings take place on the 1st and 3rd Tuesdays of each month at 7:00PM at The Elm (21 College Avenue, Lower Lever-Rear Entrance and via Zoom). Special council meetings may be held throughout the year on an as-needed basis.



Brandon Gilley  
Ward 1



Flavia DeBrito  
Ward 2



Thomas Klepach  
Ward 3



Rebecca Green,  
Council Chair  
Ward 4



Michael Morris  
Ward 5



Claude Francke  
Ward 6



Thomas McCormick Sr.  
Ward 7

# CITY GOVERNMENT

## Boards & Committee Members

### ARPA Advisory Committee

- Elizabeth Barron
- Michele Prince
- Dolores Toothaker
- Paula Raymond
- Jennifer Johnson
- Katie Spencer White
- J Coelho
- Rebecca Green
- Colleen Madigan

### Board of Assessment Review

- Jaimie Pelkey
- Donna DeMarch
- Jason Weller
- Daniel Bard
- Jane Montgomery

### Board of Education

- Elizabeth Bickford
- Maryanne Bernier
- Greg Bazakas
- Pamela Trinward
- Patricia Helm
- Spencer Krigbaum
- Erin McDermott

### Board of Zoning Appeals

- Heath Dunn
- Ryan Tibbetts
- Christopher Levesque
- William Basford
- Stephen Crate
- Jaimie Pelkey
- Daniel Bard

### City Manager Evaluation Committee

- Rebecca Green
- Claude Francke
- Thomas Klepach

### City/School Finance Committee

- Erin McDermott
- J Coelho
- Rebecca Green
- Claude Francke
- Pamela Trinward
- Eric Haley
- William Post

### Community Resilience Committee

- William Post
- Thomas Klepach
- Claude Francke
- Olivia Kunesh
- Peter Hallen
- Linda Woods
- Emanuel Pariser
- Claire Pronitic
- Kaethe Rice

### Comprehensive Plan Review Commission

- Claude Francke
- Christopher Levesque
- Joe Schmalzel
- Benjamin Dow
- Carrie Hall
- Rien Finch
- Robert Dombroski
- Brandon Gilley
- J Coelho
- William Post

### Council Meeting Room Committee

- Claude Francke
- Rebecca Green
- Michael Morris
- Patti Dubois
- William Post

### Ethics Committee

- Michael Mosely
- Katherine Smanik
- Nicole Hudak
- Scott McAdoo
- Kim Lane
- Stephen Crate
- Rien Finch

### Fair Hearing Authority

- Anna Holdener
- Aaron Hanlon
- Paula Raymond

### Haines Charity Relief Committee

- Pam Merrill
- Patricia Loisel
- Peggy Soucy

### Historic Preservation Committee

- Claude Francke
- Jane Montgomery
- Julie Miller
- Cassie Julia
- Pam Merrill
- Joshua Schmalzel
- Ronald Merrill

# CITY GOVERNMENT

## Boards & Committee Members

### Housing Committee

- Scott Beale
- Jaimie Pelkey
- Aimee Mattera
- Diane Townsend
- Brett Brockway
- Peter Phair
- Paula Raymond
- Nancy Williams
- Rebecca Green
- Flavia DeBrito

### Kennebec Regional Development Authority

- Michael Morris
- Michael Roy
- William Post

### Kennebec Sanitary Treatment District Trustees

- Thomas Shattuck
- Kevin Gorman
- Scott McAdoo
- Matthew Zetterman
- Paul Jacques

### Kennebec Water District

- Denise Bruesewitz
- Sarah Whateley
- Michael Talbot
- Jeff Earickson

### Municipal Finance Committee

- Rebecca Green
- Claude Francke
- Michael Morris
- William Post

### Planning Board

- Samantha Burdick, Chair
- Thomas DePre
- April Chiriboga
- Bruce White
- Matthew Boulerice
- Hilary Koch
- Cassie Julia

### Public Library Trustees

- William Grant
- Margy Burns Knight
- James Laliberty
- Andrea Pasco
- Cynthia Jacobs
- John Clark
- Daniel Beaulieu
- Katherine Smanik
- Anna O'Keefe
- Robert Martin
- Janet Durland King
- Mary Gibson

### Recreation Committee

- Flavia DeBrito
- Michael Morris
- Thomas Klepach
- Bobbie-Jo Green
- Matt Skehan

### TIF Advisory Committee

- Thomas Klepach
- Luke Brooks-Shesler
- Willis Smedberg
- Claude Francke
- Erik Thomas
- Christina Therrien
- William Post
- Paul Castonguay

### Transportation Committee

- Thomas McCormick
- Flavia DeBrito
- Robert Dombroski
- Deborah Dornish
- William Basford
- Thomas Klepach

### Voter Registration Appeals Board

- Ronald Merrill
- Deborah Dornish
- Roland Hallee

### Waterville Housing Authority Commissioners

- Daniel Bernier
- Cynthia Longstaff
- Kim Lane
- Christinalyn Cote
- Paul Jacques
- Nancy Emery

### Waterville Sewerage District Commissioners

- Peter Ogden
- Dan Anderson
- John Hamelin
- Richard Giguere
- Thomas Shattuck

# CITY GOVERNMENT

## Administration

### Administration

*A report from the City Manager*

Please find enclosed the City of Waterville annual report for the 2023 fiscal year beginning July 1, 2022 and ending on June 30, 2023. The City Administration continues to work each day to provide the best services to our citizens and taxpayers.

#### OVERVIEW

The Office of Administration includes the Mayor, City Manager, Assistant City Manager, and their executive assistant. This office serves as the contact point for the City Solicitor (Attorney). Waterville has a Council-Manager form of government. The City Manager is the chief administrative officer of the City, responsible to the City Council for the management of all City affairs as provided for in the City Charter. The Manager, working with individual department directors, is also responsible for the performance of the City departments.

#### EMERGENCY MEDICAL SERVICES-FIRE DEPARTMENT

The 2023 fiscal year was a year of projects, planning and change for the City of Waterville. In July 2022, the Fire & Rescue Department began a new EMS service to the residents of Waterville. The department began not only responding to 9-1-1 medical emergency calls, but also transporting those patients to area hospitals. This is a significant change that has proven to be very successful for Waterville Fire and Rescue and we are proud to be able to offer this service to our citizens.

#### MAIN STREET BUILD GRANT

In November 2022, the City held a ribbon cutting ceremony noting the substantial completion of the Main Street Build Project at the Lockwood Hotel and Levine's Park. Speakers included Senator Susan Collins, Senator Angus King, MDOT Commissioner Bruce Van Note, Colby President David Greene and Mayor Jay Coelho. This project was several years in planning and construction and is a major step for the City in making Downtown Waterville a destination.

#### COMMUNITY RESILIENCE PARTNERSHIP

The City joined the Community Resilience Partnership through the Governor's Office of Policy, Innovation, and the Future. This is an important step in the City working to reduce its carbon footprint and to address climate change. In conjunction with the Central Maine Growth Council, the City launched its Brownfields Assessment Grant Program. This program uses federal funds to assess properties in Waterville for potential contamination. After assessments are complete, the goal is for the City to apply for funding to assist the property owners in cleaning up the properties for future development.

*Staff:*



*William S. Post, Acting City Manager*



*Sarah Cross, Executive Assistant*

# CITY GOVERNMENT

## Administration

### PERSONNEL

In November 2022, Police Chief Joe Massey retired after more than three decades with the Waterville Police Department. We wish Chief Massey all the best in retirement. Deputy Police Chief William Bonney was appointed Interim Police Chief. In June 2023, Interim Chief Bonney was appointed as permanent Police Chief.

City Manager Steve Daly resigned in December 2022 and Assistant City Manager William Post was appointed by the Council as Acting City Manager. In May 2023, Bryan Kaenrath was appointed City Manager with a start date with the City of July 31, 2023. We wish Mr. Daly well and welcome Mr. Kaenrath to the City.

### DOWNTOWN VISIONING PLAN

The second phase of the Downtown Visioning Plan continued throughout the fiscal year with several workshops that were well-attended by the public. The ideas and concepts that were created and adjusted based on residents' feedback culminated in a presentation to the public at the end of June. The planners and engineers will be putting the final plan together and then the City will be creating an implementation committee to plan out the steps to put the plan in motion.



# CITY GOVERNMENT

## Administration

### HOUSING

Several new housing projects are either under construction or have been approved by the Planning Board. This is an exciting development as the need for all types of housing continues to dominate discussions within the city and is a goal of the City Council. The Administration will continue to support these projects and apply for grant funding where possible to assist. We look forward to these projects becoming a reality in the near future.

### CLOSING

These are several examples of the excellent work done by the City Council and City staff over fiscal year 2023. There are several more projects and initiatives that you will discover as you read the reports from the departments. The City's Administration looks forward to continuing the progress in making Waterville a destination and a terrific place to live, work and visit.

Respectfully,

William S. Post  
Acting City Manager

*Mid-Maine Chamber  
Business to Business Event  
Held at Thomas College*



# CITY SERVICES

## City Services Directory

### COMMUNITY DEVELOPMENT

*Planning; Floodplains and Zoning*

#### City Planner

City Hall, 1 Common St

Phone: (207) 680-4230

[waterville-me.gov/planning](http://waterville-me.gov/planning)

*City Projects and Engineering*

#### City/Project Engineer

6 Wentworth Court

Phone: (27) 680-4232

[waterville-me.gov/engineer](http://waterville-me.gov/engineer)

*Building Permits; Code Enforcement  
and Inspections*

#### Code Enforcement

7 College Ave.

Phone: (207) 680-4231

[waterville-me.gov/codes](http://waterville-me.gov/codes)

### EMERGENCY SERVICES/PUBLIC SAFETY

#### In an emergency call: 9-1-1

*Fire prevention and suppression;  
inspections; hazardous materials; burn  
permits; emergency medical services*



#### Waterville Fire—Rescue

7 College Avenue

Phone: (207) 680-4735

[waterville-me.gov/fire](http://waterville-me.gov/fire)

[facebook.com/watervillefire](https://www.facebook.com/watervillefire)

*Crime prevention, management and  
reporting; accident reports;  
animal control; resource officers*



#### Waterville Police Department

10 Colby Street

Phone: (207) 680-4700

[waterville-me.gov/police](http://waterville-me.gov/police)

[facebook.com/Waterville.police](https://www.facebook.com/Waterville.police)

### EMPLOYMENT INFORMATION

*City job openings; employee benefits &  
contracts; union information*

#### Human Resources

City Hall, 1 Common St.

Phone: (207) 680-4214

[waterville-me.gov/humanresources](http://waterville-me.gov/humanresources)

### FINANCIAL

*Accounts payable and receivable; City  
budgets & audits; employee payroll;*

#### Finance Department

City Hall, 1 Common Street

Phone: (207) 680-4233

[waterville-me.gov/finance](http://waterville-me.gov/finance)

### GENERAL ASSISTANCE

*General Assistance; Heating/Housing  
Assistance; Support Services &  
Resources; Child & Adult Protective  
Services; Food Bank/Soup Kitchen Info*

#### Health & Welfare Department

City Hall, 1 Common Street

Phone: (207) 680-4227

[waterville-me.gov/healthwelfare](http://waterville-me.gov/healthwelfare)

### GOVERNMENT/ADMINISTRATION

*Office of the City Manager & Mayor;  
City Council Contact information*

#### Office of Administration

City Hall, 1 Common Street

Phone: (207) 680-4204

[waterville-me.gov/administrationoffice](http://waterville-me.gov/administrationoffice)

[facebook.com/WatervilleMEOfficial](https://www.facebook.com/WatervilleMEOfficial)

[twitter.com/CityofWtvl](https://twitter.com/CityofWtvl)

### LIBRARY SERVICES

*Children/teen programs & services;  
books, movies and audio/music  
available on-site and online; research  
& genealogy; member services; Career  
Center and free classes/workshops*



#### Waterville Public Library

73 Elm Street

Phone: (207) 872-5433

[watervillelibrary.org](http://watervillelibrary.org)



[facebook.com/watervillelibrary](https://www.facebook.com/watervillelibrary)

### LICENSING, VITAL RECORDS

#### & VOTING/ELECTIONS

*Marriage licenses; Business licenses;  
Hunting/Fishing licenses; Dog licenses;  
City Council records; Genealogy; birth  
& death certificates; voter registration;  
voter list; petitions; election  
information; subcommittee info*

#### City Clerk's Office

#### (Part of Customer Service)

City Hall, 1 Common Street

Phone: (207) 680-4213

[waterville-me.gov/clerk](http://waterville-me.gov/clerk)

### PARKS, RECREATION & EVENTS

*City parks; playgrounds; sports fields;  
trails and dog park; Pine Ridge Golf  
Course; Alford Municipal Pool;  
special events and trips*



#### Parks and Recreation

6 Wentworth Court

Phone: (207) 680-4744

[waterville-me.gov/parks](http://waterville-me.gov/parks)

# CITY SERVICES

## City Services Directory

### PINE GROVE CEMETERY

*Cemetery maps; Lot information and database; Burials*

#### Pine Grove Cemetery

Physical: Grove Street

Office/Mailing: 6 Wentworth Court

Phone: (207) 855-1177

[waterville-me.gov/pgcemetery](http://waterville-me.gov/pgcemetery)

### PROPERTY ASSESSMENTS

*Tax database; tax maps; property data and plans; online property deeds; personal property; exemptions and abatements*

#### Assessing Department

City Hall, 1 Common Street

Phone: (207) 680-4221

[waterville-me.gov/assessor](http://waterville-me.gov/assessor)

### ROADS & SIDEWALKS

*Road and sidewalk maintenance and plowing; Street signs and traffic lights*



#### Public Works Department

6 Wentworth Court

Phone: (207) 680-4744

[waterville-me.gov/publicworks](http://waterville-me.gov/publicworks)

### RUBBISH & RECYCLING

*Refuse and recycling collection; household hazardous waste disposal events*



#### Public Works Department

6 Wentworth Court

Phone: (207) 680-4744

[waterville-me.gov/publicworks](http://waterville-me.gov/publicworks)

### ROBERT LAFLEUR AIRPORT

*General aviation airport serving private aircraft owners; flight lessons*



#### Robert LaFleur Airport

2 LaFleur Road

Phone: (207) 861-8013

[watervilleairport.org](http://watervilleairport.org)



[facebook.com/LaFleurAirport](https://facebook.com/LaFleurAirport)

### SCHOOLS

*Pre-school; public schools; vocational education and adult education*



#### Educare Central Maine

*Serving children from birth to age 5*

58 Drummond Avenue

Phone: (207) 680-7200

[educarecentralmaine.org](http://educarecentralmaine.org)

#### George J. Mitchell School

*Serving students from Pre K to Grade 3*

58 Drummond Avenue

Phone: (207) 873-0695

[gjms.aos92.org](http://gjms.aos92.org)

#### Albert S. Hall School

*Serving students in Grades 4 & 5*

27 Pleasant Street

Phone: (207) 872-8071

[ashs.aos92.org](http://ashs.aos92.org)

#### Waterville Jr. High School

*Serving students from Grades 6-8*

100 West River Road

Phone: (207) 873-2144

[wjhs.aos92.org](http://wjhs.aos92.org)

#### Waterville Sr. High School

*Serving students from Grades 9-12*

1 Brooklyn Avenue

Phone: (207) 873-2751

[wshs.aos92.org](http://wshs.aos92.org)

### SCHOOLS, CONTINUED

#### Mid-Maine Technical Center

*Serving area vocational students*

3 Brooklyn Avenue

Phone: (207) 873-0102

[midmainetech.me](http://midmainetech.me)

#### Mid-Maine Regional Adult Education

*Serving area adult students*

1 Brooklyn Avenue

Phone: (207) 873-5754

[midmaine.maineadulted.org](http://midmaine.maineadulted.org)

#### AOS 92 Central Office

*Superintendent's office*

22 Messalonskee Avenue

Phone: (207) 873-4281

[aos92.org](http://aos92.org)

### TAX COLLECTOR SERVICES

*Real estate and personal property taxes; Motor vehicle; parking ticket payments*

#### Customer Service

City Hall, 1 Common Street

Phone: (207) 680-4213

[waterville-me.gov/finance](http://waterville-me.gov/finance)

### TECHNOLOGY

*Technology management and administration for Waterville and area communities*

#### I.T. Department

City Hall, 1 Common Street

Phone: (207) 680-4721

[waterville-me.gov/technology](http://waterville-me.gov/technology)

# DEPARTMENTS

## Assessing

### Assessing Office

*Tax database, tax maps; property data & plans; online property deeds; personal property; exemptions & abatements*

#### OVERVIEW

The primary mission of the Assessing Department is: "The discovery, listing, valuation and defense of all properties within the jurisdiction in accordance with Maine law." Assessing staff constantly monitors the real estate sales market to ensure that assessed values accurately reflect market-place activity.

#### ASSESSING STANDARDS

Since 1979, municipalities have been subject to assessing standards requiring a 70% minimum assessment ratio and a maximum quality rating of 20 (36 M.R.S. §327). Assessment ratios and quality ratings are the focal points of residential ratio studies conducted annually by the Property Tax Division in conjunction with the annual State Valuation and to assist municipal assessors with the statutory requirement to annually conduct sales ratio studies (36 M.R.S. § 328 (8)).

Revaluation is the most common approach used to regain compliance with the statutory 70% minimum ratio requirement (36 M.R.S. § 327 (1)). Any revaluation falls under the jurisdiction of the municipal assessor whose judgement, as opposed to that of any hired appraiser, is final (30-A M.R.S. § 5722(7)).

The implementation of a citywide revaluation in 2016 means that we currently have our Fiscal Year 2022-2023 assessments at 89% of market value. This means that partial exemptions must be adjusted to reflect the 89% assessment ratio. The homestead exemption of \$25,000 allowed by the State must be factored by that 89% ratio. As such, this year's exemption will equal \$22,250 ( $\$25,000 \times 89\%$ ). Notably, veteran's exemptions ( $\$6,000 \times 89\%$ ) of \$5,340, blind exemptions ( $\$4,000 \times 89\%$ ) of \$3,560 and parsonage exemptions ( $\$20,000 \times 89\%$ ) of \$17,800 need to reflect the assessment ratio of 89% as well.

With the influx in the sales market over the past several years, we are inching closer to the 70% minimum. We realize we are going to be required sooner rather than later to do another revaluation and are planning to complete a sales analysis to make adjustments to assessments. We plan to complete all adjustments for the upcoming fiscal year to promote fairness among property owners.

Often, we are asked to define the standard of fairness for determining assessed value. The standard is universal to the State of Maine and is found in the Maine Constitution at Article 9 Section 8. It reads: "All taxes

Staff:



Paul N. Castonguay, Assessor



Allison Brochu, Deputy Assessor

Hours:  
Monday-Friday  
7:30am-4:30pm

Address:  
1 Common Street  
Waterville, ME 04901

Phone:  
(207)680-4221

Email:  
abrochu@waterville-  
me.gov

Website:  
www.watervilleme.gov/  
assessor

upon real and personal estate, assessed by authority of this State shall be apportioned and assessed equally according to the just value thereof."

The highest priority in determining fairness is whether similar properties are assessed similarly. For example, rarely will two properties have the exact same value. However, if two properties are similar, then their values should be closely related and vary only by their differences. If each property is assessed in this manner, then we have achieved equity. The next priority is just value. The definition of just value is more elusive. Generally, just value is meant to reflect the true value of a property, not just market price. There are many instances when the price of an item does not represent the value of an item. The Assessing Department staff makes every attempt to accurately interpret and apply relevant information to deliver a fair and equitable assessment service.

### Reminders:

Homestead and veteran's exemption applications need to be in before April 1st of each year. Contact the Assessing Department to see if you already have such an exemption for your property. These exemptions apply to your primary residence only and are effective permanently for the property, while under your ownership, once they are approved.

### NEW PROPERTY OWNERS

One of the many services provided by this office is the notification to new property owners the assessed valuations of their newly acquired property. Through this contact using a "sales questionnaire" we obtain information concerning the recent sale to determine any factors that may have affected the sales price. The sales data collected through this method offers the statistical information necessary for ongoing accuracy.

### EXEMPTIONS AND ADJUSTMENTS

Certain partial exemptions are available based on varying criteria. Applications for the homestead, veteran's or veteran's widow exemptions are available in our office and on our website.

Modern technology allows for the ability to update the valuations of different property types and/or locations records globally, based on market trends. In addition, building permits that are issued by the Code Enforcement office are monitored, and adjustments made to reflect improvements to individual property valuations as required.

### PROPERTY TAX STABILIZATION PROGRAM

A new law was passed in August 2022; LD 290-Property Tax Stabilization for Senior Citizens. Property Tax Stabilization for Senior Citizens, also known as the Property Tax Stabilization Program (the "Program"), is a State program that allows certain senior-citizen residents to stabilize, or freeze, the property taxes on their homestead. As long as you qualify and file a timely application each year, the tax billed to you for your

# DEPARTMENTS

*Assessing*

homestead will be frozen at the amount you were billed in the prior tax year. Eligible residents who move may transfer the fixed tax amount to a new homestead, even if that new homestead is in a different Maine municipality.

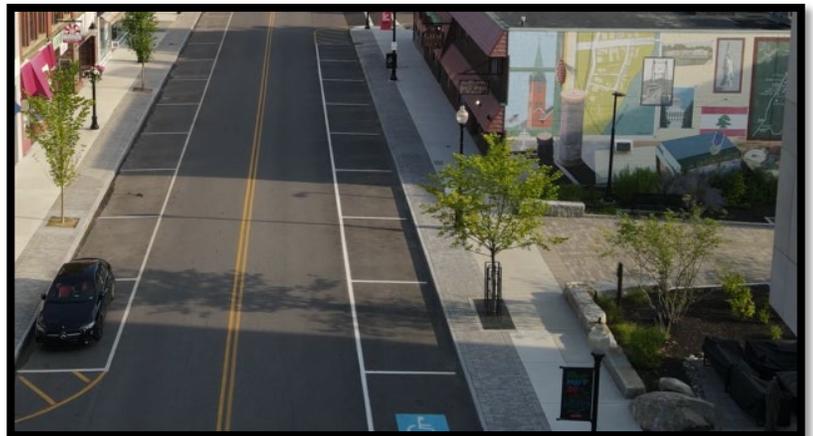
To be eligible for the Program, an individual must meet all of the following as of April 1 of the property tax year for which they are requesting stabilization (so for applications due December 1, 2022, qualifications must be met as of April 1, 2023):

- Be at least 65 years old,
- Be a permanent resident of Maine,
- Have owned a Maine homestead for at least ten years, and
- Be eligible for a homestead exemption on the property they are placing in the Program.

By the end of the 2022-2023 Fiscal Year, Maine Legislature was looking at making changes to the new law or repealing it all together. We are awaiting further information regarding this program and will mail a letter to all homeowners that qualified for the program once we have guidance to let you know what is happening.

## CLOSING

It is our pleasure to work with the residents of Waterville. We thank you for your cooperation and look forward to providing enhanced services in the future.



# DEPARTMENTS

City Clerk

## City Clerk's Office

*Marriage licenses; Business licenses; Hunting/Fishing licenses; boat, ATV, Snowmobile registrations; Dog licenses; City Council records; Genealogy; Birth & Death certificates; voter registration; voter list; petitions; election information; submittee information*

### OVERVIEW

This fiscal year was undertaken with a turnover of the entire staff. Not surprisingly, it has been a year of transition and learning. Thank you to our residents for their patience while the staff learns "on the job".

### PERSONNEL

Patti Dubois continues to serve as Waterville's City Clerk. Ms. Dubois has maintained her Certified Clerk of Maine designation, and her Master Municipal Clerk designation through the International Institute of Municipal Clerks Association. Dubois serves as a peer instructor for the Maine Town and City Clerk's Association, and as a member of the Elections Working Group, the Awards Committee and serves as Chair of the Legislative Policy Committee. The City Clerk serves on the Committee for Safe and Secure Elections, which is a cross-partisan group of election officials and law enforcement who work together on the national level to keep elections safe and secure.

As the Customer Service Manager, Brittaneer Guerette serves as a link between the Tax Collector and City Clerk as deputy to both. Makayla Chase's position is shared with the Finance Department. Both Brittaneer and Makayla bring a fresh perspective and new energy to the office!

### ELECTIONS

This fiscal year featured a General Election and Regular and Special Municipal Election on November 8, 2022, which was held at the Waterville Junior High School, and saw a 59.8% overall turnout. Four amendments to the City Charter were overwhelmingly passed by the residents of Waterville.

- Question 1 proposed the removal of language allowing the mayor to break a tie vote in appointing a member to a vacant seat on the City Council, since that provision to appoint was removed in 2021.
- Questions 2 and 3 removed conflicting language regarding the creation of a vacancy on the City Council and Board of Education with absences of more than 3 months in one section and three consecutive meetings in another section.

### Staff:



Patti Dubois, City Clerk



Brittaneer Guerette, Deputy City Clerk/ Customer Service Manager



Makayla Chase, Customer Service Representative



Rachel Huntley, Customer Service Representative



Kelly Pelletier, Customer Service Representative

Hours:  
Monday-Friday  
7:30am-4:30pm

Address:  
1 Common Street  
Waterville, ME 04901

Phone:  
(207)680-4213

Email:  
cityclerk@waterville-  
me.gov

Website:  
www.waterville-  
me.gov/clerk

# DEPARTMENTS

City Clerk

- Question 4 would change the language regarding the required revision of ward boundary lines to be based on a review of census results if one has been requested. This proposed change came from an error in population estimates found in the 2020 census that would have resulted in erroneous representation of the wards if redistricting was based on the incorrect decennial census numbers, rather than the corrected numbers.

<b>City Councilor Ward 1</b>	
Gilley, Brandon L.	558
Write In	27
Over Votes	1
Under Votes	115
Total Votes	701
<b>City Councilor Ward 3</b>	
Klepach, Thomas Ethan	672
Write In	7
Over Votes	1
Under Votes	87
Total Votes	767
<b>City Councilor Ward 5 (two months)</b>	
Morris, Michael J.	786
Write In	40
Over Votes	0
Under Votes	192
Total Votes	1018
<b>City Councilor Ward 5</b>	
Morris, Michael J.	773
Write In	38
Over Votes	0
Under Votes	207
Total Votes	1018
<b>Board of Education Ward 3</b>	
McDermott, Erin Coleen	672
Write In	7
Over Votes	2
Under Votes	86
Total Votes	767
<b>Board of Education Ward 5</b>	
Krigbaum, Spencer Lee	802
Write In	22
Over Votes	1
Under Votes	193
Total Votes	1018
<b>Kennebec Water District Trustees</b>	
Earickson, Jeff A.	3183
Talbot, J. Michael	3569
Write In	173
Over Votes	10
Under Votes	4557

<b>Governor</b>	
Hunkler, Sam	133
LePage, Paul R.	1738
Mills, Janet T.	3847
Over Votes	9
Under Votes	35
Total Votes	5762
<b>State Senate District 16</b>	
LaFountain, David P.	3647
Perkins, Michael D.	2022
Over Votes	1
Under Votes	92
Total Votes	5762
<b>Legislature District 64</b>	
Madigan, Colleen M.	1873
Malcolm, Ruth Ann	735
Over Votes	1
Under Votes	53
Total Votes	2662
<b>Legislature District 65</b>	
Brown, Tammy	1000
White, Bruce A.	2047
Over Votes	1
Under Votes	52
Total Votes	3100
<b>Congress District 1</b>	
Pingree, Chellie M.	3867
Thelander, Edwin	1765
Write-In	13
Over Votes	7
Under Votes	110
Total Votes	5762
<b>Register of Deeds</b>	
Boucher, Matthew James	2103
Wilson, C. Diane	3422
Over Votes	8
Under Votes	229
Total Votes	5762
<b>District Attorney District 4</b>	
Maloney, Maeghan	4746
Over Votes	1
Under Votes	1015
Total Votes	5762

# DEPARTMENTS

City Clerk

## VOTER REGISTRATION

The Secretary of State’s office conducted voter list maintenance to remove voters that have registered to vote in a state that participates in the Electronic Registration Information Center (ERIC) system or to inactivate voters who have been inactive for two general election cycles. Implementation of Automatic Voter Registration (AVR) through the Bureau of Motor Vehicles was rolled out in the fall of 2022, which automatically registers citizens who obtain or renew their driver’s license unless they opt out. This process automatically pre-registers 16- and 17-year-old new drivers.

During this fiscal year, 1,208 voters were added, 293 were canceled from death records and 498 were canceled due to a move out of the city. The voter list maintenance resulted in nearly 5,000 voters being designated as inactive.

## CITY COUNCIL MEETINGS

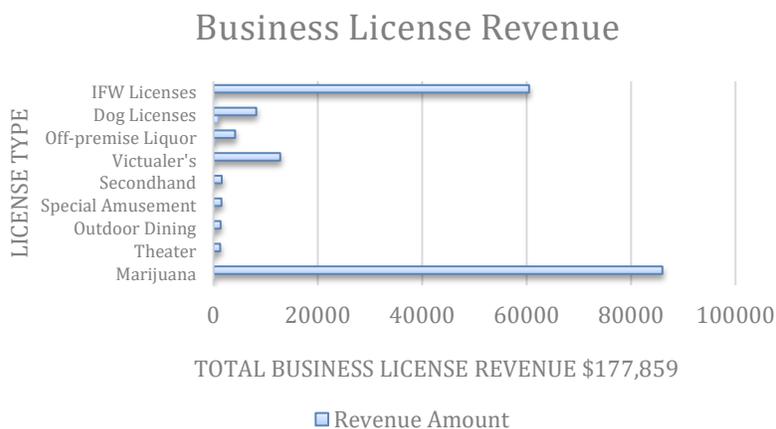
City Council meetings are held in a hybrid in-person and virtual format, and live streamed. The city continues to lease space at The Elm to use as a City Council meeting space until a permanent location can be secured. City Council packets are distributed electronically, and the public can participate with comments and questions via Zoom during the live meetings or by attending in person.

## COMMITTEES/COMMISSIONS

The city currently tracks and appoints members to 11 ad hoc committees, 6 standing committees authorized by charter or ordinance, 6 standing committees authorized by outside organizations, and 6 standing quasi-judicial committees. Most vacancies are filled at the end of each calendar year from applications submitted from interested citizens by recommendation of the Mayor and approval by the City Council.

## BUSINESS LICENSES

The City Clerk’s staff works closely with the Police Department, Code Enforcement, Fire Department, Assessor’s Office and Tax Collector when administering business licensing. Over this fiscal year, the City Clerk’s office administered the following business licenses and collected the associated fees:



# DEPARTMENTS

City Clerk

## VITAL RECORDS

During this fiscal year, 84 marriage licenses were issued, and 73 marriages were performed at City Hall. 160 burial permits were issued over the 12-month period. 276 deaths were recorded over the year. 117 births of Waterville residents were recorded, and 252 were born in Waterville whose parents lived elsewhere. The most popular baby names are Olivia and Noah.

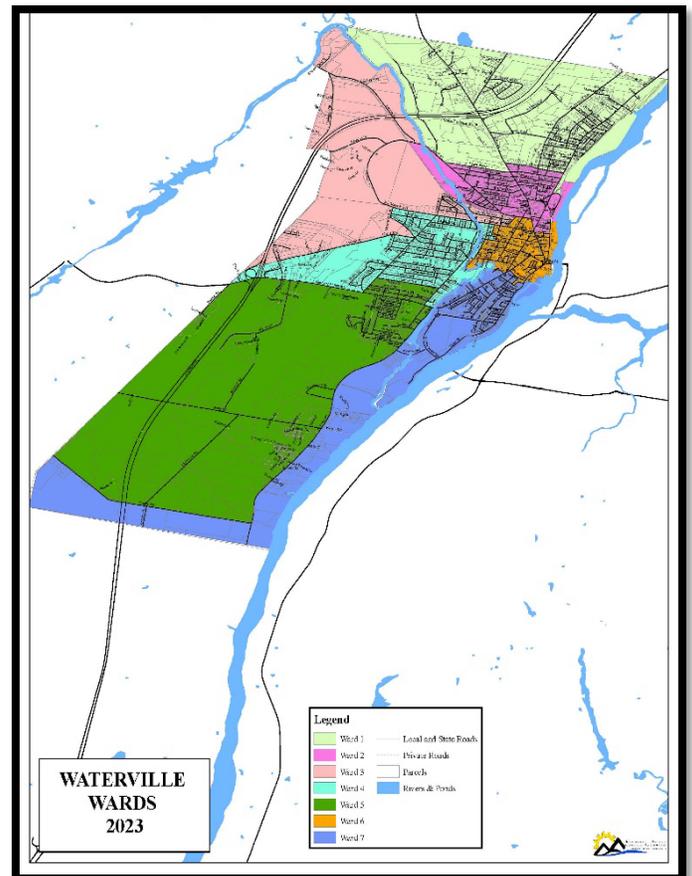
## PUBLIC ACCESS OFFICER

As the city's Public Access Officer, the management of all Freedom of Access Requests (FOAA) received by any department are administered by this office. Although many records are on file in this office, the Public Access Officer must often serve as a liaison between the requestor and the department that physically houses the record. All requests must be acknowledged within 5 days of receipt, and the information provided to the requestor within a reasonable period. Denials of requests must be made in writing within 5 days of receipt of the request. During this fiscal year, the city has received and responded to approximately 35 FOAA requests.

## SPECIAL PROJECTS

During this year, the City Clerk has been meeting with Councilors and the Mayor to find and secure a new meeting location for the City Council. Several potential locations have been toured and the process will continue until a suitable location is found.

Redistricting of ward boundaries was conducted this year, with 387 voters changing from Ward 6 to Wards 2, 3 or 4. During this process, it was discovered that the decennial census inaccurately reflected population of group quarters such as college dorms, which resulted in an appeal of the census result and subsequent adjustment to the population estimates. Since the city's charter specifically required the redistricting to be based on the decennial numbers, a charter amendment was proposed and passed by voters to allow the redistricting to be based on the result of a review of the census, if a review has been conducted.



## CLOSING

It is a privilege to serve the citizens of Waterville with the ongoing mission to serve the citizens of Waterville with professionalism, in accordance with state and federal laws, the Waterville City Charter and local ordinances.

# DEPARTMENTS

## Economic & Community Development

The City of Waterville recognizes economic growth as a critical factor in the continued health of the community. The City currently has on staff a City Planner, a Code Enforcement Officer and a City Engineer available to assist in this regard.

All requests relating to economic development activities are forwarded to the Central Maine Growth Council. This agency serves as the “clearing house” for all major economic development opportunities in Waterville and in the greater Waterville area.



### CENTRAL MAINE GROWTH COUNCIL (CMGC)

50 Elm Street, Waterville, ME 04901 | Phone: (207) 680-7300  
[www.centralmaine.org](http://www.centralmaine.org) | [facebook.com/CentralMaineGrowthCouncil](https://facebook.com/CentralMaineGrowthCouncil)



### MID-MAINE CHAMBER OF COMMERCE

The Mid-Maine Chamber of Commerce is dedicated and committed to promoting, educating and advocating for business prosperity and regional economic improvement.

50 Elm Street, Waterville, ME 04901 | Phone: (207) 873-3315  
[www.midmainechamber.com](http://www.midmainechamber.com) | [facebook.com/MidMaineChamber](https://facebook.com/MidMaineChamber)



Waterville Creates! works directly with community arts, creative, and cultural institutions to promote Waterville as a major arts destination for Maine residents and visitors to the state.



93 Main Street, Waterville, ME 04901 | Phone: (207) 616-0292  
[www.watervillecreates.org](http://www.watervillecreates.org) | [facebook.com/WatervilleCreates](https://facebook.com/WatervilleCreates)



### KENNEBEC REGIONAL DEVELOPMENT AUTHORITY (KRDA) / FIRSTPARK

The KRDA is a quasi-municipal entity created by the Maine legislature. It is a truly unique economic development organization. FirstPark, established by the KRDA, is a 285 acre business park campus of shovel-ready, pre-permitted sites with protective covenants.

46 C FirstPark Drive, Oakland, Maine 04963 | Phone: (207) 859-9716  
[www.firstpark.com](http://www.firstpark.com)

# DEPARTMENTS

## Planning

### City Planning

*Planning and Zoning; staff to the Planning Board; assists potential developers, surveyors, appraisers, realtors, and Waterville citizens with development issues*

*Staff:*



*Ann Beverage, City Planner*

#### OVERVIEW

The City Planner is staff to the Planning Board, Housing Committee, Comprehensive Plan Review Commission, and the Historic Preservation Committee. In addition, the Planner assists surveyors, appraisers, realtors, potential developers, and Waterville citizens with development issues.

#### DEVELOPMENT PROJECTS

The Planning Board held public hearings and approved the following projects during FY 2023:

- D.W. LLC: Reservoir Hill, a 28-lot subdivision off Route 104 in Fairfield, with one lot in Waterville
- L/A Properties, LLC: Field of Dreams subdivision, 200 Eight Rod Road, phase one, 5 lots
- L/A Properties, LLC: Rolling Meadows subdivision, 34 Webb Road, phase one, 6 lots
- Maine Army National Guard: storage building at 74 Drummond Avenue
- Kevin Violette: City View Drive, 30 structures containing as many as 42 dwelling units, either single family or duplex residences depending upon demand
- Gaunce Investments LLC: an addition to the Central Maine Auto Group conditioning building at 23 Airport Road
- Manor Gardens LLC: revisions to an approved plan for a 20-unit multifamily development at 54 College Avenue
- Invaleon Technologies Corporation: solar farm at 200 Eight Rod Road
- Waterville Redevelopment Company III, LLC: revisions to a previously approved plan for 30 Chase Avenue, splitting off a parcel of land abutting the southerly end of Martin Avenue
- North River Lockwood I LLC: reapproval of an expired permit to develop 65 apartments in phase one at 6 Water Street
- Trafton Properties LLC: parking lot, driveways, and stormwater facilities at 977 West River Road
- Trafton Properties LLC: reapproval of a 120,000 square foot commercial building to be constructed at 4 Trafton Road
- Trafton Properties LLC: a three-lot subdivision on Trafton Road
- Retlew Investment LLC and Caprilite LLC: revisions to a previously approved subdivision to create a two-acre site for a hotel on Armory Road

#### Planning Board

The 7-member board reviews site plans, subdivisions, zoning ordinance, and map change requests.

Hours:  
Monday-Friday  
7:30am-4:30pm

Address:  
1 Common Street  
Waterville, ME 04901

Phone:  
(207)680-4230

Email:  
agbeverage@waterville-  
me.gov

Website:  
www.waterville-  
me.gov/planning

- Hamlin Sports World Inc: an addition to the sales and service building at 290 West River Road
- Colby College: a 330-space parking lot off Senior Drive
- Walmart: an addition to accommodate pickup of on-line grocery orders at 80 Waterville Commons Drive
- Ken Walsh: revision to a previously approved subdivision at 30 Clearview Avenue to create an additional lot
- Town Fair Tire: approval of an automotive business at 10 Elm Plaza
- L/A Properties, LLC: a three-lot subdivision on Webb Road east of Ames Drive
- Kennebec Water District: eliminated the requirement to install a fence around the stormwater pond at the business and operations center at 131 Drummond Avenue.

### ZONING CHANGES

The Planning Board made the following recommendations to the City Council for changes to the Zoning Ordinance or the Zoning Map. The City Council subsequently adopted all changes:

- L/A Properties, LLC: rezoning from Solar Farm District back to Rural Residential to allow housing development on a portion of 200 Eight Rod Road
- Jeffrey Karter: rezoning to a new contract zone for 287 and 289 Main Street to allow apartments and shared parking
- Adams Rock LLC: rezoning from Commercial-C1 to Commercial-C to permit the existing marijuana cultivation and sales business at 84 College Avenue to continue
- Kennebec Water District (KWD): rezoning from Residential-B to Residential-D to allow office use of the KWD building at 6 Cool Street by a new owner
- Ware Butler: rezoning from Residential-D to contract Zoned District/Commercial-A to allow a business office in the former Sacred Heart rectory at 74 Pleasant Street
- Gaunce Investments LLC: rezoning currently undeveloped portions of 20 and 30 Airport Road from Commercial-C to Airport Industrial to construct solar arrays for Central Maine Motors
- Edward Thompson: rezoning from Commercial-C to Commercial-C1 to allow apartments at 2 Seavey Street
- The City of Waterville: revised the Zoning Ordinance to allow veterinary clinics in the Commercial-A zone
- The City of Waterville: revised the Zoning Ordinance to decrease the rear and side setbacks for parking spaces in the Commercial-A zone and the required length of parking spaces in all zones



# DEPARTMENTS

## Code Enforcement

### Code Enforcement

*Building permits, code enforcement and inspections*

#### OVERVIEW

The Waterville Code Enforcement Office provides enforcement of state and local building and land use codes and ordinances in the City of Waterville through review, permitting and inspections of new and ongoing development, as well as existing uses.

The mission of the Code Enforcement Office is to protect the properties and citizens of Waterville by helping to maintain and increase property values and public safety by ensuring that existing land use and proposed development taking place within the City of Waterville complies with all state and local building and land use codes. Waterville Code Enforcement reviewed, permitted, and inspected construction that cost approximately **\$14,500,000.00** in FY2023.

#### PERSONNEL

The Code Enforcement Office is staffed with 4 full-time employees: One Director/state certified Code Enforcement Officer, one additional state certified Code Enforcement Officer, one Local Ordinance Compliance Officer and one Administrative Assistant.

In November of 2022, Todd Buckmore joined the Waterville Code Enforcement Office as a full-time Ordinance Compliance Officer. Todd brings years of experience as a HUD inspector for Waterville Housing and has proven to be a welcome addition to Waterville Code Enforcement.

#### CODE

##### Construction & Renovations (City Code - Chapter 127)

Permits are required prior to the start of any construction, alteration, removal, or demolition of any and all buildings or structures within the City of Waterville and as further explained in the duly adopted Maine Uniform Building & Energy Code (MUBEC) as amended from time to time. All permits required by this ordinance shall be issued by the Code Enforcement Office.

#### Staff:



Dan Bradstreet,  
Code Enforcement Director



Adam Bradstreet,  
Code Enforcement Officer



Todd Buckmore,  
Ordinance Compliance Officer

#### FY 23 Property

#### Maintenance

#### Ordinance Violations

341

Violation  
Notices  
Issued

181

Phone calls  
in lieu of  
violation  
notice

253

Successfully  
closed cases

Hours:  
Monday-Friday  
7:30am-4:30pm

Address:  
7 College Avenue  
Waterville, ME 04901

Phone:  
(207)680-4208

Email:  
dbradstreet@waterville-  
me.gov

Website:  
www.waterville-  
me.gov/codes

# DEPARTMENTS

## Code Enforcement

### Property Maintenance (City Code – §205)

The City of Waterville’s Property Maintenance Ordinance sets minimum standards for the maintenance of structures and yard areas to protect public health and safety, property values, and to prevent nuisance conditions. Please ensure that your property is free of refuse, household trash, junk, debris, scrap lumber or metal, inoperable machinery, or parts thereof, glass, unused or inoperable appliances, worn or unused furniture and two or more unregistered, or uninspected vehicle(s) and that your lawn is free from grass growth in excess of 10 inches.

### Solid Waste (City Code – § 232)

All waste to be collected shall be placed at the curb or on the esplanade between the sidewalk and the gutter no earlier than 5:00 p.m. the day before and no later than 7:00 a.m. on the scheduled collection day. Empty containers shall be removed from the sidewalk or curb on the same day waste is removed.

### Home Occupations (City Code – § 275-4.16)

Only those businesses which are reasonably compatible with the residential district in which they are located are permitted. Any home occupation which is accessory to and compatible with residential use in those districts where permitted as a special exception shall be approved by the Code Enforcement office.

### Residential Fencing (City Code – § 275-4.26B)

Walls or fences not exceeding six (6) feet in height may be erected on property lines in residential zones, subject to the criteria for corner clearances found in § 275-4.3D(16) of the City of Waterville Zoning Ordinance. No permit is required for the installation of residential fencing. However, please be sure to contact The Waterville Public Works Office (Dig Safe) at 207-680-4744 prior to installation.

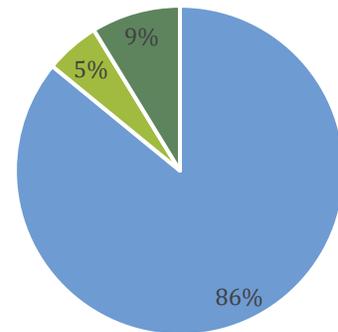
### Signs (City Code - §275-4.28)

All permanent and temporary signage (Including lawn sales and “feather flags”) require approval and permitting from the Code Enforcement Office prior to installation.

### Keeping of Chickens (City Code - §275-4.33)

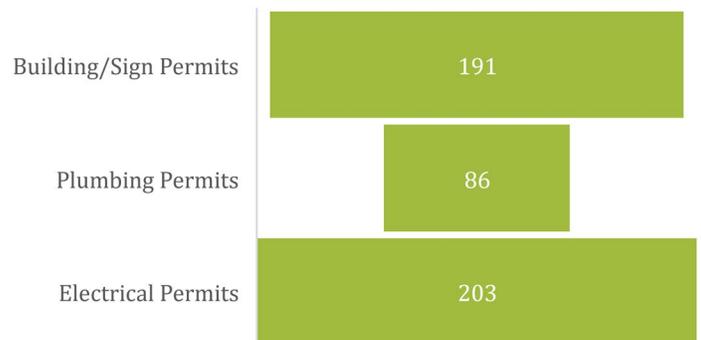
The keeping of chickens requires a permit from the Code Enforcement Office.

FY 23 Permit Revenue



■ Building/Sign Permits ■ Plumbing Permits ■ Electrical Permits

FY 23 Permits Issued



# DEPARTMENTS

Engineer

## City Engineer

*City projects and engineering*

Hello all!

We have had another busy year in Waterville. The Main Street project is complete except for the Temple St./Front St. intersection and the addition of a propane tank farm relocation next to the Post Office entrance on Front St.

Staff:



Andy McPherson, City Engineer

### TEMPLE/ FRONT STREET INTERSECTION

The Temple St./Front St. intersection is complete except for the traffic lights, which have been put on “flash” until they can be tied into CSXT Transportation’s (railroad) preemptive system. The railroad was previously owned by PanAm Railways, and the City of Waterville had an intersection preemptive agreement with PanAm before the Main St. project started. During the project PanAm sold the railway to CSXT Transportation. CSX has their own preemptive system, so the City had to enter into a new agreement with CSX and await their new preemption design. A preemptive traffic light system allows intersections, in a given area, to be linked together. This system allows traffic to flow more smoothly with green and red lights timed for steady traffic flow. At the Temple St./Front St. intersection, we also have Head of Falls traffic. The new system will allow vehicles that are leaving Head of Falls and stopped at the red light on front St. to get a green light to proceed on when a train is coming. We are still waiting on the final CSX design and expect this system to be up and running sometime this fall.

### MAIN STREET BUILD GRANT PROJECT

The City of Waterville, through the Main St. Build Grant Project, will be relocating the propane tanks that are on the Front St. side of the Post Office. The existing tanks block the view of traffic leaving the Post Office, causing a dangerous situation with oncoming southbound traffic. This additional work was approved in Mid-July and should be completed by the end of August.

### OFFICE MOVING

The City Engineer’s office will be moving to the Public Works facility on Wentworth Ct. sometime this summer. A lot of my work is with the Public Works Department assisting with City infrastructure improvements and various construction projects around the City, therefore, it makes sense to have the City Engineer located at the same facility as Public Works.

### CLOSING

As City Engineer I get to review and approve almost all construction projects that come to the City of Waterville. This may be reviewing development plans before they get to the planning board, helping with the design of Public Works projects, and assisting residents and businesses with property improvements. There is something new every day in Waterville. Just the way I like it.

Hours:  
Monday-Friday  
7:30am-4:30pm

Address:  
6 Wentworth Court  
Waterville, ME 04901

Phone:  
(207)680-4232

Email:  
amcpherson@waterville-  
me.gov

Website:  
www.waterville-  
me.gov/engineer

# DEPARTMENTS

## Finance & Tax Collection

### Finance & Tax Collection

*Accounts receivable, accounts payable; budgets and audits; employee payroll; real estate and personal property taxes; motor vehicle; parking tickets*

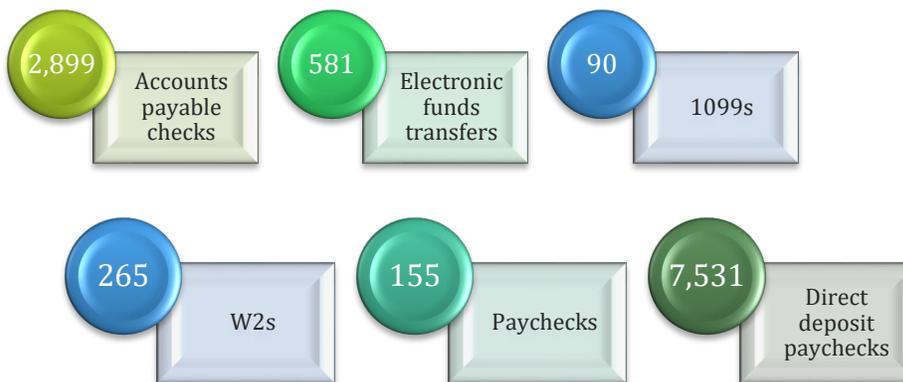
#### OVERVIEW

The Finance Department is dedicated to serving all the citizens of Waterville, other city departments and the school department.

The Finance Department oversees and administers the city's financial and accounting systems, including the collection and disbursement of all monies for the City. The revenues of the City include real and personal property taxes, federal and state grants, excise taxes on vehicles, boats, and airplanes, parking tickets, various permits and licenses, and other miscellaneous revenue. Other functions of the department include the processing of all accounts payable, account receivables, and payroll for city employees.

The City offers the ability to pay with debit and/or credit cards for all financial transactions. Individuals wishing to use this form of payment are charged an additional fee of \$1 for transactions up to \$40 and 2.5% for transactions over \$40, which covers the cost of processing fees from a 3<sup>rd</sup> party. The state offers online services for re-registrations for motor vehicles, ATVs, boats, and snowmobiles.

#### FINANCE DEPARTMENT PROCESSED



#### Staff:



*Christina Therrien, Finance Director*



*Linda Taylor, Accountant*



*Dori Nadeau, Bookkeeper*



*Linda Cote, Tax Collector*



*Brittane Guerette, Deputy Tax Collector/Customer Service Manager*



*Makayla Chase, Customer Service Representative*



*Rachel Huntley, Customer Service Representative*



*Kelly Pelletier, Customer Service Representative*

<b>Hours:</b> Monday-Friday 7:30am-4:30pm	<b>Address:</b> 1 Common Street Waterville, ME 04901	<b>Phone:</b> (207)680-4213	<b>Email:</b> ctherrien@waterville-me.gov	<b>Website:</b> www.waterville-me.gov/finance
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# DEPARTMENTS

## Finance & Tax Collection

### TAX COLLECTION



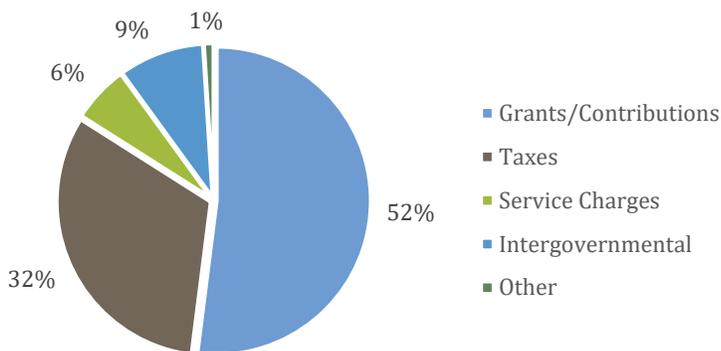
### AUDIT

The entire post audit report from FY 2021-2022 is available online and is on file in the Finance office. The report is available for public review during regular business hours. The audit was performed by:

Nicholson, Michaud & Company  
76 Silver Street  
Waterville, ME 04901

### GOVERNMENT ACTIVITIES

#### 2022 Statement of Activities Revenues



#### Grants/Contributions

Includes operating and capital grants and contributions.

#### Taxes

Includes real property, personal property and excise taxes.

#### Service Charges

Includes revenues from the various departments for services.

#### Intergovernmental

Includes state revenue sharing and homestead and BETE reimbursement.

#### Other

Includes licenses and permit revenue, franchise fees and fines, miscellaneous revenue, and investment earnings from general fund investments.

# DEPARTMENTS

## Finance & Tax Collection

### STATEMENT OF NET POSITION

JUNE 30, 2022

	PRIMARY GOVERNMENT GOVERNMENTAL ACTIVITIES	COMPONENT UNIT LIBRARY
<b>ASSETS</b>		
Cash and cash equivalents	\$1,613,983	\$151,364
Investments	\$25,771,175	\$1,519,006
Receivables:		
Taxes receivable	\$790,232	
Tax liens	\$270,972	
Other receivables	\$100,676	
Intergovernmental	\$4,867,030	
Other assets		
Inventory	\$216,581	
Capitol assets, net of accumulated depreciation	\$57,420,257	
<b>Total Assets</b>	<b>\$91,050,906</b>	<b>\$1,670,370</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Deferred outflows of resources related to pensions/OPEB	\$3,023,114	
<b>Total Deferred Outflows of Resources Related to Pensions</b>	<b>\$3,023,114</b>	
<b>LIABILITIES</b>		
Accounts Payable	\$4,123,693	
Accrued wages and benefits payable	\$2,508,404	
Accrued compensated absences	\$341,385	
Unearned revenue	\$1,521,500	
Deposits	\$219,005	
Taxes received in advance	\$18,348	
Accrued interest	\$182,354	\$72,079
Noncurrent liabilities:		
Due within one year	\$2,480,379	
Due in more than one year	\$23,310,408	
Net pension liability	\$380,488	
Other post employment benefits liability	\$4,789,262	
Accrued compensated absences	\$204,943	
<b>Total Liabilities</b>	<b>\$40,080,169</b>	<b>\$72,079</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Deferred inflows of resources related to pensions/ OPEB	\$3,111,173	
<b>Total Deferred Inflows of Resources Related to Pensions</b>	<b>\$3,111,173</b>	
<b>NET POSITION</b>		
Net investment in capital assets	\$36,408,953	
Restricted for:		
Nonexpendable for inventory	\$61,104	
Nonexpendable trust principal	\$1,307,097	
Expendable for trust designated uses	\$1,580,680	
Special revenue funds	\$2,585,828	
Work in Process Capital Projects	\$2,190,218	
Unrestricted	\$6,748,798	\$1,598,291
<b>Total Net Position</b>	<b>\$50,882,678</b>	<b>\$1,598,291</b>

# DEPARTMENTS

## Finance & Tax Collection

### STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2022

NET (EXPENSE) REVENUE AND  
CHANGES IN NET POSITION

Functions/Programs	Expenses	Program Revenues			Primary Government	Component Unit
		Charges For Services	Operating Grants And Contributions	Capital Grants and Contribution	Governmental Activities	Library
<b>Primary Government:</b>						
Government Activities:						
Administration/council/mayor	\$1,120,051				\$(1,120,051)	
Human resources	\$542,214				\$(542,214)	
Library	\$769,394				\$(769,394)	
Assessor	\$191,231				\$(191,231)	
Information Technology	\$471,546				\$(398,524)	
Finance department	\$478,869	\$73,022			\$(427,027)	
City clerk	\$298,479	\$51,842			\$(270,526)	
Economic development	\$747,713	\$27,953	\$447,692		\$(300,021)	
Public works	\$4,140,429				\$(3,584,495)	
Parks and recreation	\$1,090,253	\$555,934	\$59,145		\$(731,636)	
Cemetery	\$57,525	\$299,472			\$(40,787)	
Police/communication center	\$4,639,274	\$16,738	\$163,078		\$(4,061,268)	
Fire department	\$3,109,049	\$414,928			\$(2,741,065)	
Code enforcement & planning	\$295,314	\$367,984			\$(295,314)	
Health and welfare	\$247,627		\$82,971		\$(164,656)	
Airport	\$1,316,787				\$(490,675)	
COVID	\$41,509	\$826,112			\$(41,509)	
Outside agencies	\$141,384				\$(141,384)	
Unclassified	\$874,443		\$377,201		\$(497,242)	
Program expenses	\$36,907				\$(36,907)	
TIF projects	\$329,017				\$(329,017)	
Education	\$33,415,583		\$25,163,291		\$(6,727,699)	
Capital outlay recaptured	\$980,133	\$1,524,593		\$7,327,216	\$6,347,083	
Interest on debt	\$525,476				\$(525,476)	
<b>Total Government Activities</b>	<b>\$55,860,207</b>	<b>\$4,158,578</b>	<b>\$26,293,378</b>	<b>\$7,327,216</b>	<b>\$(18,081,035)</b>	
<b>Component Unit:</b>						
Library	\$810,861	\$6,924	\$816,807			\$12,870
				General revenues:		
				Property taxes	\$18,973,401	
				Excise taxes	\$2,096,849	
				Licenses and permits	\$315,998	
				Franchise fees	\$191,412	
				Fees and fines	\$21,430	
				Grants and contributions not restricted to specific programs:		
				State revenue sharing	\$4,231,501	
				Homestead exemption	\$1,033,302	
				BETE reimbursement	\$337,911	
				Investment earnings	\$(324,111)	\$(170,378)
				Unclassified	\$206,951	
				<b>Total general revenues</b>	<b>\$27,084,644</b>	<b>\$(170,378)</b>
				Change in net position	\$9,003,609	\$(157,508)
				Net position – beginning of year	\$41,879,069	\$1,755,799
				Net position – end of year	<b>\$50,882,678</b>	<b>\$1,598,291</b>

# DEPARTMENTS

## Finance & Tax Collection

### BALANCE SHEET – GOVERNMENTAL FUNDS

June 30, 2022	GENERAL	CAPITAL PROJECTS	OTHER GOVERNMENTAL FUNDS	TOTAL
<b>ASSETS</b>				
Cash and cash equivalents	\$545,267		\$1,068,716	\$1,613,983
Investments	\$20,065,842	\$1,845,999	\$3,859,334	\$25,771,175
Receivables:				
Tax receivable	\$790,232			\$790,232
Tax liens	\$270,972			\$270,972
Other receivables	\$85,150		\$15,526	\$100,676
Intergovernmental	\$21,061		\$1,407,969	\$4,867,030
Other assets		\$3,438,000		
Interfund loans receivable	\$5,703,229		\$1,350,928	\$13,484,008
Inventory	\$155,477	\$6,429,851	\$61,104	\$216,581
<b>Total Assets</b>	<b>\$27,637,230</b>	<b>\$11,713,850</b>	<b>\$7,763,577</b>	<b>\$47,114,657</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities</b>				
Account payable	\$88,619	\$3,407,365	\$627,709	\$4,123,693
Accrued wages and benefits payable	\$2,505,879		\$2,525	\$2,508,404
Accrued compensated absences	\$335,309		\$6,076	\$341,385
Unearned revenue		\$14,690	\$1,506,810	\$1,521,500
Deposits	\$219,005			\$219,005
Taxes received in advance	\$18,348			\$18,348
Interfund loans payable	\$12,396,324	\$612,639	\$475,045	\$13,484,008
<b>Total Liabilities</b>	<b>\$15,563,484</b>	<b>\$4,043,694</b>	<b>\$2,618,165</b>	<b>\$22,216,343</b>
<b>DEFERRED INFLOW OF RESOURCES</b>				
Unavailable revenue – property taxes	\$515,467			\$515,467
<b>Fund Balances (Deficits):</b>				
Nonspendable for inventory			\$61,104	\$216,581
Nonspendable for trust			\$1,307,097	\$1,307,097
Restricted for trust	\$155,477		\$1,580,680	\$1,580,680
Restricted for special revenue funds			\$2,061,707	\$2,061,707
Restricted for capital projects		\$6,969,701		\$6,969,701
General Fund – assigned for subsequent year budget				\$2,085,000
General Fund – unassigned				\$7,654,129
General Fund – assigned for subsequent year school budget	\$2,085,000			\$300,000
General Fund – restricted for education	\$7,654,129			\$1,363,673
Special Revenues – committed	\$300,000			\$524,121
Special Revenues – unassigned	\$1,363,673		\$524,121	\$(389,297)
Capitol Projects – committed		\$806,959	\$(389,297)	\$806,959
Capitol Projects – unassigned		\$(97,504)		\$(97,504)
<b>Total Fund Balances</b>	<b>\$11,558,279</b>	<b>\$7,679,156</b>	<b>\$5,145,412</b>	<b>\$24,382,847</b>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	<b>\$27,637,230</b>	<b>\$11,713,850</b>	<b>\$7,763,577</b>	
<b>Reconciliation of Fund Balances to New Position:</b>				
Amounts reported for governmental activities in the statement of net position are different because:				
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds				\$57,420,257
Other long-term assets are not available to pay for current expenditures and, therefore, are deferred in the funds.				\$515,467
Long-term liabilities that are not due and payable in the current period and, therefore, are not reported in the funds.				
Accrued compensated absences				\$(204,943)
Accrued interest				\$(182,354)
Finance leases payable				\$(165,442)
Other post employment benefits liability				\$(4,789,262)
Deferred outflows and inflows of recurses related to pensions/ OPEB				\$(88,059)
Net pension liability				\$(380,488)
Bonds payable and premium				\$(25,625,345)
<b>Net Position of Governmental Activities</b>				<b>\$50,882,628</b>

# DEPARTMENTS

## Finance & Tax Collection

### STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES- GOVERNMENTAL FUNDS

YEAR ENDED JUNE 30, 2022

	GENERAL	CAPITAL PROJECTS	OTHER GOVERNMENTAL FUNDS	TOTAL
<b>Revenues:</b>				
Taxes	\$21,107,991			\$21,107,991
Licenses and Permits	\$315,998			\$315,998
Intergovernmental	\$24,162,686	\$5,878,049	\$7,121,760	\$37,162,495
Tuition and other changes – Education	\$1,082,370		\$442,223	\$1,524,593
Charges for services – City	\$1,807,873		\$785,415	\$2,593,288
Fees and fines	\$21,430			\$21,430
Unclassified	\$437,969	\$1,449,167	\$612,737	\$2,499,873
Investment earnings	\$10,115		\$(334,226)	\$(324,111)
<b>Total Revenues</b>	<b>\$48,946,432</b>	<b>\$7,327,216</b>	<b>\$8,627,909</b>	<b>\$64,901,557</b>
<b>Expenditures:</b>				
Current:				
Administration/council/mayor	\$921,442			\$921,442
Human resources	\$542,214			\$542,214
Library	\$769,394			\$769,394
Assessor	\$191,231			\$191,231
Information technology	\$471,546			\$471,546
Finance department	\$478,869			\$478,869
City clerk	\$285,832			\$285,832
Economic development	\$297,863			\$297,863
Public works	\$3,392,881			\$3,392,881
Parks and recreation	\$588,351			\$588,351
Cemetery	\$57,525			\$57,525
Police/Communication center	\$4,529,578			\$4,678,192
Fire department	\$2,824,185		\$148,614	\$2,824,185
Code enforcement & planning	\$295,314			\$295,314
Health and welfare	\$247,627			\$247,627
Airport				\$822,694
Education	\$27,524,318		\$822,694	\$34,444,537
County tax	\$858,341		\$6,920,219	\$858,341
COVID	\$41,509			\$41,509
Outside agencies	\$141,384			\$141,384
Unclassified	\$16,102			\$502,859
TIF projects			\$486,757	\$329,017
Capital outlay		\$9,519,033	\$329,017	\$9,519,033
Debt service (excluding education portion)	\$2,136,934			\$2,136,934
<b>Total Expenditures</b>	<b>\$46,612,440</b>	<b>\$9,519,033</b>	<b>\$8,707,301</b>	<b>\$64,838,774</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>\$2,333,992</b>	<b>\$(2,191,817)</b>	<b>\$(79,392)</b>	<b>\$62,783</b>
<b>Other Financing Sources (Uses):</b>				
Bond proceeds		\$4,993,400		\$4,993,400
Transfers in	\$1,062,490	\$163,871	\$1,631,182	\$2,857,543
Transfers out	\$(1,707,410)		\$(1,150,133)	\$(2,857,543)
<b>Total Other Financing Sources (Uses)</b>	<b>\$(644,920)</b>	<b>\$5,157,271</b>	<b>\$481,049</b>	<b>\$4,993,400</b>
<b>Net Change in Fund Balances</b>	<b>\$1,689,072</b>	<b>\$2,965,454</b>	<b>\$401,657</b>	<b>\$5,056,183</b>
<b>Fund Balances, Beginning of Year</b>	<b>\$9,869,207</b>	<b>\$4,713,702</b>	<b>\$4,743,755</b>	<b>\$19,326,664</b>
<b>Fund Balances, End of Year</b>	<b>\$11,558,279</b>	<b>\$7,679,156</b>	<b>\$5,145,412</b>	<b>\$24,382,847</b>

# DEPARTMENTS

## Finance & Tax Collection

### DELINQUENT TAXES

#### 2022 REAL ESTATE TAXES

<i>Bill Name</i>	<i>Total Unpaid</i>	<i>Bill Name</i>	<i>Total Unpaid</i>
ACHORN DEBRA A	\$2,670.60	GURNEY JORDAN	\$236.59
ANDERSON RICHARD	\$1,431.55	HARRISON ELAINE	\$2,406.98
AUTWELL ELTON	\$1,407.31	HILL ANN G REVOCABLE TRUST	\$182.01
BEAUDOIN DANY MARIE	\$1,347.37	HILL ANN G REVOCABLE TRUST	\$91.68
BENISSAN JORDAN M	\$1,497.32	HOLMES DWAYNE	\$2,560.12
BERNIER MARY	\$1,473.64	HOMER ROBERT U & ESTHER	\$1,430.09
BICKFORD RAE ANN	\$216.18	INLAND HOSPITAL	\$199.46
BICKFORD ROBIN L	\$718.63	JEAN KAREN	\$297.73
BICKFORD RONALD K	\$46.65	JENKINS JOHN MARK	\$4,562.07
BLUE MARBLE HOMES LLC	\$1,830.86	JOLER BRYAN	\$470.79
BOBER PATRICIA A	\$4,243.76	KENISTON CATHERINE	\$387.18
BOLDUC MARIE CELESTE	\$650.31	KLUB PROPERTIES LLC	\$1,276.44
BOLDUC PETER G	\$192.50	KRIKORIAN STEPHEN	\$2,383.87
BOLDUC PETER G	\$1,560.45	L/A PROPERTIES	\$626.01
BOSTON ROBERT A	\$1,762.46	LECLAIR MARK D	\$775.38
BOWMAN TIFFANY	\$541.02	LINDLOF KENNETH G	\$1,807.73
BREWER PETER A	\$832.91	LLOYD JAMES	\$742.32
BROWN JAMES	\$2,470.67	LORD PENNY L	\$1,005.38
BROWN JAMES J & SARA L	\$79.38	LQQKN4PROPERTIES INC	\$550.27
BROWN JAMES J & SARA L	\$142.51	LQQKN4PROPERTIES INC	\$742.32
BROWN LINDA	\$1,223.72	LQQKN4PROPERTIES INC	\$708.11
CARLFURILLO PROP DEV LLC	\$735.06	LQQKN4PROPERTIES INC	\$1,523.63
CARLFURILLO PROP DEV LLC	\$744.87	LQQKN4PROPERTIES INC	\$1,610.44
CARMICHAEL MYRTLE E	\$1,809.03	LUTZ WAYNE R	\$1,030.20
CARON JASON P	\$252.51	MCMULLIN LILLIAN H	\$732.77
CHAMBERLAIN DENNIS	\$126.73	MERROW RALPH M & HEATHER A	\$736.49
CHARETTE OLIN C	\$800.18	NELSON TINA MARIE	\$1,021.17
COREY DARWOOD & MARY E	\$124.51	NOBLE EDWARD	\$519.65
CORMIER BRADLEY R	\$902.78	NOLAN EDWARD & JOHN TTES	\$920.87
CRANFORD LISA D	\$928.67	OSTERMAN PROPANE LLC	\$0.19
CYR JOHN	\$1,768.28	PALMER MICHAEL	\$452.93
DOSTIE BEN D & RENEE L	\$912.75	POULIN KIM A TTE	\$1,250.03
DOSTIE STEPHEN F	\$1,873.57	POULIN LEONARD D JR	\$711.09
DOUBLE EAGLE LLC	\$536.52	RE JULIA	\$89.90
DOUGLAS JEANNE	\$652.87	RE JULIA	\$250.37
DOW KIMBERLY	\$407.08	RIDEOUT JESSICA ANN	\$473.98
FERRIS PAUL D	\$2,121.10	ROLLINS DALE L & SUZANNE	\$621.03
FIELD MATTHEW C	\$1,633.55	SANIPAS NATASHA	\$463.46
FISHER MERLE	\$312.94	SCOTT ALLAN C	\$2,329.79
FISHER MERLE	\$145.15	SILVERMAN PAUL & RAINA	\$1,293.80
FISHER MERLE	\$134.62	SOUTH END CAFE LLC	\$1,092.19
FISHER MERLE	\$197.76	SUSI JANE A	\$1,118.50
FISHER MERLE	\$208.28	THE VILLE LLC	\$5,182.36
FISHER MERLE	\$329.28	THOOPSAMOOT TUSSANEE	\$1,003.80
FISHER MERLE	\$195.13	TOWNSEND BETTE M	\$873.74
FISHER MERLE S	\$771.25	TROMBLEY MICHAEL B	\$918.57
FORTIN ELIZABETH A	\$363.49	TRUNORTH PROPERTY GROUP LLC	\$2,052.39
FORTIN ELIZABETH A	\$2,572.38	WHITE NICHOLAS & DEIRDRE	\$2,878.43
FORTIN ELIZABETH ANN BOLSTEAD	\$5,167.13	WILMINGTON SAVINGS FUND SOCIETY	\$1,786.13
GORDON BRYAN A	\$99.86	WOLMAN ALAN H & LAWRENCE M	\$502.93
GORDON BRYAN A	\$2,272.81	WOODBERRY ANTHONY & MELISSA	\$497.66
GOSLINE PROPERTIES LLC	\$2,070.81		

# DEPARTMENTS

## Finance & Tax Collection

### 2023 REAL ESTATES TAXES

Bill Name	Total Unpaid	Bill Name	Total Unpaid
1204 INVESTMENTS LLC	\$2,588.34	BHP 4 LLC	\$440.85
139 MAIN ST GUDIS LLC	\$926.83	BICKFORD LYNN A	\$990.49
15 COLLEGE AVE LLC	\$1,983.66	BICKFORD RAE ANN	\$166.20
150 WESTERN AVE LLC	\$1,215.07	BICKFORD ROBIN L	\$705.17
2 CENTS LLC	\$5,174.27	BICKFORD RONALD K	\$1,047.69
333 MAINE LLC	\$17,516.07	BICKFORD RONALD K	\$323.89
46 FRONT ST LLC	\$16.18	BISSONNETTE DONALD N & BONNIE	\$1,219.04
7 RAINBOWS LLC	\$647.79	BLUE MARBLE HOMES LLC	\$1,745.64
9 LAWRENCE ST LLC	\$1,323.64	BLYTHE BET PROPERTIES LLC	\$1,174.64
ACE CAR CARE CENTER LLC	\$1,678.77	BLYTHE LINMARIE	\$2,470.10
ACHORN DEBRA A	\$2,623.24	BOBER PATRICIA A	\$4,169.07
ADAMAS ROCK LLC	\$3,076.91	BOHNER KATHRYN A	\$477.52
AKINSANYA OLUGBENGA	\$1,075.02	BOLDUC CHARLOTTE C	\$774.73
AKINSANYA OLUGBENGA	\$458.93	BOLDUC MARIE CELESTE	\$1,351.42
AL AKASH ZEIDAN KHALED	\$209.41	BOLDUC PETER G	\$142.94
ALABDRABALNABI TAIBAH	\$1,857.14	BOLDUC PETER G	\$1,487.14
ALEXIS JONATHAN I & DEBRA R	\$1,190.82	BOLDUC REED	\$1,199.21
ALEXIS MARIE LLC	\$3,878.26	BOSTON ROBERT A	\$1,723.66
ALPHA CONSTRUCTION LLC	\$2,285.90	BOUCHER SCOTT	\$294.16
AMG COMMONS LLC	\$996.33	BOUDREAU CLARENCE R & JEANNETTE	\$79.15
AMG COMMONS LLC	\$2,232.90	BOUDREAU JEREMY & TAMBARA	\$35.48
AMG COMMONS LLC	\$2,731.17	BOUDREAU JEREMY & TAMBARA	\$39.82
ANDERSON JEAN	\$680.90	BOUDREAU MARK R	\$1,339.79
ANDERSON RICHARD	\$1,405.71	BOUDREAU MARK R	\$2,691.75
ANDREWS MANAGEMENT LLC	\$538.97	BOUDREAU RICHARD A & MARK R	\$911.97
ANDROSCOGGIN HOME HEALTH SVCS INC	\$138.37	BOUDREAU TAMBARA J	\$26.81
AP PROPERTIES LLC	\$622.64	BOUDREAU TAMBARA J	\$39.50
APOLLO MANAGEMENT GROUP LLC	\$1,569.84	BOUDREAU TAMBARA J	\$38.37
ARBOR TECHNOLOGIES LLC	\$6,843.26	BOULETTE JAMES E	\$1,774.35
ASHER KEVIN	\$341.98	BOWKER LOUISE MARCOUX	\$814.06
ATLAS MANAGEMENT GROUP LLC	\$2,141.79	BOWLBY JOSEPH	\$153.92
ATLAS MANAGEMENT GROUP LLC	\$2,236.77	BOWMAN TIFFANY	\$680.62
AUCCOIN GREG	\$1,555.64	BOYCE ROBERT L	\$716.81
BAGLEY MICHAEL	\$331.64	BRADLEY RORY E	\$3,367.72
BARD DANIEL R & HELEN E	\$3,499.56	BREARD DARRYL	\$412.25
BARDAGLIO GEORGE	\$21.20	BREARD DARRYL L	\$212.08
BARNETT BRYAN K	\$525.19	BROCKWAY MICHAEL F	\$1,072.58
BARNETT LEO E	\$897.76	BROWN JAMES	\$2,381.55
BARRON REALTY TRUST	\$629.00	BROWN JAMES & SARA	\$1,962.78
BEAL PAMELA L	\$30.69	BROWN JAMES J & SARA L	\$31.78
BEANE PERLEY G	\$29.18	BROWN JAMES J & SARA L	\$93.82
BEANE PERLEY G	\$1,507.16	BROWN LINDA	\$1,156.26
BEAUDOIN DANY MARIE	\$1,322.99	BROWN SARAH J	\$495.45
BEAULIEU KATHY A	\$1,020.06	BROWN SELENA	\$2,172.16
BELANGER DANNY J	\$525.52	BULLARD MICHAEL D	\$524.87
BELISLE SUSAN & NILES FRANK	\$282.53	BURRILL CHRISTOPHER J & LINDSEY A	\$817.62
BELMONT CROSSINGS LLC	\$1,427.59	BURRILL CHRISTOPHER J & LINDSEY A	\$654.77
BENISSAN JORDAN M	\$1,470.33	BURRILL CHRISTOPHER J & LINDSEY A	\$748.17
BERGERON MARGARET	\$451.76	BURRILL CHRISTOPHER J & LINDSEY A	\$2,546.99
BERNIER MARY	\$1,447.07	BURRILL CHRISTOPHER J & LINDSEY A	\$1,789.58
BERTLES-FERREIRA HELEN S	\$18.93	CALLAHAN JOHN	\$489.33
BHP 3 LLC	\$380.45	CAMPBELL DONNA	\$400.73
BHP 3 LLC	\$297.02	CARLFURILLO PROP DEV LLC	\$902.93
BHP 4 LLC	\$437.97	CARLFURILLO PROP DEV LLC	\$915.85
BHP 4 LLC	\$367.53	CARMICHAEL MYRTLE E	\$1,730.13

# DEPARTMENTS

## Finance & Tax Collection

### 2023 REAL ESTATE TAXES

Bill Name	Total Unpaid
CARON JASON P	\$348.44
CARVER LENWOOD & SHEILA	\$1,678.41
CARVER LENWOOD N & SHEILA G	\$2,787.39
CARVER LENWOOD N & SHEILA G	\$1,304.25
CASEY STEVEN R AS TRUSTEE	\$11.10
CATES DIANNE	\$394.97
CENTER STREET LLC	\$2,777.45
CENTER STREET PROPERTIES LLC	\$2,089.44
CENTER STREET PROPERTIES LLC	\$2,479.78
CENTRAL MAINE SERVICES LLC	\$830.99
CHAMBERLAIN DENNIS	\$78.31
CHAMBERS KATHLEEN	\$261.84
CHANNELIZE LLC	\$1,701.69
CHARETTE OLIN C	\$748.17
CHAVONELLE CHRISTINA	\$1,213.17
CHEN MEI YI	\$1,400.98
CHRISTMAN EDWIN ROY	\$712.28
CLOUTIER RONALD C	\$68.61
CLOUTIER RONALD C	\$18.21
CLOUTIER THERESA M	\$622.45
CLOUTIER THERESA M & LINDA	\$562.99
CLOUTIER THERESA M & LINDA L	\$417.26
CLOUTIER THERESA M & LINDA L	\$630.85
CLOUTIER THERESA M & LINDA L	\$737.48
CLOUTIER-LINTON NATHAN	\$134.54
COGLEY REAL ESTATE LLC	\$1,179.98
COGLEY REAL ESTATE LLC	\$1,287.30
COLLEGE AVENUE LLC	\$106.75
COLLEGE AVENUE LLC	\$140.35
COLLEGE AVENUE LLC	\$124.84
COLLEGE AVENUE LLC	\$166.20
COLONIAL PINES REAL ESTATE LLC	\$2,925.20
COLONIAL PINES REAL ESTATE LLC	\$10,719.32
COLONIAL PINES REAL ESTATE LLC	\$1,066.71
COMPARETTI ROGER FRANCIS	\$273.48
COREY DARWOOD & MARY E	\$1,479.38
CORMIER BRADLEY R	\$840.89
CORNVILLE RECYCLING INC	\$1,288.09
COSGROVE JANE	\$863.82
COUTURE DANIEL E	\$1,965.36
CRAIG CHARLES	\$1,114.90
CRAIGIE ELIZABETH A	\$1,041.82
CRANFORD LISA D	\$880.95
CRESS WANDA	\$1,134.28
CRISTAN ANTHONY F	\$4,882.53
CRISTAN JILL	\$3,281.13
CUSHNOC DEVELOPMENT LLC	\$22.71

Bill Name	Unpaid Taxes
CYR JOHN	\$1,736.59
DANFORTH SHEREE M	\$1,011.75
DANNER RUSSELL G LLC	\$2,135.97
DANNER RUSSELL G LLC	\$393.68
DART MICHAEL H & GLENDA J	\$1,544.64
DAVENPORT JILL	\$176.18
DAVIS ROBERT S	\$201.59
DAVIS ROBERT S	\$727.14
DAVIS THOMAS R & BETTY-ANN	\$2,230.30
DEAN JOHN F JR & TRACY L	\$843.36
DEBLOIS TODD	\$579.80
DELLAFEMINA FRANK	\$835.72
DEMOTT SUSANNE W	\$870.29
DENIS STEPHEN A	\$2,303.93
DITULLIO KELLI I	\$70.33
DJANGO LLC	\$1,732.55
DOSTIE BEN D & RENEE L	\$843.47
DOSTIE STEPHEN F	\$2,006.72
DOUBLE EAGLE LLC	\$647.36
DOUBLE EAGLE PARKS LLC	\$317.76
DOUBLE EAGLE PROPERTIES LLC	\$1,329.80
DOUBLE EAGLE PROPERTIES LLC	\$1,342.72
DOUBLE EAGLE PROPERTIES LLC	\$753.34
DOUBLE EAGLE PROPERTIES LLC	\$763.68
DOUBLE EAGLE PROPERTIES LLC	\$1,709.79
DOUBLE EAGLE PROPERTIES LLC	\$895.50
DOUBLE EAGLE PROPERTIES LLC	\$2,882.37
DOUGLAS JEANNE	\$603.41
DOUGLAS MARK R & ISABEL	\$7,873.38
DOW BRENT C	\$330.69
DOW SCOTT B	\$2,609.03
DULAC BRIAN PAUL	\$2,934.74
DULAC ERIC R	\$147.13
DULAC ERIC R & RALPH L	\$542.96
DUMAIS TINA MARIE	\$192.50
DUMAS KENNETH P SR	\$156.83
DUPLESSIS LUKE	\$993.40
DUPLESSIS LUKE	\$622.15
DUPLESSIS LUKE M	\$729.72
DW LLC	\$641.84
EASTON CRYSTAL	\$264.42
EDWARDS ADAM T	\$174.90
EISEN RENTALS LLC	\$4,071.18
ELANGWE CHURCHILL E	\$2,021.58
ELBRICH JOSEPH J JR	\$1,014.18
ELLIS PROPERTIES LLC	\$999.86
EVANS PETER W REV TRUST	\$19,209.28

# DEPARTMENTS

## Finance & Tax Collection

### 2023 REAL ESTATE TAXES

Bill Name	Unpaid Taxes	Bill Name	Unpaid Taxes
EVERGREEN FUND LLC	\$692.58	GORDON BRYAN A	\$2,179.92
EYE MANAGEMENT LLC	\$959.79	GORDON RENA	\$378.52
FAGRE-PERKINS JESSICA	\$305.79	GOSLINE PROPERTIES LLC	\$1,988.63
FAMILY ENTERTAINMENT CENTER IN	\$1,172.72	GOULD ELLEN F	\$755.18
FAMILY HOMES LLC	\$2,037.74	GRANT CHESTER	\$95.76
FARRINGTON TERESA J	\$4,048.87	GRANT THOMAS M & YVONNE C	\$1,763.60
FASTZAK	\$1,484.55	GRAY SHANIA	\$1,867.76
FERRAN REGINALD A	\$3,730.92	GRAY VANCE JR	\$16.81
FERRIS PAUL D	\$3,817.51	GREEN HENRIK	\$8,890.58
FIELD MATTHEW C	\$1,551.76	GRIFFIN ROSS B & MARGUERITE M	\$1,167.54
FISHER MERLE	\$269.95	GURNEY CATHERINE A	\$421.43
FISHER MERLE	\$96.41	GURNEY JORDAN	\$404.02
FISHER MERLE	\$86.07	HALEY BRUCE	\$254.35
FISHER MERLE	\$148.11	HALEY ERIC L & STEPHANIE A	\$3,540.07
FISHER MERLE	\$158.45	HALEY ERIC L & STEPHANIE A	\$216.60
FISHER MERLE	\$277.36	HALL ERIC E	\$545.89
FISHER MERLE	\$145.52	HAMILTON JESSE G & EMILY B	\$1,388.91
FISHER MERLE S	\$711.64	HAMILTON JESSE G & EMILY B	\$4,670.56
FITZGERALD ALICE A	\$578.83	HAORAN CHEN	\$1,474.21
FITZPATRICK THOMAS & MARY ELLEN	\$1,514.28	HARRINGTON DALE A & CAROL L	\$479.00
FOGLE TIMOTHY K & KARA C	\$67.97	HARRINGTON HOWARD J	\$546.46
FONTANTA-HOWE ZACHARY	\$163.97	HARRISON ELAINE	\$1,736.59
FORESITE INC	\$140.35	HATHAWAY HOLDINGS II LLC	\$339.54
FORESITE INC	\$62.80	HAYDEN MOLLY	\$61.51
FORTIER LORI A	\$641.28	HAYES KENNETH V	\$1,061.25
FORTIN ELIZABETH A	\$310.96	HERSEY MICHAEL J & AMANDA J	\$882.51
FORTIN ELIZABETH A	\$2,422.91	HILL ANN G REVOCABLE TRUST	\$173.96
FORTIN ELIZABETH ANN BOLSTEAD	\$5,076.41	HILL ANN G REVOCABLE TRUST	\$55.05
FOSTER ANTHONY	\$659.94	HK MAINE PROPERTIES LLC	\$33.99
FREEDENBERG LEONARD A & LYNN T	\$377.20	HOLLINGSWORTH TUCKER L	\$1,647.39
FREELING BERIT U	\$2,936.37	HOLMES DWAYNE	\$2,469.44
FROST WENDY/GURNEY MARY ANN &	\$1,297.44	HOME DEALS OF MAINE LLC	\$97.94
GAGNE NORMA	\$795.83	HOME DEALS OF MAINE LLC	\$1,055.40
GARFIELD RIGEL S	\$1,642.58	HOME DEALS OF MAINE LLC	\$1,191.10
GARLAND DONNA M	\$2,827.46	HOMER ROBERT U & ESTHER	\$1,329.45
GERSBACH JOHN E TTE	\$150.69	HOOD GARY A & SANDRA A	\$288.10
GERSBACH JOHN E TTE	\$150.69	HORTON DELBERT EDWARD III	\$985.65
GERSBACH JOHN E TTE	\$176.54	HORTON JR JEFF C	\$1,060.95
GETCHELL PAUL R	\$494.49	HUBBARD III MELVIN	\$760.75
GETCHELL PAUL R	\$389.15	HUSSEY ROBERT K & SANDRA J	\$223.88
GILBERT CHRISTOPHER E & AIMEE A	\$1,595.34	HWANG HYUN-JIIN	\$1,543.20
GILMAN JUDITH	\$150.68	HYLAND MICHAEL J	\$410.16
GILMAN ROSE A	\$374.32	INLAND HOSPITAL	\$490.73
GIRARDIN DEBORAH L	\$1,967.32	INLAND HOSPITAL	\$908.10
GLAZIER JEFFREY A & VANESSA R	\$211.46	IRELAND DON R & LEONNETTE A	\$385.91
GONSALVES LISA M TTE	\$1,621.42	JABAR GEORGE M II	\$4,705.46
GORDON BRYAN A	\$44.71	JACKSON DAVID SR	\$611.08

# DEPARTMENTS

## Finance & Tax Collection

### 2023 REAL ESTATE TAXES

Bill Name	Unpaid Taxes
JEAN KAREN	\$299.67
JENKINS JOHN MARK	\$4,436.62
JEWERS JANICE & JEWERS JEREMY E	\$212.99
JMPB INC	\$255.36
JMPB INC	\$4,776.54
JNL PROPERTIES EAST LLC	\$1,070.04
JNL PROPERTIES EAST LLC	\$1,066.07
JNL PROPERTIES EAST LLC	\$1,066.07
JNL PROPERTIES EAST LLC	\$1,070.04
JNL PROPERTIES EAST LLC	\$274.85
JNL PROPERTIES EAST LLC	\$274.85
JNL PROPERTIES EAST LLC	\$274.85
JOLER BRYAN	\$409.19
JONES GORDON L & ARLENE A	\$529.07
JORDAN THOMAS M	\$630.55
JOSEPH PHILIP	\$323.88
JOY REAL ESTATE OF	\$3,484.05
KAPUSCINSKI ROBERT	\$188.53
KARTER FAMILY HOMES LLC	\$2,715.01
KARTER JEFFREY F	\$2,014.48
KARTER JEFFREY F	\$1,094.56
KELLEY DONALD E & CAROLE F	\$739.42
KENISTON CATHERINE	\$334.23
KICK PATRICIA D	\$2,262.99
KING EDWARD F	\$2,208.35
KLOA LLC	\$867.08
KLUB PROPERTIES LLC	\$2,422.91
KOBAYASHI AMANDA	\$1,379.20
KOPP THOMAS W & MELINDA	\$2,303.39
KORNSEY ALAN	\$241.17
KRIKORIAN STEPHEN	\$2,296.24
L/A PROPERTIES	\$478.99
L/A PROPERTIES	\$119.20
L/A PROPERTIES LLC	\$378.52
L/A PROPERTIES LLC	\$523.28
L/A PROPERTIES LLC	\$701.64
L/A PROPERTIES LLC	\$430.22
L/A PROPERTIES LLC	\$19.20
LABRECK TROY	\$1,132.99
LACOMBE IVAN & YVETTE	\$1,696.52
LADD CHARLES P	\$40.63
LAFAVE CAROLINE	\$921.93
LAFLAMME JANICE B	\$17.63
LAGASSEY CAROL L	\$210.15
LALIBERTY SHERRY L	\$227.58
LAMBIASE ANGELO	\$221.38
LANDRY RUSSELL R JR & LISA M	\$683.20

Bill Name	Unpaid Taxes
LANE SHELLY LU ANDERSON	\$245.17
LANPHIER GALEN & BELINDA	\$508.97
LAREAU BERNARD J & ROSALIE J	\$157.78
LARSEN VERCIE J	\$541.99
LAWLER LORI	\$561.71
LAWRENCE LESTER L & NANCY M	\$491.47
LEARY RAYMOND K	\$471.72
LECLAIR MARK D	\$746.53
LEEGER RICHARD G	\$1,220.88
LEFEBVRE DAVID R	\$72.23
LEIGHTON JANE	\$946.97
LESSARD DAVID & LISA	\$3,042.33
LESSARD MICHAEL J	\$172.20
LESSARD SEBASTIAN	\$505.80
LIBBY JASON A	\$419.87
LICHTENWALTER ROBERT H	\$1,667.79
LILLIAN GRACE LLC	\$2,092.03
LINDLOF KENNETH G	\$1,775.36
LINDNER MAXINE	\$1,316.89
LLOYD JAMES	\$728.44
LORD PENNY L	\$986.94
LOVENDAHL ANDERS & CATHERINE	\$1,882.10
LQKKN4PROPERTIES INC	\$494.50
LQKKN4PROPERTIES INC	\$683.20
LQKKN4PROPERTIES INC	\$649.60
LQKKN4PROPERTIES INC	\$1,450.95
LQKKN4PROPERTIES INC	\$1,536.25
LUTZ WAYNE R	\$1,874.89
LYFORD PATRICIA H	\$881.60
LYNCH QEANNA	\$727.98
MADD SPOUSE LLC	\$1,267.21
MAINEGENERAL MEDICAL CENTER	\$3,736.09
MALLAHAN JUSTIN C	\$1,156.26
MANIATAKOS ROULA	\$774.74
MANNION HALEY D	\$6.20
MARCHUS LESLIE J	\$317.10
MARCOUX JOSEPH & JUDY E	\$18.72
MARDEN DUBORD BERNIER & STEVENS	\$44.12
MARSHALL KAREN J	\$738.78
MASKELL DONALD & BARBARA	\$923.36
MAVODONES JOHN	\$98.99
MAVODONES JOHN	\$2,782.22
MAYOTTE DANIEL E	\$1,905.60
MCDODE DELSEY	\$615.99
MCDONOUGH HALSEY W	\$1,380.55
MCINTOSH JESSICA	\$1,646.11
MCKAY RANDON C & DANIELLE C	\$942.99

# DEPARTMENTS

## Finance & Tax Collection

### 2023 REAL ESTATE TAXES

Bill Name	Total Unpaid	Bill Name	Total Unpaid
MCMULLIN LILLIAN H	\$2,429.37	OYOLOKOR CHRISTOPHER GREGORY C	\$533.11
MEDEIROS JODIE A	\$1,082.58	PACHOWSKY MINNA & SAMUEL	\$2,163.57
MELLO AMELIA M	\$2,044.20	PALMER MICHAEL	\$398.85
MERICI WOODS LP	\$17.01	PAQUETTE MICHAEL J	\$613.08
MERROW RALPH M & HEATHER A	\$715.51	PARADIS OSCAR P JR PR	\$1,441.44
MESSIER JARRET	\$88.87	PARKER FRANCES M	\$262.87
MICHAUD MADELINE J	\$1,360.47	PAUL ELLEN	\$473.49
MICK A MARVIN TTE	\$17.70	PELLETIER URIA	\$577.22
MILLS-STEVENS DONNA & ELWOOD S JR	\$849.87	PELOTTE MARION J	\$92.86
MITCHELL DONNA JO	\$39.54	PELOTTE MARION J	\$717.15
MITCHELL VICKI TTE	\$438.41	PERKINS TAMMY S	\$246.71
MOOERS LUCILLE	\$1,608.63	PERRY TYLER	\$126.31
MOORE JAMES E JR	\$156.50	PHILLIPS MICHAEL F & JENNIFER	\$2,651.68
MOORE JAMES JR & CONSTANCE	\$938.14	PICURRO JOHN	\$1,612.50
MORISSETTE ROBIN L	\$1,547.88	PICURRO JOHN M	\$2,258.76
MOSELEY ENTERPRISES LLC	\$2,208.35	PIKE MELISSA	\$78.95
MOSELEY ENTERPRISES LLC	\$2,746.03	PINE TREE HOLDINGS LLC	\$4,150.32
MOSELEY ENTERPRISES LLC	\$2,112.71	PINE VIEW MOBILE HOMES INC	\$1,730.47
MOSES KATHRYN L	\$1,948.56	PIPER MAURI TRUSTEE	\$156.23
MOULTON TRAVIS	\$445.44	POIRIER CHRISTOPHER G & ANDREA	\$1,159.80
MT PLEASANT STREET REALTY TRUST	\$955.05	POIRIER DONALD J & JULIETTE	\$546.26
MULCH FARMERS NORTH LLC	\$23.70	POIRIER ERIC T	\$3,811.05
MYERS SUSAN A	\$707.43	POIRIER ERIC T &	\$961.13
NAPIOR ROBERT TTE	\$36.90	POIRIER MICHAEL L	\$453.45
NASHED KIMBERLY B	\$38.22	POMERLEAU ANTHONY	\$2,251.00
NASHED KIMBERLY B	\$5,285.46	POMERLEAU DANIEL W	\$2,653.32
NEEDHAM HEATHER B	\$1,534.96	POMERLEAU JAMIE L	\$1,814.14
NELSON TINA MARIE	\$957.21	PONTBRIAND ERNEST A	\$688.37
NEVINS MARIE E	\$1,835.79	POS PROPERTIES LLC	\$7,683.38
NGUYEN THUY T	\$2,250.43	POSITIVE MAINE LLC	\$1,081.14
NIELSON ERIK & STEPHANIE	\$48.18	POTTER BRYAN L & DARLEEN M	\$680.60
NOBLE EDWARD	\$488.03	POTTER DARLEEN M & BRYAN L	\$2,191.55
NOLAN EDWARD & JOHN TTES	\$827.96	POULIN KIM A TTE	\$1,182.11
NORMAN JAMEY J	\$1,377.27	POULIN LEONARD D JR	\$639.26
NTL INC	\$4,617.57	POULIN RHONDA BEAULIEU	\$121.42
NTL INC	\$106.75	POULIN RONALD	\$199.04
NURICK MICHAEL A & ALICIA K	\$113.79	QUIRION JEFF	\$51.17
OCONNOR JESSICA A	\$1,325.92	QUIRION LLOYD J	\$2,380.00
OJEDA FRANK M	\$433.74	RAILROAD SQUARE REALTY LLC	\$378.17
OKISHOFF EDWARD A	\$24.01	RAILROAD SQUARE REALTY LLC	\$1,867.13
OLYMPIA HOLDINGS LLC	\$2,583.18	RAILROAD SQUARE REALTY LLC	\$4,359.07
OMSBERG ERIC P	\$310.51	RANCOURT CHRISTOPHER K	\$281.23
OMSBERG ERIC P	\$286.47	RASTROM JOHN C	\$900.98
ORMAN GROUP LLC	\$600.58	RAYNES STEPHANIE	\$1,329.45
OSTERMAN PROPANE LLC	\$1,189.86	RE JULIA	\$42.12
OSTERMAN PROPANE LLC	\$1,577.61	RE JULIA	\$199.81
OSTERMAN PROPANE LLC	\$8,916.43	REID CLIFFORD E &	\$2,215.46

# DEPARTMENTS

## Finance & Tax Collection

### 2023 REAL ESTATE TAXES

Bill Name	Unpaid Taxes	Bill Name	Unpaid Taxes
RELIABLE STORAGE LLC	\$1,089.05	SMART NATHAN H & JESSICA O	\$2,477.19
REYNOLDS TRAVIS S & RIVA S	\$1,071.40	SNUGGLICIOUS INC	\$2,766.71
REYNOLDS TRAVIS W & RIVA S	\$1,712.13	SOUCY LESTER A & MARGARET	\$1,910.10
RICE JUDITH E	\$2,584.81	SOUTH END CAFE LLC	\$1,027.01
RICH DEBRA	\$58.86	SPAULDING EDWARD & LOUELLA J	\$183.06
RICHARDS BRUCE A	\$391.09	ST FRANCIS APARTMENTS INC	\$7,112.10
RICHARDS MARK	\$428.58	ST PIERRE JOEY ET AL	\$335.58
RIDEOUT JESSICA ANN	\$427.63	STANDARD PROPERTIES LLC	\$829.24
ROBINSON PAUL	\$1,574.97	STANDARD PROPERTIES LLC	\$2,355.70
RODERICK JESSICA	\$549.91	STANFORD DAVID A	\$329.14
RODRIGUE KEITH B	\$604.77	STEVENS SANDRA J	\$563.32
RODRIGUE ROBERT P JR	\$563.02	STIRLING JENNIFER MARY	\$1,145.25
ROHAN INA L	\$1,868.12	STIRLING JENNIFER MARY	\$161.03
ROHMAN JAMES	\$1,105.20	STONE SCOTT	\$499.67
ROLLINS DALE L & SUZANNE	\$1,475.50	STRATTON TERRA M	\$727.66
ROSCOE MARK & BRYAN	\$779.48	SULEA ADRIAN & NICOLE M	\$481.57
ROSENTHAL SACKS & BERNIER TTEE	\$117.09	SUSI JANE A	\$1,098.09
ROSENTHAL SACKS & BERNIER TTEE	\$163.62	SUTTIE PROPERTIES LLC	\$1,045.41
ROSSIGNOL ERIC R	\$1,047.69	SZETO HUNG	\$1,386.67
RUN YUAN INC	\$2,037.74	TALBOT JONATHAN G	\$865.14
RUN YUAN INC	\$3,451.74	TAP LLC	\$953.67
RUN YUAN INC	\$1,784.41	TARBELL EATON W JR REVOC TRUST	\$570.74
S&D MANAGEMENT CO LLC	\$784.13	TARBELL EATON W JR REVOC TRUST	\$202.38
S&D MANAGEMENT CO LLC	\$28.24	TDM MANAGEMENT LLC	\$1,140.75
SAGASER JOHN W & ELIZABETH H	\$108.72	TELOW MIKE	\$1,329.45
SAINT FRANCIS APARTMENTS II LP	\$9,489.38	THAYER HOSPITAL	\$17.95
SAMMCO HOLDINGS LLC	\$2,606.79	THE VILLE LLC	\$5,038.93
SANIPAS NATASHA	\$409.19	THERIAULT JEFFREY & VICKIE	\$210.15
SAUCIER EDWIN L & ANNETTE M	\$1,238.02	THERIAULT JEFFREY J & VICKIE A	\$2,142.28
SAWTELLE RONALD J	\$213.36	THOMPSON EDWARD A	\$1,313.94
SCHOENING ANDREW W	\$1,694.13	THOOPSAMOOT TUSSANEE	\$996.24
SCOTT ALLAN C	\$2,179.92	TIBBETTS WENDY	\$1,224.75
SCOTT WILLIAM S	\$2,014.11	TICONIC PROPERTIES LLC	\$1,525.91
SEAVEY ELIZABETH	\$87.70	TICONIC PROPERTIES LLC	\$2,836.51
SENNETT DANA W	\$913.70	TILTON THOMAS A	\$23.39
SHABUNYA YEKATERINA	\$366.86	TINER WILLIAM M II	\$810.32
SHEEHAN DAVID	\$216.74	TLC PROPERTIES LLC	\$68.42
SHEETS NICHOL	\$531.26	TORRES RONALD	\$384.46
SHEPHERD SHIRLEY J	\$141.21	TOWNSEND BETTE M	\$2,238.08
SILVERMAN PAUL & RAINA	\$1,368.23	TOZIER JOEL K & NANCY J	\$1,167.88
SIMON SAM A	\$599.89	TRACEY ROBERT M	\$651.19
SIMPSON CHARLES JR & MARJORIE	\$672.22	TRASK LYSLE G	\$1,404.42
SIRABELLA MICHAEL	\$1,546.94	TREFETHEN LAURIS	\$527.76
SIRABELLA MICHAEL J	\$1,427.68	TREFETHEN LAURIS	\$47.94
SIROIS EUGENE R	\$1,090.98	TRENHOLM JOSHUA	\$47.29
SMALL STEPHEN C	\$409.19	TRENHOLM JOSHUA	\$77.66
SMART NATHAN H	\$3,126.03	TROMBLEY MICHAEL B	\$901.63

# DEPARTMENTS

## Finance & Tax Collection

### 2023 REAL ESTATE TAXES

### 2021 PERSONAL PROPERTY TAXES

Bill Name	Unpaid Taxes	Bill Name	Unpaid Taxes
TRUNORTH PROPERTY GROUP LLC	\$1,996.38	2-4 MAIN PL LLC	\$25.76
TT PROPERTIES LLC	\$3,260.45	A&L BARBER SHOP	\$90.16
TT PROPERTIES LLC	\$1,052.86	AGE.LESS	\$238.56
TURMELLE REALTY LLC	\$931.36	AIR NEW ENGLAND	\$128.80
TURMELLE REALTY LLC	\$900.34	ALL BRAND VACUUM CLEANER	\$46.37
TURMELLE REALTY LLC	\$901.62	AMCOMM WIRELESS-VERIZON	\$273.06
TURNER BRIDGET L	\$1,165.97	ARAMARK REFRESHMENT SVCS	\$20.61
TUTTLE JEFFREY L	\$935.24	ARISTO HAIR DESIGN	\$66.98
TWL LLC	\$249.00	ATLANTIC CORPORATION	\$33.49
TWL LLC	\$344.67	AVMAR LLC	\$15.46
TWL LLC	\$1,173.43	BATES LINDSAY LMT	\$5.15
TWO BROTHERS REALTY LLC	\$1,545.30	BLACK CAPE COMICS	\$128.80
TWO BROTHERS REALTY LLC	\$1,908.48	BLUE WAVE STUDIO	\$10.30
TWO BROTHERS REALTY LLC	\$1,342.36	BPS CONSTRUCTION	\$25.76
TWO BROTHERS REALTY LLC	\$1,341.08	CAMERON ASHLEY BLDG PRODUCTS	\$5.10
TWO BROTHERS REALTY LLC	\$1,448.36	CGI TECHNOLOGIES & SOLUTIONS	\$17.94
TWO BROTHERS REALTY LLC	\$2,092.02	CHRISTOPHER HASTINGS	\$386.40
UNDERWOOD PROPERTY MANAGEMENT LLC	\$11,491.09	CLOUD WAVE TECHNOLOGIES	\$2.58
UPWARD PROPERTIES LLC	\$539.08	COINSTAR ASSET HOLDINGS LLC	\$504.90
UPWARD PROPERTIES LLC	\$1,081.29	CROSWELL ROBERT S MD	\$48.94
WAIN ASHLEY	\$254.09	DIAMOND NAIL & SPA	\$698.10
WARK GORDON G & SUSAN T	\$676.08	ENCHANTED HERBS & TEAS	\$265.33
WASHINGTON STEPHEN C & LAURIE	\$1,164.68	ENTERPRISE RENT A CAR	\$291.42
WATERVILLE FAMILY PROPERTIES LLC	\$510.73	EVERGREEN HOLDINGS GROUP	\$87.58
WATERVILLE OAKS LLC	\$2,743.45	FOUR SEASONS WEALTH STRATEGIES	\$41.22
WATERVILLE OAKS LLC	\$7,667.87	G&D AUTO REPAIR	\$231.84
WATERVILLE OAKS LLC	\$4,894.17	GALLANT FUNERAL HOME INC	\$386.40
WATERVILLE OAKS LLC	\$13,463.97	GO WIRELESS	\$128.80
WATERVILLE RENTAL LLC	\$1,186.74	GRASS EATERS LAWN CARE	\$922.21
WATERVILLE RENTAL LLC	\$1,222.54	GRENIER PROP & MGMT LLC	\$15.46
WATERVILLE RENTAL LLC	\$1,182.85	GRENIER PROPERTIES & MGMT LLC	\$10.77
WATTS TINA M	\$366.54	HARRIS CORP GCSO	\$15.46
WEINBERG AVITAL	\$425.02	HIBACHI SUPREME BUFFET	\$171.94
WELCH CHRISTINE	\$1,104.56	HOLY CANNOLI	\$142.00
WELCH CHRISTINE A	\$1,432.85	HUNTINGTON TECH FINANCE	\$77.28
WHEELER FRED L	\$2,548.92	J HANSON CO INC	\$61.82
WILLETTE BRAYSON J	\$127.49	JACKSON AUTO SALES	\$59.25
WILLOW PROPERTY MGMT LLC	\$625.76	JACKSON AUTOMOTIVE	\$208.66
WINDROSE DEVELOPMENT LLC	\$532.91	JESSICA LINT MASSAGE THERAPY	\$20.61
WING BRADLEY & LORELIE E	\$1,007.62	JMD DRYWALL LLC	\$51.52
WOLMAN LAWRENCE	\$447.97	JORGENSENS CAFE INC	\$135.88
WOODBERRY ANTHONY & MELISSA	\$488.03	KENNEBEC EYE CARE PA	\$1,723.34
XIE HAI M	\$22.41	KENNEBEC FED SAV BK	\$531.30
XU FUYU	\$523.56	KIERSTEAD JENNIFER CONSULTING	\$54.10
YORK GERALD P & ALICE E	\$67.97	KMD FLORIST & GIFT HOUSE	\$75.98
YVON LIZA M	\$1,400.54	KORN-Z DELI	\$85.20

# DEPARTMENTS

## Finance & Tax Collection

### 2021 PERSONAL PROPERTY TAXES

Bill Name	Total Unpaid
KV CROSSFIT	\$170.02
LANDRY FRENCH	\$236.99
LAST UNICORN THE	\$222.82
LAW OFFICE OF CHARLES REEVES	\$48.94
LAW OFFICE OF PAMELA AMES	\$33.55
MADLYNS NEW & USED CLOTHING	\$16.89
MAINELY ESCAPES INC	\$10.30
MAINELY GLASS	\$32.20
MATHES CHIROPRACTIC	\$388.98
MATHIEU DAVID CO INC	\$589.90
MCMORROW CHRISTOPHER	\$18.03
MIRAKUYA JAPANESE STEAK HOUSE	\$277.56
MITSUBISHI UFJ LEASE & FINANCE	\$136.53
MK ORTHODONTICS	\$8.15
MOBILE MINI INC	\$278.21
MODERN UNDERGROUND	\$25.76
MR ROYS AUTO REPAIR	\$64.40
NE NATUROPATHIC HEALTH	\$39.99
NORTHERN LEASING SYSTEMS INC	\$5.15
NORTHERN MATTRESS & FURNITURE	\$151.98
OLEARYS FITNESS	\$1,326.64
OUTCOME HEALTH	\$54.10
PAD THAI TOO	\$250.51
PAINE-LESS AUTOMOTIVE CENTER	\$128.80
PARAMOUNT BEHAVIORAL SVCS	\$149.41
PATKUS GUITARS	\$7.73
PC AUTO BODY SHOP	\$66.98
PEACEFUL CONNECTIONS MASSAGE	\$7.73
PERSONALI TEASE	\$72.13
PHELPS MIRANDA	\$7.73
PLANET FITNESS	\$3,405.47
POULIN & ASSOCIATES EYE CENTER	\$3,348.15
POULTRY PRODUCTS NORTHEAST	\$664.61
PRIMO WATER CORP	\$56.67
PRIMO WATER CORP	\$97.89
PRIMO WATER CORP	\$12.88
PRIORITIES HAIR SALON	\$15.46
PUNCH CONSTRUCTION SERVICES	\$607.94
RECORD CONNECTION	\$20.61
REGAL NAILS SALON & SPA	\$23.18
REMEDY SALON	\$72.13
RENAISSANCE STYLING	\$79.86
REPAIR SHOP	\$515.20
RETAIL THERAPY	\$19.95
ROWE & WENDELL SURVEYING	\$507.47
SALLY BEAUTY SUPPLY	\$533.22

Bill Name	Total Unpaid
SDG INVESTORS LLC	\$6.44
SDG INVESTORS LLC	\$13.50
SMART STYLE HAIR SALON	\$345.18
SMILES FOR MAINE	\$1,004.64
SPORTS CLIP HAIRCUTS	\$1,326.64
SUN KING HEALTH & FITNESS	\$257.60
TAXMAN INC	\$11.84
TIBBETTS JAMES LADC	\$10.30
TILTON & O'DONNELL	\$139.10
TRM COPY CENTERS LLC	\$5.15
TURMELLE REALTY LLC	\$15.46
TWO BROTHERS REALTY LLC	\$20.61
TWO BROTHERS REALTY LLC	\$18.03
UNDERWOOD PROPERTY MGMT LLC	\$59.25
UPTOWN STYLE	\$167.44
WALMART STORES #01-2013	\$35.06
WHITE INSURANCE	\$257.60

### 2022 PERSONAL PROPERTY TAXES

Bill Name	Unpaid Taxes
2-4 MAIN PL APT LLC	\$7.01
ARAMARK REFRESHMENT SVCS	\$17.85
ARISTO HAIR DESIGN	\$63.75
AT&T MOBILITY LLC	\$8.49
BLUE WAVE STUDIO	\$10.20
BPS CONSTRUCTION	\$22.95
BURRIDGE BUILDERS	\$51.00
CARE & COMFORT	\$1,619.23
CENTRAL MAINE APT OWNERS	\$19.11
CHANDLER BAY RESOURCES INC	\$22.95
CHRISTOPHER HASTINGS	\$382.50
CLANDE-STINE PAINTING	\$25.50
COMMUNITY SPAY & NEUTER CLINIC	\$7.65
COMPASSIONATE CAREGIVERS FOR M	\$25.50
D&B SERVICES	\$25.50
DAYS TRAVEL BUREAU	\$35.77
DEN DENTAL & DENTURE LAB	\$16.55
ELM CITY NUTRITION	\$127.50
EMMES CARING & SHARING CHILD C	\$127.50
EVERGREEN HOLDINGS GROUP	\$68.85
FIREHOUSE SUBS	\$532.95
FIRST NATIONAL PLANNING GROUP	\$7.65
FOUNTAIN OF YOU	\$22.95
G&D AUTO REPAIR	\$122.81
GARELICK FARMS OF MAINE	\$7.65

# DEPARTMENTS

## Finance & Tax Collection

### 2022 PERSONAL PROPERTY TAXES

### 2023 PERSONAL PROPERTY TAXES

Bill Name	Unpaid Taxes	Bill Name	Unpaid Taxes
GTCA SOLUTIONS	\$127.50	10 AUTUMN ST APTS	\$14.86
GUACAMOLES	\$68.41	12 HATHAWAY ST APTS	\$7.74
HARRIS CORP GCSD	\$15.30	13 AUTUMN ST APTS	\$18.08
HIBACHI SUPREME BUFFET	\$420.75	150 COLLEGE AVE APTS	\$54.29
HILTON HOME IMPROVEMENT LLC	\$25.50	17-19 COLLEGE AVE APTS	\$69.80
HOME STYLE CUSTOM KITCHEN	\$43.35	18 BELOW BAR & GRILL	\$517.00
HUNGRY CATERPILLARS LEARNING C	\$25.50	181 COLLEGE AVE APTS	\$27.94
JMD DRYWALL LLC	\$51.00	2 CARLE ST APTS	\$221.02
JOSEPHS MARKET	\$1,027.65	20 BELOW	\$219.73
KENNEBEC CAR CARE	\$25.50	22 GOLD ST APTS	\$18.10
LEARNING PLAY CENTER	\$127.50	23 OAK ST APTS	\$20.68
MAINE ART MARKET	\$63.75	24 ELM ST APTS	\$46.53
MAINE SPECIALTY PHARMACY LLC	\$43.35	241-243 MAIN ST APTS	\$36.19
MANZER JAMES	\$15.30	25 SUMMER ST APTS	\$12.93
MODERN UNDERGROUND	\$25.50	27-29-31 SUMMER ST APTS	\$5.84
MR ROYS AUTO REPAIR	\$58.65	29-31 ELM ST APTS	\$15.51
NORTHERN LEASING SYSTEMS INC	\$5.10	3 SUMMER ST APTS	\$18.10
OKEEFE ANNA V DMD	\$935.21	30 PLEASANT ST APTS	\$9.04
OLEARYS FITNESS	\$1,313.25	38 REDINGTON ST APTS	\$16.80
PAGODA EXPRESS	\$614.55	4 SPRING PL APTS	\$23.27
PAINE-LESS AUTOMOTIVE CENTER	\$127.50	40 PLEASANT ST APTS	\$10.34
PAULAS HAIRSTYLISTS	\$43.27	41 WESTERN AVE APTS	\$18.10
PC AUTO BODY SHOP	\$66.30	43-45 REDINGTON ST APTS	\$19.38
PET QUARTERS	\$247.35	50-52 SILVER ST APTS	\$15.51
REAL EZE ESTATES LLC	\$15.30	53 WATER ST APTS	\$15.51
RECOVER TOGETHER LLC	\$127.50	58 SILVER ST APTS	\$15.51
RENAISSANCE STYLING	\$79.05	6 LEIGHTON ST APTS	\$9.04
RIDGE ROAD DAYCARE	\$25.50	6-8 UNION ST APTS	\$19.38
ROBIN'S NEST	\$28.05	65-67 ELM ST APTS	\$55.58
SACRAL FLOW	\$5.10	80-88 ELM ST APTS	\$62.04
SALLY BEAUTY SUPPLY	\$557.77	90 ELM ST APTS	\$21.15
SHSH HOLDINGS LLC	\$15.30	98 FRONT ST APTS	\$18.10
SILVERMAN PAUL LCPC	\$12.75	A TYPICAL ART WITH JOHNNA	\$25.85
SMART STYLE HAIR SALON	\$331.50	A&L BARBER SHOP	\$93.06
STRATEGIC REAL ESTATE SVCS	\$12.75	ACCESS LOCK	\$64.63
STUDIO X VERTICAL FITNESS	\$66.30	ACES GROOMING PLACE	\$51.70
SUN KING HEALTH & FITNESS	\$255.00	AGILITI HEALTH INC	\$279.18
SYMMETRY SALON	\$38.25	AGORA HAIR GALLERY & DAY SPA	\$81.42
TIBBETTS JAMES LADC	\$10.20	AIR LINK LLC	\$129.25
TRM COPY CENTERS LLC	\$5.10	APEX ENDODONTICS LLC	\$591.97
VIDEO 54	\$232.05	ARAMARK REFRESHMENT SVCS	\$18.10
WATERVILLE HOUSE OF PIZZA	\$128.77	ARBOR TECHNOLOGIES LLC	\$54.29
WATERVILLE WOMENS CARE	\$176.86	ARISTO HAIR DESIGN	\$74.97
WHITE INSURANCE	\$255.00	AROMA JOES	\$550.59
		ASHARED STUDIO	\$67.21
		ASSISTANCE PLUS	\$42.63
		AT&T MOBILITY LLC	\$113.74

# DEPARTMENTS

## Finance & Tax Collection

### 2023 PERSONAL PROPERTY TAXES

Bill Name	Unpaid Taxes	Bill Name	Unpaid Taxes
ATLANTIC CORPORATION	\$23.27	HOLY CANNOLI	\$256.24
BARBER PARLOR	\$64.63	HOME PLACE INN	\$248.16
BEARLY USED BOUTIQUE	\$28.44	HOME STYLE CUSTOM KITCHEN	\$28.44
BICKFORD JEFFREY LCPC	\$12.93	HUHTAMAKI INC	\$218.49
BLACK CAPE COMICS	\$129.25	HUNGRY CATERPILLARS LEARNING C	\$25.85
BLUE WAVE STUDIO	\$10.34	INTUITIVE MOON	\$51.70
BPS CONSTRUCTION	\$23.27	J HANSON CO INC	\$56.87
BRICKS CO-WORKING LLC	\$85.31	JACKSON AUTO SALES	\$62.04
BULL MOOSE MUSIC	\$6.99	JOSEPHS MARKET	\$1,119.31
CARE & COMFORT	\$3,024.45	JOSEPHS SPORTING GOODS	\$81.30
CHEZ THE	\$567.47	JT RACE CARS	\$82.72
CHRISTOPHER HASTINGS	\$387.75	KENNEBEC CAR CARE	\$25.85
COMPARETTI CUSTOM SOUNDS	\$15.51	KENNEBEC EYE CARE PA	\$1,827.60
COMPLETE PACKAGE	\$38.78	KENNEBEC MEDICAL CONSULTANTS	\$1,203.32
CONOPCO INC	\$121.75	KMD FLORIST & GIFT HOUSE	\$80.76
COSMETIC ENHANCEMENT OF NE	\$38.01	KV CROSSFIT	\$100.82
CPR TRAINING SITE	\$25.85	L TARDIF JEWELER	\$50.40
CROOKER CONSTRUCTION	\$129.25	LAST UNICORN THE	\$457.54
D&B SERVICES	\$25.85	LAW FIRMS OF WATTS GUERRA & MA	\$129.25
DAYS TRAVEL BUREAU	\$31.02	LEARNING PLAY CENTER	\$129.25
DEN DENTAL & DENTURE LAB	\$646.25	LITTLE CAESARS	\$1,194.27
DRIP CITY BARCADE	\$1,938.75	MAIN ST DENTAL	\$418.41
ECO BEAUTY	\$54.29	MAINLY BREWS TAVERN	\$294.69
ELM CITY NUTRITION	\$356.73	MAINLY GLASS	\$129.25
EMMES CARING & SHARING CHILD C	\$129.25	MARDEN DUBORD BERNIER & STEVEN	\$11.56
ENCHANTED HERBS & TEAS	\$266.26	MATRIX MINERALS	\$54.29
ENTERPRISE RENT A CAR	\$143.22	MID MAINE ORAL SURGERY	\$421.36
EVERGREEN HOLDINGS GROUP	\$67.21	MIRAKUYA JAPANESE STEAK HOUSE	\$557.04
EYE CARE OF MAINE	\$5.61	MODERN UNDERGROUND	\$25.85
FIREHOUSE SUBS	\$560.95	MORNING SENTINEL	\$145.75
FIRST NATIONAL PLANNING GROUP	\$5.17	MR ROYS AUTO REPAIR	\$59.46
FLOWERS FARMACY	\$1,938.75	NORTHERN LEASING SYSTEMS INC	\$5.17
FOUNTAIN OF YOU	\$23.27	OKEEFE ANNA V DMD	\$3,988.66
FOUR SEASONS WEALTH STRATEGIES	\$36.19	OLD SOUL COLLECTIVE	\$129.25
G&D AUTO REPAIR	\$232.65	OLEARYS FITNESS	\$1,331.28
G4S RETAIL SOLUTIONS USA INC	\$961.62	OLYMPIA SPORTS	\$1,026.25
GARELICK FARMS OF MAINE	\$10.34	OMSBERG ERIC P	\$20.78
GARY GREEN STUDIO	\$129.25	OPA LLC	\$64.62
GATEWAY TITLE OF MAINE INC	\$49.12	ORCHARD PARK APARTMENTS	\$725.08
GETCHELL BROS INC	\$129.25	PAIN-LESS AUTOMOTIVE CENTER	\$129.25
GO WIRELESS	\$430.59	PARAGON SHOP	\$53.64
GRASS EATERS LAWN CARE	\$925.43	PARAMOUNT BEHAVIORAL SVCS	\$149.93
GRIFFIN ASSOCIATES	\$23.26	PATKUS GUITARS	\$5.17
GUACAMOLES	\$64.62	PAULAS HAIRSTYLISTS	\$168.03
HAPPY TRAILS & JOES SMOKE SHOP	\$36.84	PC AUTO BODY SHOP	\$67.21
HARRIS CORP GCSD	\$15.51	PEGAS TECHNOLOGY SOLUTIONS	\$129.25
HIPPIE HOLLIE BODY PRODUCTS	\$25.85	PERSONA	\$64.63

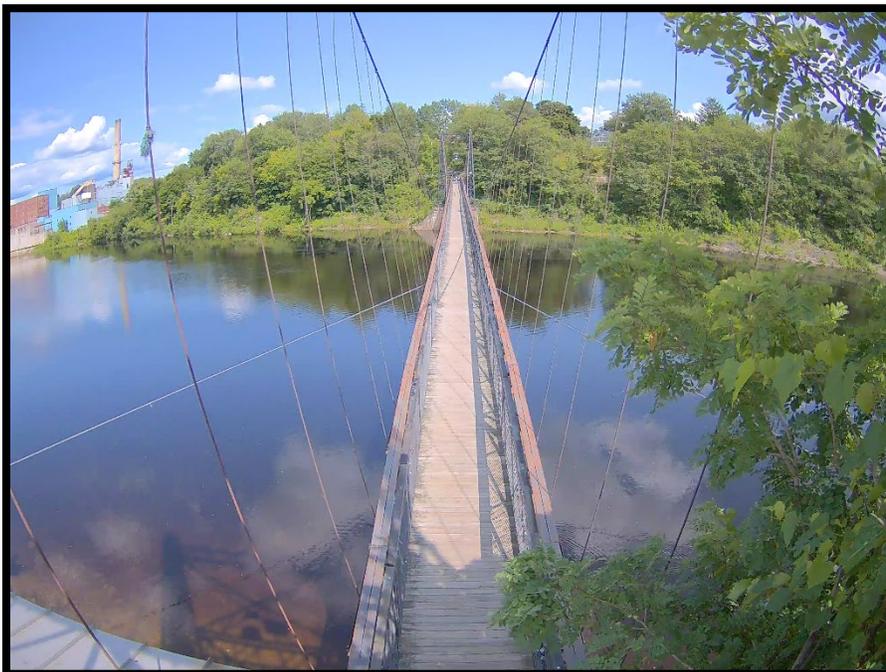
# DEPARTMENTS

## Finance & Tax Collection

### 2023 PERSONAL PROPERTY TAXES

Bill Name	Unpaid Taxes
PET QUARTERS	\$279.18
PHELPS MIRANDA	\$7.76
PLANET FITNESS	\$3,686.71
POIRIER PROPERTIES OF ME	\$5.08
POULIN & ASSOCIATES EYE CENTER	\$1,314.47
PRAXAIR DISTRIBUTION INC	\$124.08
PUNCH CONSTRUCTION SERVICES	\$498.91
RETAIL THERAPY	\$69.80
ROBINS NEST	\$25.85
ROMAD MANAGEMENT DIVISION	\$62.79
ROWE & WENDELL SURVEYING	\$511.83
RUSTY LANTERN MARKET #0288	\$168.03
SALON RENU & COMPANY	\$77.55
SHADOW DISTRIBUTION	\$43.95
SHYFT GROUP DURAMAG LLC	\$18.55
SILVERMAN PAUL LCPC	\$12.93
SMART STYLE HAIR SALON	\$369.66
SMARTE CARTE INC	\$33.61
SMILES FOR MAINE	\$1,077.94
SPORTS CLIP HAIRCUTS	\$675.60
STAPLES	\$38.61
STUDIO X VERTICAL FITNESS	\$72.38
SUN KING HEALTH & FITNESS	\$258.50
SWEET DIRT MEDICINALS	\$4,125.66
SWEET FROG	\$602.31

Bill Name	Unpaid Taxes
SYMMETRY SALON	\$38.78
TAXMAN INC	\$372.24
TEACHING STUDIOS	\$51.70
THAYER GARDEN APTS	\$133.41
THE GRATEFUL CLEANER	\$51.70
THE MAINE CRISP COMPANY LLC	\$64.63
THEORY WELLNESS OF MAINE	\$1,292.50
THEORY WELLNESS OF MAINE 3 LLC	\$258.50
THEORY WELLNESS OF MAINE CULTI	\$646.25
TILTON & O'DONNELL	\$149.93
TJS CLASSIC BILLIARDS	\$248.40
TRM COPY CENTERS LLC	\$5.17
UNIVERSAL BREAD BAKERS	\$83.36
URBAN GARDEN CENTER	\$16.98
VIDEO 54	\$235.24
WATERVILLE FAMILY DENTISTRY	\$131.84
WATERVILLE FLORIST	\$276.60
WATERVILLE HOUSE OF PIZZA	\$391.62
WATERVILLE PROPERTY HOLDINGS	\$1,974.94
WATERVILLE WOMENS CARE	\$250.75
WAYPORT INC	\$36.19
WILDFIRE LLC	\$442.04
YOU KNOW WHOSE PUB	\$638.50
ZEP VEHICLE CARE	\$15.51



Two Cent Bridge

# DEPARTMENTS



## Fire & Rescue

### Fire & Rescue

*Fire prevention and suppression; inspections; hazardous materials; burn permits; emergency medical services*

#### OVERVIEW

On behalf of the members of the Waterville Fire Department, it is my privilege to submit our Annual Report for the fiscal year (FY) 2023: July 1, 2022, to June 30, 2023.

Waterville Fire responded to 5,879 calls for service during FY 23 representing a 33 percent increase from FY 22 and a 64 percent increase from FY 21. This increase is largely in part because of the significant demand for emergency medical services (EMS). We also responded to 114 fires of which 26 were building fires.



A major accomplishment in FY 23 was assuming the primary role of delivering emergency medical services (EMS) to our community. Our focus is ensuring an ambulance is available to respond quickly to 911 requests. To meet the extensive service demands of our city, two ambulances are now staffed 24 hours per day, 7 days per week out of Central Fire. However, almost daily, we operate a third ambulance with off duty or on call staff.

Additionally, we completed the transition from three shifts to four shifts. Our department spent months onboarding, training, and preparing new employees. Our new shift schedule better aligns with departments our size, increases the retention of our employees, and improves firefighter health and safety.

#### PERSONNEL

We added two administrative positions in FY 23 to better support our frontline providers, improve the delivery of our service, and reduce liability for our organization. These positions included an EMS Deputy Chief and a Training Coordinator. The EMS Deputy Chief oversees medical equipment, medical supplies, quality improvement, clinical excellence, and acts as a liaison for our healthcare facilities and patients requesting services. Our Training Coordinators position directly supports line staff by ensuring our staff have access to quality training and further supports growth within the organization.

#### Staff:



Shawn J. Esler, Fire Chief



Jason Frost, Deputy Fire Chief



Everett Flannery, Deputy EMS Chief



Debbie Lieberman, Executive Assistant

Hours: 24 hours/day 7 days a week	Address: 7 College Avenue Waterville, ME 04901	Phone: (207)680-4735	Email: dlieberman@waterville-me.gov	Website: www.waterville-me.gov/fire
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# DEPARTMENTS



Fire & Rescue

WFD logged over 500 training hours in FY 23. Additional training reduces the overall liability of our service and ensures the service stands ready to meet the most challenging of requests.

## Everett Flannery



In January of 2023, WFD welcomed Everett Flannery to the department. Everett was recently hired as the department's Deputy Chief of EMS. Chief Flannery has been in the EMS service for 23 years, with the last 19 years at Redington-Fairview General Hospital EMS. Chief Flannery now oversees the WFD EMS division which includes Quality Improvement, EMS billing, EMS training, and our Community Paramedicine Program. Chief Flannery continues to partner with and work alongside our local healthcare partners in the City of Waterville to improve all aspects of our role in health care for the community.

## Walker Thomson



Walker began his career in the Waterville Fire Department in August of 2022. Walker is a certified firefighter with 11 years of experience. Walker has been the Fire Chief in the Town of Vassalboro since 2021. Walker is currently an EMT-Basic and is enrolled in KVCC for the fall to become an Advanced EMT. Walker proudly is assigned to C-Shift.

## Ira Cohen



Ira started his firefighting career in 2011 as a call firefighter with the Fairfield Fire Department. Ira has been a firefighter for 8 years. He became a Paramedic three years ago after enrolling at Kennebec Valley Community College. Ira started his career at the Waterville Fire Department in October of 2022 and is currently assigned to D shift.

## Joanelle Tran



Joanelle joined WFD's call force from 2018 - 2021 while she was enrolled as a student at Colby College. She decided to return to Maine and was hired full-time in April of 2023. Joanelle has been a certified firefighter and Basic EMT since 2020 and is enrolled in the Advanced EMT program for this fall at Kennebec Community College. Joanelle has a degree in physiology and neuroscience. Joanelle is assigned to D shift.

# DEPARTMENTS



Fire & Rescue

**Rodney Alderman**



Rodney came back to the Waterville Fire Department after a brief retirement in 2021. Rodney has been with the WFD since 1991 when he joined the call force and became a fulltime firefighter in 1996. He has been a certified firefighter since 1993 and an EMT since 1996. Rodney retired as a Battalion Chief and went on to become an emergency services program instructor at the Mid-Maine Technical Center, where he taught the Firefighter 1 & 2 program and the EMT-B program. Rodney brings his years of experience and leadership to his new home on D shift.

**Lisa Carey**



Lisa comes to the WFD with a wealth of EMS experience. Lisa has 36 years in the EMS field, the last 17 years as a Paramedic. Lisa also works per diem as a medic in the Town of Winslow and for Northern Light Ambulance Service. Lisa received her paramedic license from Eastern Maine Community College, and is enrolled in the Firefighter 1 & 2 academy this fall. Lisa is assigned to B-Shift.

**Ryder Johnston**



Ryder began his career at the WFD in 2022, but his firefighting career started long ago as a junior firefighter at the age of 13. Firefighting is in Ryder's blood as he is a 4<sup>th</sup> generation firefighter. Ryder has been a certified firefighter and an Advanced EMT for two years. Ryder is finishing a fire science degree from SMCC and will be attending the paramedic program next year. Ryder is currently assigned to B-Shift.

**Paul Beaupre**



Paul has come to the WFD with 20 years of public safety experience and has been a licensed EMT since 2004. Paul has a degree in criminal justice from SMCC and was a police officer for the Town of Kennebunkport. In 2008 Paul started working full-time for Northeast Medical and Buxton Fire and also went to Advanced EMT school and Paramedic School. Paul also works per-diem as a medic for Northern Light. Paul is currently enrolled in the Firefighter 1 and 2 program and is assigned to A-Shift.

# DEPARTMENTS



Fire & Rescue

**Teddi Bates**



Teddi began her Public Service career in 2017 when she joined Alton FD. Since then, she obtained her Fire 1 & 2 certificate in 2019, her EMT- Basic in 2018, and quickly her Advanced EMT in 2019. Teddi is currently a per-diem on the Carmel FD where she is an EMS Lieutenant. Teddi is hoping to get accepted in the Paramedic program in the next two years. Teddi has been with the Waterville FD since 2022 and her home is made in A-Shift.

**Phil Smith**



Phil began his career at WFD in 2022 after spending many years climbing the ranks at Delta Ambulance. Phil is a licensed paramedic and brings with him nearly 30 years of EMS experience. Phil currently handles uniform purchases and maintains oxygen supplies. He enjoys travelling overseas to hike in remote locations. Phil is currently assigned to C-Shift.

**Courtney Munger**



Courtney is the newest member of the WFD Starting her career here in July. She brings with her 5 years of firefighting and EMS experience. Courtney has been a paramedic for 18 months and brings with her an associate degree in emergency medical services, which she obtained at Eastern Maine Community College. Courtney is assigned to C-Shift.

The Fire Department conducts a hiring process annually in late summer. Residents who are 18 years of age, have no criminal history, have a valid drivers license, and have a sound moral compass are encouraged to apply. An application can be found online or at Central Fire.



# DEPARTMENTS



Fire & Rescue

## CAREER FIREFIGHTERS

A Shift	B Shift	C Shift	D Shift
Battalion Chief Eion Pelletier	Battalion Chief Mark Hamilton	Battalion Chief John Gromek	Battalion Chief Ryan Cote
Capt. Scott Holst	Capt. Edward Moulton	Capt. Jesse Morkeski	Capt. Daniel Brown
Fire Medic Teddi Bates	Fire Medic Lisa Carey	Firefighter Jared Blake	Firefighter Rodney Alderman
Fire Medic Paul Beaupre	Firefighter Cormick Frizzell	Firefighter Edward Brown	Firefighter Alexander Audette
Firefighter Tyler Dunn	Firefighter Nicholas Huber	Firefighter Jason Joler	Fire Medic Kaylee Brown
Fire Medic Michelle Grass	Firefighter Ryder Johnston	Fire Medic Daniel Mayotte	Fire Medic Ira Cohen
Firefighter Benjamin Jandreaux	Firefighter Allen Nygren	Fire Medic Philip Smith	Firefighter Nathan Gromek
Firefighter Eugene Lindsey	Fire Medic Robby Rice	Firefighter Walker Thompson	Firefighter Joanelle Tran



A Shift



C Shift



B Shift



D Shift



# DEPARTMENTS



Fire & Rescue

## CALL FIREFIGHTERS

Company # 1		Company # 2	
Capt. Michael Folsom	Firefighter Jessica Soukup	Battalion Chief Drew Corey	Firefighter Devon O'Connell
Lt. Steven Francoeur	Firefighter Hailey Bolduc	Lt. Troy LaCroix	Firefighter Randy Marshall
Firefighter Stacey Francoeur	Firefighter Jeffrey Davis	Firefighter Rachel Corey	Firefighter Molly Hillman
Firefighter Liam Doyon	Firefighter Bryan Lumbra	Firefighter Joseph Libby-Cornette	Firefighter Connor Leary
Firefighter Morgan Cheney	Firefighter Mallory Moratori	Firefighter William Levesque	Firefighter Rasheed Parker
Firefighter Nathaniel White	Firefighter Caleb Mason	Firefighter Yuliya Paquette	Firefighter LeeAnna Gosselin
Firefighter Michelle Holt		Firefighter Carter Bragg	



## FIRE SUPPRESSION, PREVENTION & EDUCATION

### Fire Suppression



In FY 23, fires were responsible for approximately \$1,441,555 in damage here in the City of Waterville. The Fire Department responded to 26 building fires during that time, an increase from last year. Our fire suppression crews are some of the best in the business. There is no question that our response times, coupled with experienced staff, aid in our ability to extinguish fires. We continue to log thousands of hours of training annually.

Major fires included The Last Unicorn and Elm Towers. In both events Waterville crews and surrounding fire departments saved lives and minimized damage.

# DEPARTMENTS



## Fire & Rescue

### Fire Prevention

In FY 23 our fire prevention program had another major update as we hired a Deputy Fire Chief to oversee fire prevention, inspections, and plans reviews. This allowed for much more collaboration between fire inspectors and our code enforcement officials. We would like to thank all employees in Code Enforcement for their assistance. Together code enforcement and the fire department aim to ensure Waterville is a safe community for all.



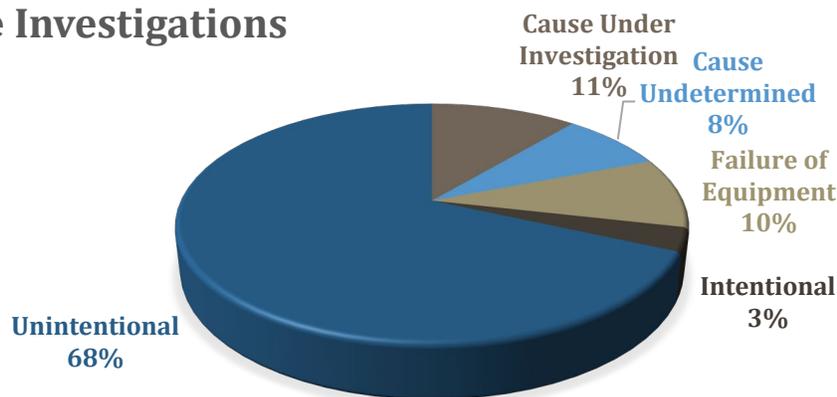
In FY 23 fire inspectors conducted 173 building inspections and located 779 life safety code violations. Of those inspections, fire inspectors along with the Code Enforcement office have conducted 50 multifamily dwelling (3 units and over) inspections, resulting in 377 violations in 651 rented units. Our Deputy Chief conducted 14 General Life Safety Reviews resulting in \$12,276 in revenue.

Throughout FY 23, Deputy Chief Frost and Chief Esler worked diligently to start the planning process to allow Waterville Fire to conduct municipal review of development in place of the Fire Marshals Office in an effort to streamline development. While this accomplishment will not be realized until FY 23, much of the groundwork was completed in FY 23.

### Fire Investigations

In FY 22 the Waterville Fire Department conducted 56 fire investigations after responding and extinguishing a fire. When a fire is suspected arson or staffing is unavailable, we contact the Office of the State Fire Marshal and the Waterville Police Department to assist. Fire investigators spend many hours in advanced training in fire science, scene preservation, photography, and fire investigation techniques. We then take the information learned from those fires to further prevent fires through our fire prevention program. In FY 22, there were two fires intentionally lit and five fires were listed as undetermined.

### Fire Investigations



# DEPARTMENTS



Fire & Rescue

## Top Dispatch Reasons

<i>Sick Person</i>	901	17.82%
<i>Falls</i>	821	16.23%
<i>Breathing Problem</i>	510	10.09%
<i>No Other Appropriate Choice</i>	280	5.54%
<i>Traffic/Transportation</i>	279	5.52%
<i>Chest Pain (Non-Traumatic)</i>	258	5.10%
<i>Transfer/Interfacility/</i>	187	3.70%
<i>Abdominal Pain/Problems</i>	167	3.30%
<i>Convulsions/Seizure</i>	166	3.28%
<i>Unconscious/Fainting</i>	154	3.05%
<i>Psychiatric Problem</i>	150	2.97%

## Emergency Medical Services

In late May of 2022, Delta Ambulance announced a withdrawal from the City’s Fire Department due to a shortage in staffing. As a result, our management team was charged with standing up a full transporting ambulance service in just six weeks. While for most communities this would be an impossible task, two full time transporting ambulances were placed in service on July 1, 2022, at 0700 hours. To say the least, I am extremely proud of our firefighters, EMTs, and paramedics that jumped at the opportunity to improve EMS for our residents. The overall success of our

program is directly contributed to our front-line staff and management team all who worked tirelessly to ensure the program’s success. Delta Ambulance continues to support our community when times are busy, in return we assist by responding to surrounding jurisdictions and by conducting interfacility transfers.

We are proud to report our EMS providers provide high quality medical care. We implemented a 100 percent review of all EMS reporting and care, formed an internal quality improvement committee, and tailored our training to improve service. In FY 23, our EMS training has focused on high acuity, high mortality cases such as CVA, cardiac arrest, and sepsis ensuring early recognition notification to emergency rooms providing for a seamless transition of care.

This year tragedy struck when one of our own suffered a medical event and slipped into cardiac arrest. Like every other medical emergency, we quickly jumped into action. Paramedics and first responding firefighters are credited with saving the life of Captain Mike Folsom who has dedicated nearly 30 years to our community. Our clinicians have spent countless hours training in advanced cardiac life support and pit crew CPR. Our “return of spontaneous circulation” or ROSC data proves our staff provide some of the best cardiac arrest care in Maine.



# DEPARTMENTS



Fire & Rescue

WFD recently met with athletic trainers and other healthcare providers from Colby College, Thomas College, and Maine General Sports Medicine to streamline communication, solicit feedback, and increase training opportunities for staff. WFD provides standby EMS coverage at high school and collegiate events when requested.

WFD continues to monitor response times and ensure our first responders are available at the moment's notice. Within the heart of community, we continue to average just above a 4-minute response time from time of dispatch.

WFD deployed two additional studies to increase care provided to patients experiencing sepsis or stroke. A brief snapshot of those studies is below:

## Sepsis Study

WFD extracts data from any case in which a patient presents clinical evidence of sepsis. Criteria consists of source of infection and two or more of the following: a body temperature of  $<96.8F$  or  $>101F$ , heart rate  $>90$ , RR  $>20$ , systolic BP  $<90\text{mmHg}$  or MAP  $<65\text{mmHg}$ , and new onset or worsened level of consciousness. Pediatric age group consideration also involves clinical findings of mottling and capillary refill time of  $<1$  second or  $>3$  seconds. If the patient meets sepsis criteria, a sepsis alert or "Code Sepsis" should be alerted to the destination emergency department as soon as possible. Recognizing and treating hemodynamic instability should be performed and documented. WFD meets all requirements 75% of the time and we expect improvement in the coming months. Even at 75%, given our short 5-minute transport time early recognition of sepsis is outstanding.



early administration of thrombolytics if indicated. WFD meets all current requirements 95% of the time. We expect improvement in the coming months.

## Two steps to save a life:



## CVA Study

WFD extracts data from any case in which the patient is reported as or suspected to be having a stroke. Metrics determine the last time a patient is known to be at their normal, performing a FAST-ED stroke assessment, obtaining an IV, blood glucose and vitals and providing early notification to the nearest CT capable emergency department of a CODE STROKE. Scene time is limited to 10 min. With early notification to the emergency department, the goal is to deliver the patient directly to CT for a head CT scan for



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# DEPARTMENTS



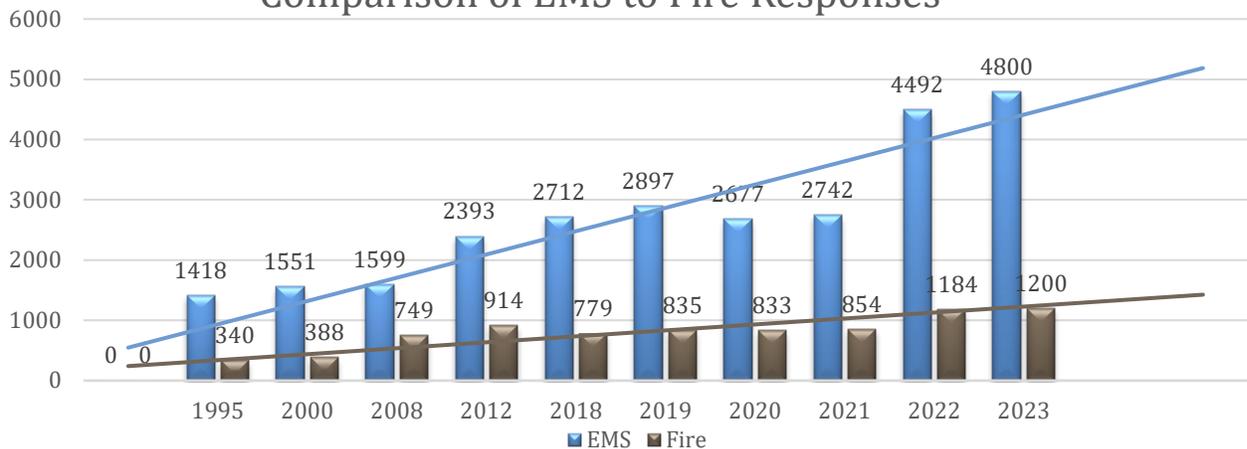
Fire & Rescue

While providing a high-quality service remains the goal of the fire department, WFD generates revenue through medical billing. In FY 23 we captured \$1,550,000 through medical billing, offsetting the entire cost of the FY 23 EMS budget. In turn we were able to provide additional services at minimal cost.

Fire/EMS Department Revenue



Comparison of EMS to Fire Responses



## CLOSING

I would like to thank the officers and members of the Waterville Fire Department for their commitment and dedication to our great City. Each year they devote hundreds of hours to ensure the safe and efficient operations of the department and this year was again truly exceptional. I also thank the spouses, children, parents, and other family members for allowing each of our members to serve. Our families provide us with support and understanding and ultimately provide a strong foundation for our department members to return home to. Without their continued support, I have no doubt the department would suffer tremendously.

Our call force deserves recognition for being there when we need them the most. Adding emergency services response on top of a full-time job, while having enough time to raise a family is certainly a handful. I thank each and every one of you. I also want to thank our surrounding mutual aid departments who stand beside us every day and help keep our City safe. We simply can't do it without them. Specifically, Chief Clark

# DEPARTMENTS



## Fire & Rescue

of Albion, Chief Bolduc of Winslow, Chief Bickford of Fairfield, Chief Coughlin of Oakland, and many others are always there to lend a helping hand.

This year brought about much change to the organization. The addition of a transporting ambulance service in six weeks' time seemed impossible. However the leadership of Deputy Chief Jason Frost, EMS Deputy Everett Flannery, Battalion Chief John Gromek, Battalion Chief Eion Pelletier, Battalion Chief Mark Hamilton, Battalion Chief Ryan Cote, and Battalion Chief Drew Corey continues to impress. Your fire department remains in good hands as we continue to serve our community.

We truly have some of the best employees, residents, visitors and mutual aid partners a community could have. We are especially grateful to have the support of other City departments, residents, business owners and the City Council. It is my privilege to serve as the Fire Chief for the City of Waterville. If you have questions, comments, or concerns, please don't hesitate to contact me. Feel free to visit our department Facebook page, [facebook.com/watervillefire](https://facebook.com/watervillefire), for the latest department news and information.

WFD is seeing unprecedented increases in service demands. In the years to come we hope to plan and deploy strategic measures to meet the emergency services needs of the City of Waterville.

Respectfully Submitted,

Shawn J. Esler,  
Fire Chief



# DEPARTMENTS

## Health & Welfare

### Health & Welfare

*General assistance; heating/housing assistance; support services and resources; child and adult protective services; food bank/soup kitchen information*

#### GENERAL ASSISTANCE

The Health and Welfare Department had another busy and challenging year administering the General Assistance Program. The Staff worked tirelessly with individuals/families who lacked permanent housing, as well as with families who faced evictions due to the Federal Emergency Rental Assistance Program ending in September 2022.

In FY22-23, \$111,611.00, or 90% of the General Assistance costs were for housing, either to help keep families in their apartments, or for temporary housing for individuals who were in a homeless situation. Every effort is made to assist the applicant in keeping or securing permanent housing, either with General Assistance funds, other emergency funding, or by collaborating with other community partners for resources that may be available.

The remaining \$12,639.00 of General Assistance expenditures were utilized to assist applicants with electric, food, heating oil, burial/cremation, household/personal, and other expenses. The pie chart shows the breakdown of assistance by category.

#### General Assistance Expenditures for FY 22-23



Staff:



Denise Murray,  
Health & Welfare Director



Stephanie Weir,  
Welfare Caseworker II



Barbara Blethen,  
Welfare Caseworker I

Hours:  
Monday - Friday  
7:30am - 4:30pm

Address:  
1 Common Street  
Waterville, ME 04901

Phone:  
(207)680-4226

Email:  
dmurray@waterville-  
me.gov

Website:  
www.waterville-  
me.gov/healthwelfare

# DEPARTMENTS

## Health & Welfare

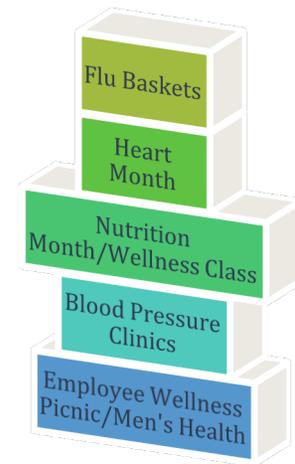
### WELLNESS

The Health/Welfare Director, along with four other City employees (Debbie Lieberman, Kathleen Kenney-Haley, John Lombardi, and Allison Brochu) make up the Wellness Committee. The mission of the Committee is to provide helpful information and activities that will promote healthy living and awareness of important health issues to all City employees.

The following topics/events were held in fiscal year 2022-2023:



These events would not be possible without the help of the Wellness Committee, other City Departments, and as well as the support of the City Manager. A heartfelt thank you to all!



### CHARITIES

This department is also responsible for taking applications for various City Charities. The applications are reviewed and approved or denied by the Charity Committee comprised of three members. In FY 22-23, ten applications were taken and submitted to the committee. One application was denied and nine were approved with a total amount of \$9,711.55 paid for various requests.

A sincere thank you to the Charity Committee, Peggy Soucy, Patricia Loisel, and Pamela Merrill for volunteering their time to serve the citizens of Waterville.

### CLOSING

In closing, my sincere appreciation to my staff for all their efforts and tireless work to assist those most in need. My heartfelt gratitude to all City departments, Federal, State and local agencies that partner with this department to support and assist those most vulnerable in the City of Waterville.

Respectfully submitted,

Denise Murray,  
Health/Welfare Director

# DEPARTMENTS

## Human Resources

### Human Resources

*City job openings and applications; employee benefits and contracts; union information*

Staff:



*Bobbie-Jo Green,  
Human Resource Officer*

#### OVERVIEW

The Human Resource Office is operated by one staff person that is shared with the Parks and Recreation Department. During this fiscal year the Human Resource Officer began the transition out of the Parks and Recreation Department to focus solely on Human Resource functions. Some of the responsibilities of the Human Resource Officer include handling employee recruitment, compensation and benefits administration, labor relations and collective bargaining, employee relations, and workplace safety.

**The Human Resource Office focused on the following items during the 2022-2023 fiscal year:**

#### RECRUITMENT AND EMPLOYMENT

During the 2022-2023 fiscal year, the City's full-time workforce grew from 120 to 135 full time employees, including the addition of an Administrative Assistant, Community Outreach Coordinator, EMS Deputy Chief, 11 Fire/EMS Personnel, and an Ordinance Compliance Officer. The City also employees approximately 140 part-time and seasonal employees throughout the year.

#### LABOR NEGOTIATIONS

Out of the five union contracts, the City successfully negotiated two union contracts during the 2022-23 fiscal year. The Public Works Union and the AFSCME Union ratified contracts that expired on June 30, 2022. The City also renegotiated wages for the Patrol Union and Commanding Officers Union in January 2023.



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Hours:  
Monday-Friday  
7:00am-4:00pm

Address:  
1 Common Street  
Waterville, ME 04901

Phone:  
(207)680-4214

Email:  
hr@waterville-me.gov

Website:  
www.waterville-me.gov/humanresources

# DEPARTMENTS

## Human Resources

### SAFETY AWARENESS

The City is dedicated to providing employees with a safe working environment. Our Safety Committee reviews issues that are presented and looks for ways to improve employee safety. Below is a chart of the City's workplace injuries by type.

#### WORKPLACE INJURIES BY TYPE

FISCAL YEAR	FYI CLAIMS (NO MEDICAL OR LOST TIME)	MEDICAL ONLY	LOST TIME	TOTAL CLAIMS
<b>2018-2019</b>	18	10	7	35
<b>2019-2020</b>	16	11	9	36
<b>2020-2021</b>	18	17	11	46
<b>2021-2022</b>	10	9	6	25
<b>2022-2023</b>	16	9	14	39

Because of our claims history, the City's mod rating for workers compensation insurance decreased in 2023 back to 0.90, which equates to the City being 10% lower than the industry average. Below is a chart of our mod rating over the past 6 years.

#### MOD RATING

YEAR	MOD RATE
<b>2018</b>	1.33
<b>2019</b>	1.14
<b>2020</b>	1.04
<b>2021</b>	1.06
<b>2022</b>	0.97
<b>2023</b>	.090

### CLOSING

I would like to end this report by saying thank you to all the City employees for always being there to step up when needed, even in the most challenging of times. As many other communities have experienced, staffing shortages have been felt throughout City departments. Our dedicated employees have stood together and continued to provide excellent service to the citizens of the City through it all. Thank you for your continued dedication to the City of Waterville!

Respectfully submitted,

Bobbie-Jo Green  
Human Resource Officer

# DEPARTMENTS

*Human Resources*

## NEW HIRES, PROMOTIONS, AND RETIREMENTS

### ASSESSING DEPARTMENT

#### New Hire

NAME	POSITION	DATE
Allison Brochu	Deputy Assessor	04/28/2023

### CUSTOMER SERVICE

#### New Hires

NAME	POSITION	DATE
Brittaneé Guerette	Customer Service Manager	08/22/2022
Kelly Pelletier	Customer Service Representative	09/06/2022
Makayla Chase	Customer Service Representative	10/31/2022
Rachel Huntley	Customer Service Representative	03/20/2023

### CODE ENFORCEMENT

#### New Hire

NAME	POSITION	DATE
Todd Buckmore	Ordinance Compliance Inspector	11/07/2022

### FIRE

#### New Hires

NAME	POSITION	DATE
Rodney Alderman	Firefighter	07/27/2022
Ryder Johnston	Firefighter	08/01/2022
Teddi Bates	Firefighter	08/08/2022
Lisa Carey	Fire Medic	08/15/2022
Walker Thompson	Firefighter	08/15/2022
Phillip Smith	Fire Medic	08/22/2022

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# DEPARTMENTS

## Human Resources

Paul Beaupre	Fire Medic	09/05/2022
Ira Cohen	Firefighter	10/17/2022
Everett Flannery III	EMS Deputy Chief	01/03/2023
Joanelle Tran	Firefighter	03/27/2023

### Promotion

NAME	POSITION	DATE
Jesse Morkeski	Fire Captain	12/01/2022

### Retirement

NAME	POSITION	DATE
Ryan Johnston	Fire Captain	10/28/2022

## PARKS & RECREATION

### New Hire

NAME	POSITION	DATE
Jefferson Tucker	Quarry Road Program Director	07/11/2022

## POLICE

### New Hires

NAME	POSITION	DATE
Paul Heath	Patrol Officer	07/13/2022
Devin Donahue	Patrol Officer	10/24/2022
Jeremy Lockhart	Patrol Officer	10/24/2022
Michael Benecke Jr.	Patrol Officer	11/18/2022
Kyle Haseltine	Patrol Officer	12/26/2022
Joshua Medeiros	Patrol Officer	03/06/2023
Todd Stevens	Community Outreach Coordinator	03/20/2023
Samuel Violette	Patrol Officer	06/19/2023
Brooke Cunningham	Public Safety Dispatcher	06/21/2023

# DEPARTMENTS

## Human Resources

### Promotions

NAME	POSITION	DATE
Ryan Dinsmore	Patrol Sergeant	05/27/2023
William Bonney	Police Chief	06/09/2023
Josh Woods	Major	06/20/2023
Jason Longley	Major	06/23/2023
Codey Fabian	Patrol Sergeant	06/24/2023
Cody Vigue	Patrol Sergeant	06/24/2023

### Retirements

NAME	POSITION	DATE
Timothy Hinton	Patrol Officer	07/15/2022
Joseph Massey	Police Chief	11/30/2022
Lincoln Ryder	Detective Sergeant/Acting Deputy Police Chief	06/30/2023

## PUBLIC WORKS

### New Hires

NAME	POSITION	DATE
Dallas Hutchinson	Laborer	08/01/2022
Sean Ames	Laborer	11/07/2022
Horacio Zevallos	Highway Superintendent	12/16/2022
Garrett Greene	Laborer	06/26/2023

### Promotions

NAME	POSITION	DATE
Clark Lane	Garage Foreman	03/13/2023
Larry Colson	Fleet Maintenance Technician	04/24/2023

### Retirements

NAME	POSITION	DATE
Karl Morse	Highway Superintendent	03/13/2023
Frederick Dechaine	Garage Foreman	03/16/2023

# DEPARTMENTS

## Information Technology

### Information Technology

*Technology management & administration for Waterville and surrounding communities*

#### OVERVIEW

The City of Waterville's Technology Department is staffed by 2 ½ members, providing service and support to approximately 400 users and 2,000 devices throughout the city as well as several neighboring towns and non-profit entities including the Town of Winslow, Town of Clinton, Town of Fairfield, Oakland Police and Fire, Waterville Opera House, and the Kennebec Valley Council of Governments (KVCOG). This arrangement provides services for all municipal departments including several emergency services entities, an airport, and several libraries.

The City of Waterville, Town of Winslow, and Town of Oakland are connected through a municipally operated fiber optic network which allows for the sharing of technology resources and staff.

The department is responsible for all planning and designing, purchasing, installation, implementation, and maintenance of all hardware and software which includes desktop and laptop computers, wireless infrastructure, audio/visual equipment in conference rooms, telephone systems, and security systems.

#### IT SUPPORT

Requests for support have decreased slightly over the last year, as the need for remote work has declined due to many of the COVID-19 restrictions being lifted. An aggressive replacement of aging, failing hardware with new, reliable technology has also contributed to the decline in requests for assistance due to hardware failure.

For the period of July 1, 2022, through June 30, 2023, the department closed out nearly 1,900 "IT Tickets," a decrease of nearly 100 over the previous year.

#### NOTABLE PROJECTS

- Major upgrade of the City's ERP (Enterprise Resource Planning) software. ERP is the backbone of City operations and facilitates nearly every major function of the operations of the City, including customer service transactions (motor vehicle, animal licensing, cash receipting, etc.), AP & Payroll, Human Capital Management, and all aspects of budgeting and accounting. The last major update to this software was approximately 10 years ago.

#### Staff:

*Josh Grant, Technology Director*



*Joel Wayne, Senior Information Technologist*

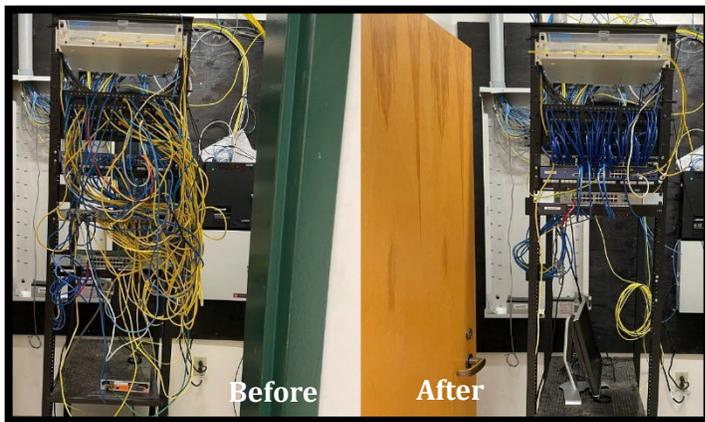


*Gareth Dailey, Information Technologist*

# DEPARTMENTS

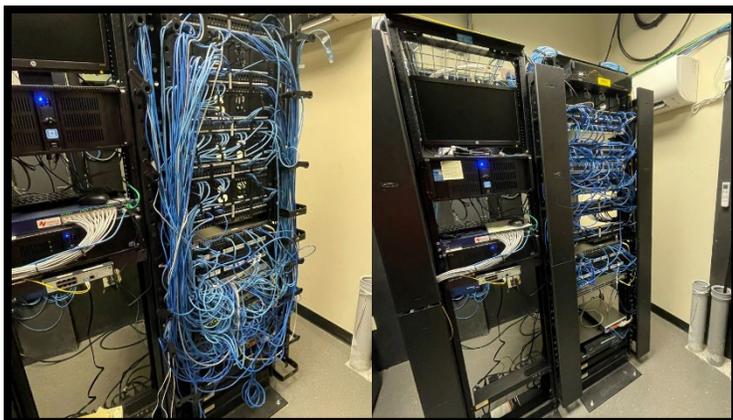
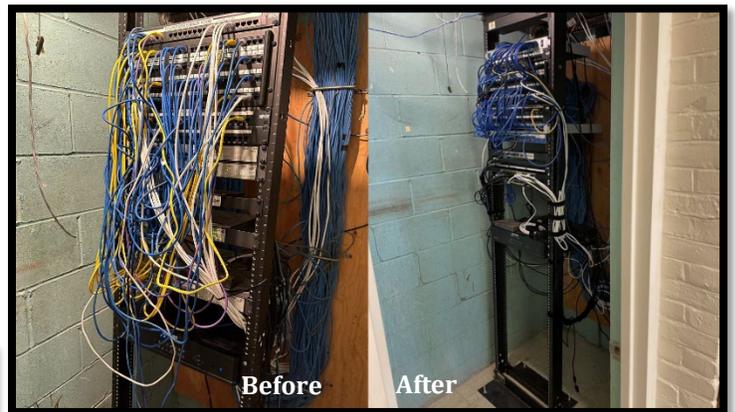
## Information Technology

- Replacement of approximately half of the City's most heavily used VOIP phones. Most of these devices were approximately 12-15 years old and beginning to show signs of their age.
- Cleanup of several server closets throughout the service area, allowing for easier access to equipment, and easier troubleshooting.
- Replaced fleet of Multi-Function Printer/Copiers city-wide.
- The Waterville Regional Communications Center began the process of becoming a PSAP (911 Public Safety Answering Point), requiring relocation of existing technology and workstations to allow for forthcoming NG911 equipment.
- Installation of Security Cameras at the Head of Falls.



*Fire Department Serve Room*

*Library Server Room*



*Police Department Server Room*

# DEPARTMENTS



## Parks & Recreation

### Parks and Recreation

*City parks; playgrounds; sports fields; trails; dog park; Pine Ridge Golf Course; Alford Municipal Pool; sports programs*

#### OVERVIEW

The Parks and Recreation Department's operating budget for FY2022-23 was \$743,481 (unaudited). Total revenues for the Department, \$190,300 (unaudited). The Department's maintenance staff includes 3 full-time employees and 10 seasonal employees. The operating budget includes funding for the care and maintenance of all city owned parks, fields, playgrounds, courts, gardens, school grounds, trails, boat launches, and associated infrastructure. The Department maintains over 800 acres of public space. The Department also provides funding and/or staffing for the Alford Municipal Pool, Quarry Road Recreation Area, RiverWalk at Head of Falls, Pine Grove Cemetery, and a variety of recreational programs and activities for children and adults. The Parks Department continuously seeks ways to improve efficiency. We pride ourselves on being responsive to the community's needs and strive to help make Waterville a great place to live, work, and play.

#### Staff:



- Matt Skehan,  
Parks and Recreation Director*
- Sam Green, Parks Foreman*
- Steve Buzzell, Grounds Mechanic*
- April Ames, Executive Assistant*

#### Highlights from fiscal year 2022-2023

#### COMPLETED PROJECTS FOR SUMMER OF 2022

In April 2021, the City passed a General Obligation Bond. Many of its components include improvements to our parks, playgrounds, and fields. Projects completed in the summer of 2022 include:

- North Street Recreation Area: new playground, resurfaced and painted tennis and basketball courts.
- Green Street Park: new playground and skate pad.
- Grove Street: resurfaced basketball court and new playground.
- Chaplin Street: resurfaced basketball court, new playground, and park fencing.
- Western Avenue: new playground and park fencing.
- Moor Street: new playground feature and park fencing.
- Hillside Avenue: new playground and park fencing.
- Reed field: refurbished snack shack/storage building with added sewer and water service.



Hours: Monday - Friday 7:00am - 4:00pm	Address: 6 Wentworth Court Waterville, ME 04901	Phone: (207)680-4744	Email: parks@waterville-me.gov	Website: www.waterville-me.gov/parks
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# DEPARTMENTS



## Parks & Recreation

### HAROLD ALFOND MUNICIPAL POOL – SUMMER 2022

The City began discussions with the Alfond Youth and Community Center (AYCC) in March 2022 regarding a partnership at the municipal outdoor pool. The Memorandum of Understanding was signed in May 2022 with the City maintaining the maintenance responsibilities, while the AYCC would oversee daily operations. The revenues acquired during the season were split 50/50.

Improvements and highlights during the 2022 season included:

- Season extended through Labor Day to accommodate the requests and wishes of the community.
- AYCC facilities team renovated counters and entryway to improve customer satisfaction.
- Cameras were added to the front desk area with plans to expand in 2023.
- Automated pool vacuum was purchased from operating budget to reduce staffing expenses on manual cleaning and maintain high level of pool cleanliness.
- A new audio system was installed to play music for patrons while visiting the pool.
- Hosted an outdoor swim meet that attracted families from throughout the state.
- Over 7,000 day passes were sold.

### REED FIELD STORYWALK – DRUMMOND AVENUE

In April 2023, crews for the Parks Department installed a second StoryWalk trail at Reed Field, 58 Drummond Avenue. StoryWalk promotes reading, movement, relationships, outside time, and exploration. While supplies last, copies of current StoryWalk books are available for free pick-up at the Waterville Public Library located at 73 Elm St. An official Mid-Maine Chamber of Commerce ribbon cutting took place on Friday, May 5th. Special thanks to the Rotary Clubs of Waterville Noon, Waterville Sunrise, and the Waterville Public Library for making this project possible.



### BORN LEARNING TRAIL – GREEN STREET PARK

In June 2023, crews from the Parks Department installed a Born Learning Trail along the paved path around Green Street Park. The Born Learning Trail is a series of 10 interactive signs that offer fun, active learning activities for young children and their families. It helps parents, caregivers and communities create quality engagement opportunities when out on a stroll or visiting a local playground.

Special thanks to the Friends of Green Street Park and the United Way of Maine for helping make this project possible.



## GRANT AWARD

A grant through the USDA's Rural Business Development Grant program was awarded for a city-wide economic impact study. The study will be valuable for city planning purposes and will aid in helping to raise further grant funds for our recreational assets.

The request from the City will provide an economic impact study of up to ten (10) of its recreational assets, including but not limited to its largest park, Quarry Road Recreation Area (skiing, mountain biking, hiking, paddling, disc golf); the recently renovated Harold Alfond Municipal Pool; municipal ballfields, including the Purnell Wrigley Field; municipal soccer fields; Pine Ridge municipal golf course; and a proposed indoor hockey rink.

The study of the City's chief recreational assets will strengthen Waterville's local economic development, with anticipated benefits for the central Maine region. The study will also:

- Fill a gap in better understanding economic impact of one sector on local small businesses and inform efforts to capitalize on Waterville's revenue-generating recreation assets.
- Ensure that the City and area economic developers aren't working at cross-purposes with one another.
- Contribute to the baseline of economic data (and forecasting) needed for grounded economic planning by City and regional economic developers as well as to plan for more targeted advertising and marketing efforts by both the City and small businesses.
- Contribute to the rebranding of Waterville. Recreation builds on existing and planned assets in a manner that integrates other assets, such as the City's environment and small businesses in lodging, food service, sports equipment, engineering and construction.
- Attract new visitors (tourists) to Waterville who otherwise wouldn't be visiting, not only visitors who may view Waterville as a "gateway" to points north, east and west, but those unfamiliar with Maine who could be persuaded to view the City as a destination for Nordic skiing, swimming, hiking, mountain biking, paddling, fishing, baseball/softball, soccer, and, in the future, ice skating;
- Help to better integrate Waterville's investment in its waterfront, both on the Kennebec River and Messalonskee Stream, to spur further growth.
- Pave the way for job growth in dozens of local businesses that either serve, own, or manage Waterville's recreation assets.
- Results of this study will be incorporated into City economic planning efforts, including those conducted by Central Maine Growth Council (CMGC) on behalf of the City and by the City staff.

# DEPARTMENTS



## QUARRY ROAD TRAILS

Quarry Road Trails is a year-round outdoor recreation destination for people of all ages, abilities and walks of life from Waterville, across Maine, and beyond. The 200+ acre recreation area offers opportunities for walking, running, biking, paddling, disc golf, and winter activities including Nordic skiing, snowshoeing, and lift-served downhill skiing. Quarry Road Trails continues to grow and evolve with the help from the Friends of Quarry Road (501c3 nonprofit). Since 2008, the Friends have been actively involved in fundraising, development, and promotion of the area as a premier 4-season recreation area. This past year, Quarry Road Trails also partnered up with numerous community organizations for events and programs, including Alfond Youth and Community Center, Appalachian Mountain Club, Central Maine New England Mountain Bike Association, Children's Discovery Museum, Colby College, New England Nordic Ski Association, Thomas College, Unified Champions Club / Special Olympics Maine, and WinterKids.

### Summer 2022

#### *Trail Improvements*

It was a busy summer for trail projects at Quarry Road. New signs for the ski trails were created and installed as part of a Recreational Trails Program grant. The "Wally's Way" trail was regraded and had new culverts installed as part of a Maine Outdoor Heritage Fund grant. Volunteers from Central Maine New England Mountain Bike Association completed construction of a new mountain bike trail along the Messalonskee Stream. The new trail is already quite popular with bikers and hikers because of its smooth surface and tranquil views of the stream.

### Winter 2022/2023

#### *New Air Compressor*

The City of Waterville and Friends of Quarry Road teamed up, with support from Efficiency Maine, to purchase a new, modern electric compressor for permanent installation at Quarry Road. This 250hp unit is rated for 1,200 cubic feet per minute, at 125 pounds per square inch. The new compressor provides 20% more air than the diesel compressors Quarry Road has rented the last several years. The unit was installed in the fall of 2022 and proved to be an incredible upgrade to the Quarry Road Trails snowmaking operation. Parks and Rec. staff and volunteers reached 354 snowmaking hours and were able to cover 3 km of trails and the rope tow ski hill with a solid layer of snow for skiing that lasted from November to March. Quarry Road Trails continues to develop a reputation of having some of the best snowmaking for Nordic skiing in all of New England.



# DEPARTMENTS

## *Downhill Skiing*

The historic downhill ski hill at Quarry Road Trails continued its revitalization this year, as the new rope tow ski lift operated for its second season. Before the hill opened, a new operator building and storage building were constructed with the help of volunteers from Ware Butler Building Supply. The 1975 hill was open 23 days for downhill skiing and snowboarding. The hill was open weekends from 9:00am - 3:00pm, as well as holidays and school vacations. While the hill is still in its early stages of growth, there was a huge increase in participation this year. In its second season, Quarry Road Ski Club's Learn to Downhill Ski program provided introductory ski lessons for 65 area youth, up from 10 participants last year! The program was split into two 5-week sessions on the weekends, and was coached by 20 dedicated volunteer coaches, including a number of Colby College students. Skiers in this program learned so quickly that they were able to take a field trip to Titcomb Mountain in Farmington at the end of the year to practice their skills on a bigger slope. Plans are in place to improve the rope tow slope for winter 2023-24 by adding more snowmaking infrastructure and lights for after-school ski programs.



## *Nordic Skiing*

Despite a slow start to the winter, Quarry Road Trails was open 115 days for Nordic skiing. Parks and Rec staff, Friends of Quarry Road, and dedicated volunteers, worked together to staff the Welcome Center (yurt) for 100 days this winter, providing a place for visitors to warm up, grab refreshments, get information, and rent Nordic ski and snowshoe equipment. The consistency and professionalism of the snowmaking operation and snow grooming brought skiers from all over New England to the area, and helped Quarry Road Trails reach a new season high for day tickets sold (1,646).

It was another strong year for Quarry Road Ski Club's Nordic ski programs. 119 skiers grades K-12 participated in after-school skiing through Quarry Road Ski Club's Youth Nordic Program, Middle School Team, and High School Team. It took a small army of volunteer coaches and parents to make all of this possible. The Middle School Team had a successful year competing in the Maine Junior Ski League. In the league championship meet the Middle School boys team placed second in the state, and the Middle School girls team took the overall title in team scoring. There were many great performances on the high school team as well, including eight athletes qualifying to represent the state of Maine at the New England U16 and Eastern High School Championships.

This winter the Quarry Road Ski Club started a Masters Nordic Program for intermediate to advanced adult skiers. Three weekly sessions were offered including a Tuesday night technique class, a Wednesday morning women's group, and a Thursday evening workout group. The program was a huge hit and had 35 participants. The Ski Club is looking to expand this program next year to include a group for new and beginner adult skiers.

For more information regarding youth and adult ski programs at Quarry Road Trails, please visit: [WWW.QUARRYROADSKICLUB.ORG](http://WWW.QUARRYROADSKICLUB.ORG)



# DEPARTMENTS



## Parks & Recreation

### *Winter Events*

In addition to its ski programs, Quarry Road Trails has developed a reputation for hosting quality events and competitions. This winter Quarry Road welcomed hundreds of skiers for events including three Community Ski Free Days (The best way to get to know Quarry Road Trails and try out skiing and snowshoeing), youth ski races as part of the Quarry Road Fun Series, two middle school races, two high school races, WinterKids Family Day, the Special Olympics of Maine cross country skiing and snowshoeing championships, the Maine State Collegiate Championships, and the Roy Varney Memorial Eastern Cup (which brought over 500 skiers to Waterville from across New England).

### **Summer 2023**

#### *Kids in the Wood Camp*

This popular day camp, now in its third season, is a partnership with the Children's Discovery Museum and Quarry Road Trails. Campers spend their time exploring Quarry Road Trails; catching frogs and turtles along the edge of the stream, mountain biking, building forts, conducting science experiments, and working on art projects. The camp is best suited for children 6 -9 years old.

#### *Summer Running Series*

The Quarry Road Summer Running Series is a fun, family-friendly series of weekly trail running races for all ages. 2023 is the 11th season of the popular community series. The goal of the series is to provide a summer of great experiences, camaraderie, and competition for runners in the greater Waterville area. Each Tuesday evening participants compete on courses of varying lengths from 3 km to 8 km, utilizing the full extent of the Quarry Road trail system. There is also a weekly Kids Fun Run. Runners can join for a single race or participate all summer long to compete for the overall series title.

Matt Skehan,

Director of Public Works and Parks and Recreation



# DEPARTMENTS

## Pine Grove Cemetery

### Pine Grove Cemetery

*Cemetery information; lot information and database; burials*

The Pine Grove Cemetery is a 32-acre parcel located on Grove Street, in Waterville, and directly abuts the St. Francis Catholic Cemetery. Pine Grove Cemetery is unique due to the rare configuration of roads within the facility. This site includes three mausoleums, one tomb and approximately 13,000 lots containing an estimated 80,000 graves. The first plot of land was purchased in 1847, and the cemetery was dedicated in 1851. Since then, by way of donations and purchases, the cemetery has reached its present size.

The Pine Grove Cemetery Chapel was built in 1907 and was designed by architect William Butterfield. On July 19, 2012, the chapel building was designated as being eligible to be listed on the National Historic Registry. The chapel's interior has been cleared of walls and plumbing that had been added over the years to accommodate offices and bathrooms.

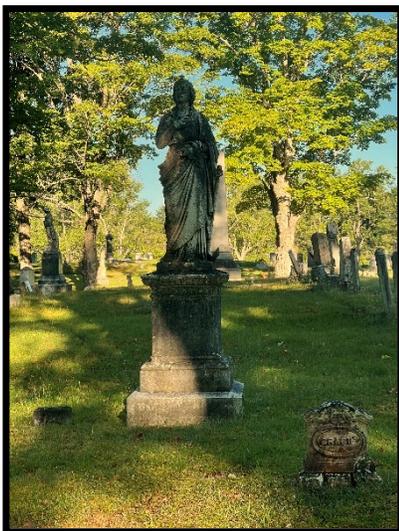
Several pews were donated to the city from the former St. Francis de Sales Catholic Church and are currently in storage. The hope is that someday they can be used to restore the interior of this historic chapel to its original intended use. In early 2020, a committee met to formulate plans on how to possibly move forward on the chapel's restoration.



Staff:



Roland & Joan Hallee,  
Cemetery Superintendents



The City of Waterville's Parks and Recreation Department continues to handle the maintenance duties of the cemetery, which includes mowing, leaf removal, maintaining water lines, and grounds maintenance. Mike Folsom, of the city's Public Works Dept.,

continues to serve as sexton, opening and closing graves as necessary.



Hours:  
By appointment

Office Address:  
6 Wentworth Court  
Waterville, ME 04901

Phone:  
(207)855-1177

Email:  
rhallee@waterville-  
me.gov

Website:  
www.waterville-  
me.gov/pgcemetery

# DEPARTMENTS



Police

## Police Department

*Crime prevention, management and reporting; accident reports; animal control; regional communications*

### OVERVIEW

The Waterville Police Department underwent vast changes in the 2023 fiscal year. Longtime Chief, Joseph Massey, retired and the police department was the focus of an intensive review conducted by the International Association of Chiefs of Police (IACP). The review recommended many changes and a large portion of those changes occurred during the 2023 fiscal year. Also, in January of 2023, the Somerset County Director of Emergency Management advised the City of Waterville that Somerset Regional Communications Center would no longer serve as a Public Safety Answering Point (PSAP) as of July 1, 2023. This left Waterville and eight other communities without a PSAP, which is a communications center where E-9-1-1 calls are answered. As a result, the Waterville Police Department and Waterville Regional Communications Center looked very different at the end of the fiscal year than at the beginning.

### PERSONNEL

The Police Department Command Staff changed drastically this fiscal year. Deputy Chief Bonney was promoted to the rank of Chief and eliminated the position of Deputy Chief. The rank of Deputy Chief was replaced by two Majors, one a commander of patrol and the other a commander of support services. This enables much more efficient operations at the police department. Additionally, the communications supervisor, formerly a sworn police sergeant, was converted to a civilian position, allowing for advancement within the ranks of civilian communications specialists. The sworn position was transitioned to an extra patrol officer.

The fiscal year 2024 police budget calls for a total of 54 employees and one AmeriCorp VISTA volunteer. The police department will be staffed with one chief of police, two majors, five sergeants, four detectives, twenty patrol officers, one animal control officer, one parking enforcement officer, and one community outreach coordinator. Support staff include one executive assistant, one records clerk, and one facility maintenance worker. The Waterville Regional Communications Center is scheduled to be staffed with ten full-time dispatchers, five per diem dispatchers, and one civilian supervisor in FY2024.

Staff:



*William Bonney, Police Chief*



*Jason Longley, Major-Commander of Patrol*



*Joshua Woods, Major-Commander of Support Services*



*Acting City Manager, Bill Post and Chief Bonney*

Hours:  
24 hours/day  
7 days a week

Address:  
10 Colby Street  
Waterville, ME 04901

Phone:  
(207)680-4700

Email:  
kkenney@waterville-me.gov

Website:  
www.waterville-me.gov/police

# DEPARTMENTS



Police

I would like to welcome Todd Stevens, Community Outreach Coordinator, which was a newly created position for the Waterville Police Department this year. Since coming on board in March, Todd has co-responded to over 200 calls with law enforcement, in addition to his outreach to the unhoused population and those suffering from substance use disorder. The goal for the position is to reduce law enforcement contacts with high end users of the system and to connect them with services.



*Todd Stevens, Community Outreach Coordinator*

## PUBLIC SAFETY ANSWERING POINT

While the changes were taking place within the Police Department Administration, changes also included Waterville Regional Communications Center with our newly appointed Dispatch Supervisor, Sarah Batteese. Sarah worked with the Emergency Services Communications Bureau, a division of the Maine Public Utilities Commission, to help pass emergency legislation which would open the door to the Waterville Regional Communication Center becoming a PSAP and answering E-9-1-1 calls for Waterville and the eight customer communities left without a PSAP. Construction began on the PSAP in the 2023 fiscal year and was completed early in the 2024 fiscal year.



*Sarah Batteese earned Supervisor of the Year for the Maine Chapter of the National Emergency Number Association.*

## LAW ENFORCEMENT SERVICES

Despite all the administrative changes the department continued with routine operations. Through this period the Waterville Police Department provided law enforcement services to the city of Waterville in the form of patrol activities, investigations, and community services, such as the Operation H.O.P.E Program.

145

People arrested for operating under the influence



*Officers Smedberg, Bouley and Medeiros stopping at a local lemonade stand for refreshments.*

The detective division investigates major crimes committed within the city, such as Gross Sexual Assault, Robbery, and Embezzlement.

275

Crimes against persons

70

# DEPARTMENTS



Waterville Regional Communications Center Dispatches – including PSAP services to the following towns:



### Special Olympics Torch Run

(Left to Right: Chief Bonney, Clinton Officer Josh Chouinard, Officer Lockhart, Fire Captain Jesse Morkeski, Records Clerk Lauren Harney, Officer Heath, Officer Bouley, and Sgt. Vigue. In front, holding the Torch, is Officer Linda Smedberg, who organized the Waterville leg of the run.)

New hire Officer Mike Benecke Jr. with his daughter Lux and his father, Sgt. Mike Benecke Sr. (Ret.)



# DEPARTMENTS



Police



*Officer Lockhart graduated from the Maine Criminal Justice Academy*

*(Left to Right: Officer Heath, Chief Bonney, Officer Lockhart, Sergeants Vigue, and Fabian)*

## Retirements



*Patrol Officer, Timothy Hinton*



*Det. Sgt. (Acting Deputy Chief), Lincoln Ryder*

72

# DEPARTMENTS

## Public Library

*Children/teen programs & services; books; movies and audio/music available on-site and online; research & genealogy; member services; career center and free classes/workshops*

“Inside public libraries are the stories of communities, where people can amplify their voice even in the smallest ways.” ~ Sarah Schmidt

The Waterville Public Library is a crown jewel for the City of Waterville, a palace for the people, offering something for everyone from birth to earth, a Library with and without walls. A place that elegantly honors the past while being present in the now and visioning for the future. Founded in 1896 by the people, for the people, the vision and dedication of many have held the beloved Waterville Public Library in place for over 127 years. A welcoming, innovative, dynamic, safe, delightful, and useful public library has always been the goal. In the last year, a grand reopening event celebrated a safe and significantly restored building. Dedicated and accessible Library parking was made available for the first time in history. Another new dawn for the Waterville Public Library. The best is yet to come.

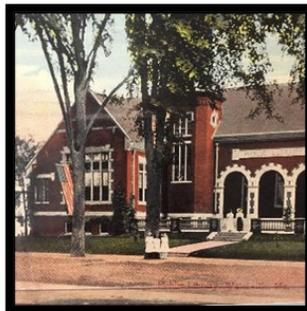
“A library outranks any other one thing a community can do to benefit its people. It is a never-failing spring in the desert.” ~ Andrew Carnegie

In 1902, Philanthropist Andrew Carnegie made a \$20,000 gift to the City of Waterville to construct a new public library building. The gift was contingent on the facility being constructed in a suitable location and the City of Waterville making an annual appropriation for its operation. Built on Elm Street from a design by William R. Miller, the Library building was dedicated in 1905. Over the last few years, approximately \$900,000 has been invested to resolve a series of health and safety issues for the building. The pandemic created significant challenges for the timely availability of necessary expertise, materials, and equipment. Through creative problem-solving, resourcefulness, and persistence by many, excellent outcomes were realized. A grand reopening was celebrated on October 27, 2023. A palace for the people is held in place.



*Staff:*

*Tammy Rabideau, Library Director*



73

Hours:  
M-F 10am - 7pm;  
Saturday 10am-3pm

Address:  
73 Elm Street  
Waterville, ME 04901

Phone:  
(207)872-5433

Email:  
librarian@watervillelibrary.org

Website:  
www.watervillelibrary.org

# DEPARTMENTS

In 1904, when Waterville’s new public library building was still under construction, Minneapolis Public Library Director Gratia Countrymen wrote: “Perhaps still in the minds of many a library is only a place where books are stored or distributed under many objectionable restrictions. But in the larger sense, the library should be a wide-awake institution for the dissemination of ideas. It should be the center of all the activities of a city that lead to social growth, municipal reform, civic pride, and good citizenship. It should have its finger on the pulse of the people.”

At the dedication ceremony of the new library building in May 1905, Mayor Purinton said, “It remains now for us each one in the city, boy and girl, young and old, to use for himself the information stored here that it may be the means of making useful citizens and a more prosperous community.” At this same event, Elwood Wyman, Superintendent of Waterville Public Schools, reminded attendees that, as with a human, the infancy and youth of a public institution like a library must be considered a period of growth and maturation. Wyman acknowledged that his would not be the generation of Waterville citizens to see the Waterville Public Library reach its fullest potential. One doesn’t plant acorns for immediate shade. One also doesn’t plant acorns for minimal impact.

A 2017 National Medal winner, the Waterville Public Library is recognized at the highest level for significant and exceptional contributions to the Waterville community as well as for having demonstrated innovative and extraordinary approaches to public service. Empowering people and strengthening the community have always been at the heart of the Library’s mission. Cultivating and fostering collaborations with community members and partners, the Library is an active catalyst for creativity, learning, discovery, and a thriving economy. Library stewards remain zealously committed to providing Waterville with the healthiest, safest, and most excellent Library possible.

For the first time in the history of the Library, fifteen dedicated, accessible, same-side-of-the-street parking spots were established on Appleton Street in November 2022! Two spots are handicap accessible, and one is a fifteen-minute spot for quick stops. Library staff receives positive feedback all the time! “A long-time patron was checking out some material and brought up the new library parking. She said the new parking was amazing! Now her family can come to the library safely and not worry about the cars speeding by.”

“Libraries always remind me that there are good things in this world.” ~ Lauren Ward

The Library offers something for everyone. Thousands of people turn to the Library annually for a myriad of reasons. Library staff always endeavor to do whatever possible to offer access to kindness, safe space, reading materials, trustworthy resources, delightful surprises, play, learning, positivity, connections, advancement, education, entertainment, employment pathways, productivity, and more. Everything from friendly faces, books, magazines, movies, educational resources, volunteer opportunities, and job search assistance to author events, new skills, tax forms, story hours, finding obituaries, art, solutions, writing workshops, special events, business development resources, local history, computer access, WIFI, entertainment, crafting opportunities, music, and so much more. “A patron who was picking up her books was pleased to receive peppermint tea and was heading straight home to sample it. As she was leaving, I offered her

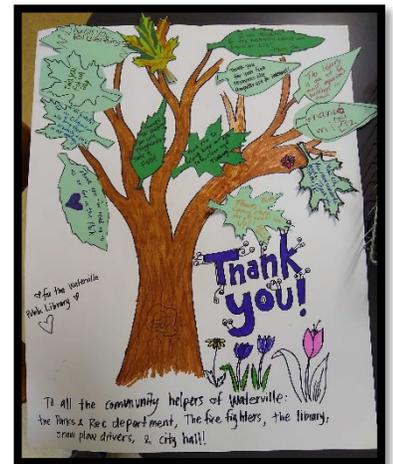


# DEPARTMENTS

our needle felting kit which she had never tried before and was excited to try for the first time. She left saying, only at the library!"

In FY23, more than 71,300 physical and digital materials circulated, 16,230 inquiries were fielded, and over 290 in-person and virtual programs were engaged in by over 12,245 participants. Over 14,250 science/craft kits, teas, plants, spices, seed packets, seedlings, tree saplings, tulip bulbs, vegetables, and other types of materials were distributed. The Central Maine Gleaners Group and Maine Snap Ed have made the sharing of vegetables, seedlings, and bulbs possible. Colby College Civic Engagement student volunteers and the Library collaborate to offer the Waterville Seed Library; over 7,000 seed packets were distributed in the spring of 2023. Pole pruners provided by City Public Works are circulated to assist people with removing brown tail moths.

Children's programs such as Rhymetime, Crafternoons, Family Story Time, Book Bites, and Curious Kids Hour remain popular. Summer reading is supported through Beanstack, a web and mobile app that tracks independent reading time and helps build a culture of reading. The summer program theme 2022 was Oceans of Possibilities and readers of all ages logged over 77,000 minutes of reading time. Participants earn prizes along the way. Research demonstrates that regular reading improves brain connectivity, increases vocabulary and comprehension, empowers empathy for other people, aids in sleep readiness, reduces stress, lowers blood pressure and heart rate, fights depression symptoms, prevents cognitive decline associated with aging, contributes to a longer life, and more.



On November 8, 2022, former Maine Poet Laureate Wesley McNair was the first to offer a poetry reading in the exquisitely restored reading room on the Library's fourth floor. Mr. McNair read from his latest book "Late Wonders: New & Selected Poems". The program was offered with the Colby College Libraries Special Collections and Archives. At an author event on December 13, 2022, long-time Morning Sentinel reporter and columnist Amy Calder was a Maine Voices Live featured author for her book "Comfort is an Old Barn: Stories from the Heart of Maine." Other examples of library programs made possible through collaboration: CareerCenter Job Search and Career Help on Mondays, 1p-4p; KVCAP Resource Navigator on Tuesdays, 1p-5p; Recycled Shakespeare's Bard Birthday Bash in April; and SLICE: Carpentry with Jon Slack in June (SLICE: Students Learning Innovative and Creative Endeavors (a Waterville Creates collaboration)). The Library continues a nursing home, Educare, and Homeless Shelter outreach program to provide withdrawn materials for use among the residents and students of eleven local organizations. Withdrawn or donated magazines, books, and other materials have found a new purpose and service. In the spring of 2023, the Library hosted class visits which brought in over 150 GJM Kindergarten and 170 Hall School students.

"I am feeling three things at the Library right now. Curious, silly, and happy!" ~ a young library visitor



# DEPARTMENTS

Creativity and playfulness abound at the Library. This spirit is carried through to the community in a myriad of ways including many creative programs as well as dinosaur, shark, potato head, and other costumed characters. The Children's Room staff mascot Zeus the Moose continues to welcome visitors to the StoryWalk® on North Street Community Connector Trail and now also greets visitors to Waterville's newest StoryWalk® at Reed Field (adjacent to the George Mitchell and Educare campus). The stories offered on the North Street trail in the last year: "There are No Moose on the Island" by Stephanie Calmenson and Jennifer Thermes, "Chirp!: Chipmunk Sings for a Friend" by Jamie Swenson and Scott Magoon, "After the Snowfall" by Richard Lo, and "Imagine a Wolf" by Lucky Platt. The Reed Field trail launched in May 2022 with "Rhoda's Rescue" written by Barbara Walsh and illustrated by Abby Grief. Through the generosity of donors, hundreds of copies of the StoryWalk® books were given away for free to children and their families. Waterville StoryWalk® is made possible through a community partnership of the Waterville Public Library, Waterville Parks & Recreation, Waterville Creates, Children's Discovery Museum, and the Colby College Civic



Engagement and Community Partnerships Program along with financial support from the Waterville Area Women's Club, and other anonymous donors. The new Reed Field StoryWalk® trail was made possible by grants from the Waterville Noon & Sunrise Rotary Clubs. StoryWalk® is a registered service mark owned by Anne Ferguson of Montpelier, VT. "My daughter (4) was so excited with every page we came upon. This was a beautiful way to experience the trail and spark conversation with her!"

The Library serves the community through various outreach efforts, providing programs and spreading the word about Library offerings. The Library co-presents a summer Art in the Park series held at the Waterville Farmer's Market or in Castonguay Square with Waterville Creates, Colby College Museum of Art, Children's Discovery Museum, and other partners. Library staff and Colby student interns are present each week reading picture books and providing free books for kids and families to keep. The Library has offered outdoor concerts at the Farmer's Market with music that delighted people of all ages. The Library partners with the Colby College Museum of Art for Community Day each summer. Other examples of collaborative events and initiatives the Library partnered on in the last year are the Fall Festival at Quarry Road, Joy to the Ville, Story Hour in the Museum, Arts in Bloom, Sunflower Project, Solstice Luminary Project, Scarf Kindness Project, George J Mitchell School and Educare's 1<sup>st</sup> annual Community Carnival, B2B Showcase, and more!



Library staff assist patrons via various communication methods; in-person, phone, email, Facebook, etc. Many programs and services are offered in person and virtually. Staff set up and renew patron accounts, check materials out, provide media and reader advisory recommendations, and offer programs for people of all ages. Thousands of new items are made available to the community each year. Staff select, receive, and process new materials, shelve and maintain orderly collections, promote library offerings, maintain a safe environment, train and supervise library staff and volunteers, maintain

# DEPARTMENTS

the building and grounds, process payroll and invoices, fundraise, engage in professional development activities, and more. A great deal of organizing, sifting, sorting, and setting of materials, art, collections, and furnishings has been completed over the last year. Much has been done to optimize workflow and update standard operating procedures and desk manuals.



Facility maintenance remains a top priority. An unsafe egress pathway on the Elm Street side of the 1970s addition was replaced by code-compliant stairs. Railings were installed, and areas adjacent to the new stairs were paved. An unsafe exterior door on the lower level of the Elm Street side of the building was replaced. City Engineers, Public Works, Parks & Recreation, and so many more city colleagues – all are integral to the safest, best Library for Waterville. The Library is particularly grateful to city employee Mike Folsom for his instrumental support of Library construction projects in the last year as well as decades before. The Children’s Room received new flooring and signage. Four digital information displays were replaced. New bathroom faucets and a water fountain with a bottle filler were installed. Interior stairwells and doors have been repainted.

City IT continues to make a considerable essential and positive impact. They recently helped the Library convert to POE switches, rewired and tidied up the server rooms, supported the Library in being ready to install additional video cameras, facilitated the Library’s readiness to migrate to the new Munis environment, installed new PACs, service desk computers, staff computers, and much more.



“Librarians are committed to promoting lifelong learning to create a community of well-informed individuals. Librarians are catalysts to enlightenment for their communities.” ~ Louise Capizzo

Without question, a great library requires a great team. Each day, Library staff members bring their A-game to work, offering the very best of customer and library service to every member of our community. They rock. Several part-time library assistants and a part-time administrative assistant were hired in the last year. Beloved employee Angela Parkhill left the Library when she relocated to PA in October 2022. When fully staffed, the Library has nine full-time and eleven part-time Library staff members.

The kindnesses, support, and generosity consistently shown to the Library by the City of Waterville municipal departments are too innumerable to list. Without this extraordinary assistance, the Waterville Public Library would not operate.



An amazing group of Library volunteers donate hundreds of hours of their time each week. The Colby College Center for Arts & Humanities has continued to provide funding for 1-2 Colby student summer interns. The Waterville community abounds with awesome organizations, businesses, and institutions with whom the Library collaborates in numerous ways to empower citizens and strengthen our community. The steadfast and generous financial support of community members, local businesses, organizations, and foundations has made all the difference for the Waterville Public Library and our efforts. Library Trustees have kept the Library open and moving forward for over a century. The Board of Library Trustees has been a remarkable steward of this critical community resource, benefiting generations of Waterville citizens.

# DEPARTMENTS

Over the last year, a significant Library historical collections review and organization project was made possible by Colby College Special Collections Librarian Pat Burdick. Leveraging a sabbatical leave from Colby to benefit the Library and Waterville, Pat spent many hours sharing her expertise and partnering with Waterville Public Library staff to assess and organize collections. Our shared vision is for the Waterville Public Library's local history collections to become in harmony with the holdings and offerings of the Waterville Historical Society and Colby College Special Collections.



The recent restoration of the woodwork, fireplace, and windows honors the extraordinary craftsmanship and quality materials of the original Library structure. In October 2022, a custom-made door befitting the restored woodwork was installed in the local history room by Jonathan Slack; the door was given to the Library as a birthday gift to Director Rabideau. Jonathan was the project lead on the woodwork and exterior window restoration as well as the custom bookcases that grace the 4th-floor reading room and new books on the 1<sup>st</sup> floor. Community member Jennifer Phillips created a gorgeous sound abatement quilt that now hangs above the circulation desk. Jennifer secured a community betterment grant from Northern Light Inland Hospital to pay for the materials for this quilt and donated her time. Chuck Lakin, a local retired librarian and woodworker extraordinaire, has donated countless hours of his woodworking talents in service to elegant solutions for many years. In the last year, he created a beautiful bookshelf for audiobooks, wooden doors to convert bookshelves to storage solutions for the admin office, and so much more through the years. Chuck also continues to volunteer time and expertise in doing book repairs.

It is the cumulative efforts of all Waterville Public Library team members that enable the Library to continue to provide library service meritorious of a National Medal. The Library is a trustworthy, steady, resourceful anchor institution for the people by the people. The Library provides lifelines to community members every day.

The Waterville Public Library has not yet reached its fullest potential in serving the citizens of this community. Each day, we learn and grow. If, in our beginning, we were an acorn, then, in library years, the Waterville Public Library is only now unfurling leaves and extending roots and branches. After all, libraries, like oak trees, live for a very, very long time. We are just getting started. Your public library loves you, Waterville, Maine.

# DEPARTMENTS

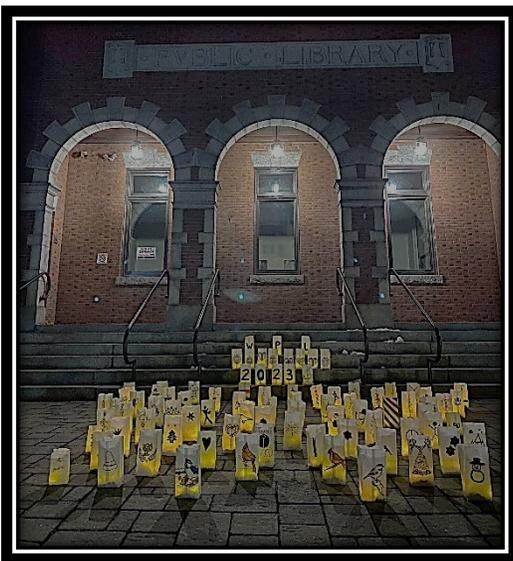
"The public library is a communal space to feel safe, to try something new and enrich your life. This is a place where stories are created and heard, where individuals can create community." ~ Sarah Schmidt



"We are held in place by what links us." ~ Rilke

Respectfully Submitted

Tammy L. Rabideau,  
Library Director



# DEPARTMENTS



## Public Works

### Public Works

*Road and sidewalk maintenance and plowing; street lights and signs; refuse and recycling collection; household hazardous waste disposal events*

#### OVERVIEW

The Department of Public Works consists of six divisions:

Administration & Technical Services

Fleet & Equipment Maintenance

Solid Waste & Recycling

Street & Sidewalks Maintenance

Traffic Safety Maintenance

Facilities Maintenance

Primary responsibilities of the department include project management; maintenance of streets and sidewalks; winter ice & snow control operations; fleet vehicle and equipment maintenance; solid waste & recycling; traffic control systems, streetlights, street striping & signage. The Department also assists other City departments along with Waterville Public Schools on a variety of projects throughout the year.

The Department is involved in many construction and repair activities throughout the year. Major infrastructure upgrades, such as road construction, ditching, culvert replacements and paving are coordinated with local utilities as well as the Maine Department of Transportation and private contractors. A significant amount of work is undertaken annually in conjunction with these entities to improve our streets and underground utility services.

#### PERSONNEL

On March 17, 2023, we said farewell to two of our longtime employees, Karl Morse and Fred Dechaine. Karl was hired in 1985 as a public works laborer. In 1991 he was promoted to highway superintendent. Fred was hired in 1987, also as a laborer. In 2000, he was promoted to garage foreman. Together, they have over 70



Staff:

*Matt Skehan, Public Works Director*

*Clark Lane, Garage Foreman*

*Horacio Zevallos, Highway Superintendent*

*John Lombardi, Public Works Assistant Engineer*

*April Ames, Executive Assistant*



Hours:  
Monday-Friday  
7:00am-4:00pm

Office Address:  
6 Wentworth Court  
Waterville, ME 04901

Phone:  
(207)680-4744

Email:  
pw@waterville-me.gov

Website:  
www.waterville-me.gov/publicworks

# DEPARTMENTS



Public Works

years of service to the City of Waterville. As managers, both Karl and Fred led their teams with integrity and respect. They both led by example each and every day. We wish them all the best in retirement.

**Celebrating over 70 Years of Combined Service!!**  
 Thank you Karl and Fred! You will be missed!

**Timeline of Service:**

- 1980:** Karl Morse hired as Laborer
- 1985:** Karl Morse promoted from Laborer to Equipment Operator
- 1986:** Karl Morse promoted from Laborer to Mechanic I
- 1988:** Karl Morse promoted from Laborer to Equipment Operator
- 1988:** Fred Dechaine hired as Laborer
- 1991:** Karl Morse promoted to Highway Superintendent
- 2000:** Fred Dechaine acting Garage Foreman
- 2006:** Fred Dechaine promoted to Garage Foreman
- 2022:** Fred Dechaine Garage Foreman Celebrating 35 Years of Service
- Present:** Karl Morse Highway Superintendent Celebrating 37 Years of Service

**What else was happening in 1986?**

- One gallon of gas = \$0.93
- #1 Song in US - "That's What Friends are for" by Dionne and Friends
- Maine Governor - John McKernan
- United States President - Ronald Reagan
- Super Bowl Champs - Chicago Bears
- #1 Nascar Driver - Dale Earnhardt

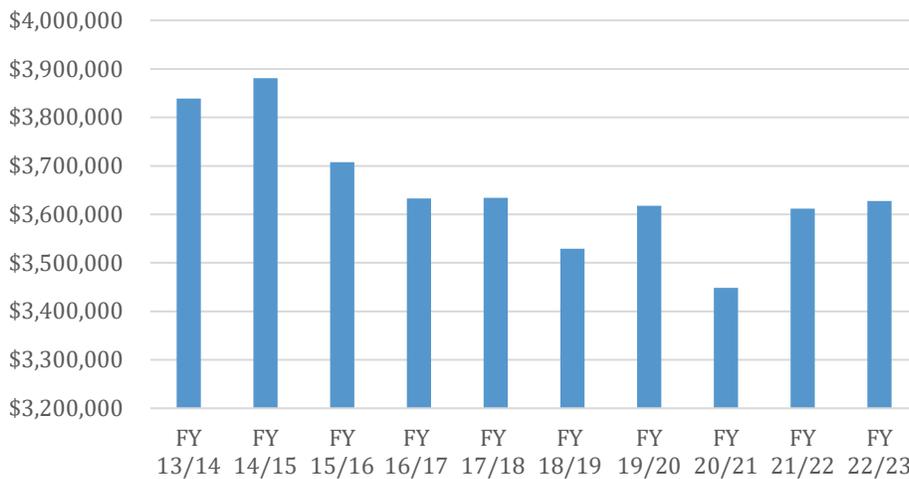
**How does 1986 compare to 2023?**

- One gallon of gas = \$3.46
- #1 Song in US - "Heat Waves" by Glass Animals
- Maine Governor - Janet Mills
- United States President - Joe Biden
- Super Bowl Champs - Kansas City Chiefs
- #1 Nascar Driver - Joey Logano (as of 2022)

## BUDGET

The Public Works Department's annual budget for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023 was \$3.62 million - Revenue, \$435,000.

10 Year Budget Comparison



# DEPARTMENTS



Public Works

## FLEET VEHICLE AND EQUIPMENT MAINTENANCE

The department owns and maintains approximately 60 primary vehicles and over 100 pieces of specialized equipment. These include heavy duty dump trucks which are used for hauling as well as for plowing and sanding; medium duty dump trucks that are used for plowing and sanding of dead end streets and parking lots, waste collection (refuse packer) trucks, a roll-off container truck, heavy duty loaders, medium duty loader/backhoe, street sweepers, lift truck for maintaining traffic signals and overhead signs, pickup trucks, utility trucks, a general purpose farm tractor used for roadside mowing and clearing of snow from fire hydrants, sidewalk tractors, skid steer loader, and large snow blowers. The Fleet Maintenance Division also maintains vehicles and equipment for the Police and Fire Departments, Parks & Recreation, and the Airport.

The Department maintains and operates a fuel island that has two 10,000-gallon underground fuel tanks for storing diesel and gasoline. All City and School Department vehicles and equipment are fueled at this facility.

## SNOW REMOVAL OPERATIONS

There are 14 established snowplow routes to clear snow from 305 roads within City limits. This represents nearly 200 lane miles that must be plowed each storm. Crew members also clear snow from approximately 25 of the City's 45 miles of sidewalks; all municipal and school parking lots; Concourse Shopping Center; Head of Falls Plaza and the Quarry Road Recreation Area.

A key priority after plowing and sanding roads and parking lots is the removal of snow from the downtown area and the Concourse. Crews then clear snowbanks from intersections in heavily traveled areas to improve visibility and safety.

In a typical winter season, we average 30 storm events. With each event, there is a prescribed approach to the application methods used - - sand, salt and liquid calcium. Our material spreaders are calibrated electronically using the "on-board" computerized system. Adjustments are then made according to prevailing conditions.

## CITY-WIDE BULKY WASTE PICK-UP

In the Spring of 2023, the City held its first bulky waste pick-up program in nearly 20 years. Crews from Public Works, Parks and Recreation, and Fleet Maintenance began on the north end of the City May 22<sup>nd</sup> and worked their way south. The program concluded June 5<sup>th</sup>. It was a "heavy lift", for the crew with many spring maintenance projects being put on-hold for the nine-day program. However, the program was very well received and appreciated by the public. The City picked up items from all residents including apartment buildings, condominiums, and trailer parks.



# DEPARTMENTS



## Public Works

### BROWN TAIL MOTH

For the second straight year, the City initiated an aggressive/proactive BTM program. We contracted with Bartlett Tree Company for a program to treat affected trees surrounding our parks, fields, and schools. The Caterpillar Defoliator Treatment (CDT) was administered to hundreds of trees in the City. The treatment has proven to be effective in mitigating negative effects from exposure.

### MUNICIPAL SOLID WASTE, RECYCLING, AND COMPOSTING

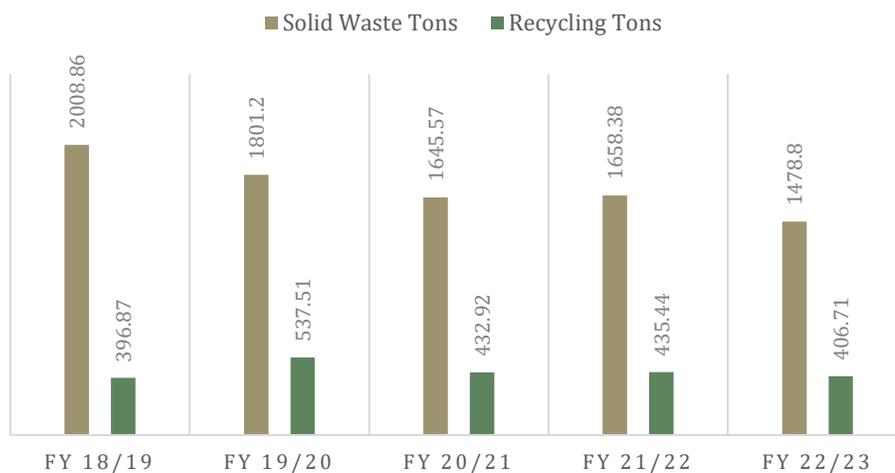
The City agreed to a two-year contract with Pine Tree Waste (Casella) for solid waste and recycling services. Contract terms: April 1, 2023 – March 31, 2025.

Historically, the city averages 1,700 tons of solid waste and 430 tons of recycling.

Solid waste from Pine Tree is delivered to PERC (Penobscot Energy Recovery Company). The facility accepts approximately 175,000 tons of municipal solid waste for combustion to produce electricity for sale on the grid. Through the combustion process, PERC reduces the volume requiring landfill disposal.



### 5 Year Tonnage Comparison



# DEPARTMENTS



## Public Works

The City also extended their agreement with Wastezero (purple pay-as-you-throw bags) for a 21 month term, July 1, 2023 – March 31, 2025.

Below is a summary of the services Wastezero provides.

- WasteZero Bags are manufactured in the USA.
- WasteZero's program provides savings for the City as there is no need to dedicate resources to manage the Pay-As-You-Throw System.
- WasteZero charges one fee that covers all costs. Pricing under the agreement is stable.
- WasteZero can provide annual pricing information within a timeframe that allows the City time to prepare for budgeting purposes.
- WasteZero provides a Customer Care team to handle orders, listen to residents and address concerns. City residents are provided with a toll-free number.

The terms of this agreement align with Pine Tree Waste terms for solid waste and recycling.

The City now has two options for Community Composting. Agri-cycle began a community drop site on the Armory Rd. in June 2021. ScrapDogs Community Compost began a new program in May 2022. ScrapDogs is a curbside composting program that offers home and business pickups, as well as a new drop-off station at the Waterville Public Works compound on Wentworth Court.

### TRAFFIC LIGHTS AND SIGNALS

As part of the Maine Department of Transportation BUILD grant, Dagle Electric has been upgrading ADA ramps and accessibility to pedestrian crossings and buttons. New Guardian APS buttons are being installed which update the features of all existing buttons in the city. New ADA ramps and detectable warning surfaces are being installed at all intersections. Controller cabinets are also being replaced. Old style cameras have been removed and replaced with new Gridsmart cameras. Other items being replaced include LED's and signal cables. The contract completion date for this project is October 31, 2023. Currently the project is ahead of schedule.

### PUBLIC WAYS

Funding for major road improvements is typically provided for in either the capital budget or through bonding. Maintenance paving projects, typically shim & overlay improvements, are funded through an annual appropriation from the General Fund (City Budget). The City also partners with the Maine Department of Transportation on project upgrades for roads classified as State-Aid Highways located within the City's Urban Compact Zone.

The City passed a General Obligation Bond in 2022. The bond included funding for paving city roads and sidewalks, road plan engineering, and structure adjustments for water and sewer. Our target area was in the City's south end with 16 streets receiving upgrades.

# DEPARTMENTS



Public Works

During the past five years, the City has completed the following pavement upgrade projects:

## 2018

- County Road

## 2019

- Boothy Street
- Dalton Street
- Park Place
- School Street
- Sheldon Place
- Winter Street

## 2020

- Carrol Street
- Industrial Park Road
- Middle Street
- North Street (West Street to Main Street)
- Shores Road

## 2021

- Marston Road
- Eastern Avenue
- Webb Road (West River Road to Mitchell Road)
- Oakland Place

## 2022

- Autumn Court
- Green Street
- Healey Court
- Oxford Street
- Reddington Street
- Gold Street
- Autumn Street
- Sherwin Street
- Veteran Court
- King Street
- King Court
- Libby Court
- Carey Lane
- Carey Court
- Gary Street
- Gary Avenue



In May of 2021, the City Council approved a (three year) contract award to Wright-Pierce Engineering (WPE), as consultant for city-wide road and sidewalk rehabilitation plans. This year, WPE has been working with the City to develop long-term plans and budgets for improvements.

The City uses the RSMS (Road Surface Management System) to manage, plan, budget and project the condition of City roads and the future repairs needs for these roads. This plan was last updated in 2018. WPE will visit each road in the City and update each matrix for each road and update the RSMS to reflect the current condition of all City roads.

Additionally, WPE will:

1. Evaluate all City sidewalks. The RSMS does not apply to sidewalks so the Consultant will prepare a system similar to the RSMS, for all City sidewalks.
2. Work with the City to develop a three-year road and sidewalk repair and reconstruction plan based on City priorities and anticipated City budgets.

# DEPARTMENTS



## Public Works

3. Prepare PS&E (plans, specifications, and estimates) for each of the first three years of the plan.
4. Prepare bid packages and solicit bids for road and sidewalk repairs for each year of the plan.

### WATERVILLE PUBLIC LIBRARY PROJECT

The Waterville Public Library has been seeking additional, dedicated parking for patrons for many years. The primary goal has been to provide parking on the library side of Appleton St. In the winter of 2022, the Public Works Department was asked to develop a plan to address the situation. After several brainstorming sessions between Public Works, engineering, library staff, and City Council, it was decided, on a trial basis, to change Appleton Street traffic to one way, easterly, from Elm St. to the Concourse. The design provides 15 new diagonal parking stalls along the library side of Appleton St. This “temporary” solution to the library parking issue seems to be working well and has been well received by both library patrons and staff. The Waterville City Council will consider making the pattern change permanent in the near future.



### PROGRAMS

#### Household Hazardous Waste:

This collection day generally occurs on the second or third Saturday in October. Several area communities participate in conjunction with the Kennebec Valley Council of Governments. This program allows residents to drop off liquid chemicals & solvents, pesticides & herbicides, batteries, waste oil, paint and other hazardous waste products that require special handling and disposal. Electronics and medications are also collected during this event.

#### Yard Waste Drop Off:

The Public Works Department provides a Spring and Fall yard waste drop off for Waterville residents at the Public Works compound on Wentworth Court. Our Spring program typically runs from mid-April to mid-June. The Fall program runs mid-October to mid-November. The City also provides a curbside leaf pick up program each Fall.

#### Leaf Collection:

Curbside leaf collection is for two weeks. Bagged leaves are picked up on the normal trash day (as much as possible). Leaves should be in bags that are left open so the guys can dump them in the truck. They generally leave the bags behind. We generally announce which two weeks we are picking up when we put out the fall yard waste notice.

# DEPARTMENTS



*Public Works*

## **Support for the South End Clean Up:**

We partner with the South End Neighborhood Association (SENA) each Spring and Fall for large scale community clean-ups. SENA rallies 50-70 volunteers for the day to help clean up city streets/sidewalks, parks, and along the riverbank.

## **Christmas Tree Pick Up:**

Generally, a two-week period in January. We announce the dates as soon as we have them.

## **CLOSING**

In closing, I'd like to thank ALL our dedicated staff for their outstanding service and devotion to the City of Waterville.

Matt Skehan,

Director of Public Works & Parks and Recreation



# DEPARTMENTS



## Robert LaFleur Airport

*A general aviation airport serving private aircraft owners; flight lessons*

### FAA GRANT

The Airport had another great year. Our biggest accomplishment was having the Taxiway A reconstruction project completed. This involved completely tearing out and repaving the old 5,500-foot-long taxiway as well as all the edge lighting, underground electric, navigational signs, and underdrain system. We were also able to replace the Airfield's electrical vault with a brand-new building and state of the art electrical equipment to run the airfield. This project was funded 100% by the FAA at nearly 4.6 million dollars.



### Staff:

*Randy Marshall, Airport Manager*

*Ed Lively, Maintenance Technician*

*Anthony Brown, Laborer*

*Todd Burbank, Laborer*

*Terrence Hughes, Laborer*

*David LaFountain, Laborer*

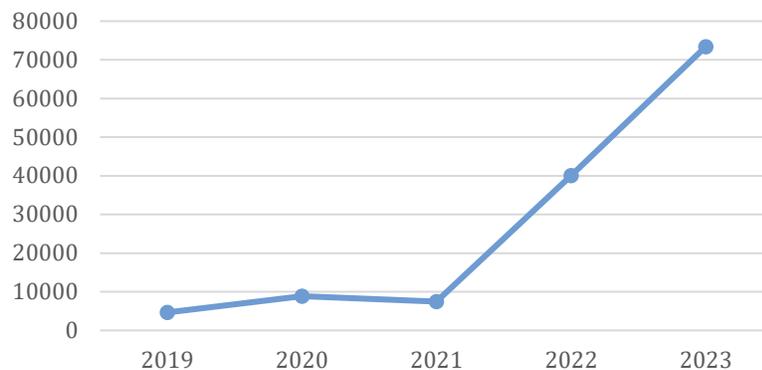
*Jenna Rouillard, Laborer*

*Scott Routhier, Laborer*

### REVENUE

Both solar farms on the airport reached completion and went into production as well. These farms will generate roughly \$44k in revenue for the airport in land leases this year alone. Along with the added revenue from the solar farms we saw another dramatic increase, nearly 46% over last year, in the revenue we received from landing fees assessed to Jet aircraft that use the airport. This was a record-breaking amount totaling \$73,425. We did see a decrease in the amount of jet fuel gallons sold compared to our record-breaking year last year, but we are still over 20K gallons above average, and this is our second-best year.

Landing Fee Revenue



Hours:  
7 days a week  
8:00am-5pm

Office Address:  
2 LaFleur Road  
Waterville, ME 04901

Phone:  
(207)861-8013

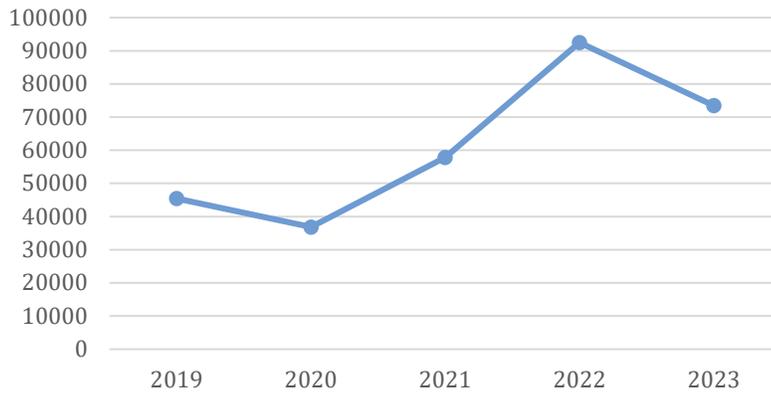
Email:  
airport@waterville-me.gov

Website:  
www.waterville-me.gov/airport

# DEPARTMENTS



## Jet Fuel Gallons Sold



### ARFF TRUCK PROJECT

Over the winter our crew took on the major task of overhauling the Airport and Fire Department’s “new to us” Aircraft Rescue Fire Fighting (ARFF) truck. This was a huge undertaking that we were able to complete while

simultaneously keeping the airport running and the runways plowed over the winter. The truck was completely stripped down, repaired, and repainted all in-house.



### MAINTENANCE

Maintaining the airport continues to be a very labor-intensive operation which includes snow removal, vegetation management, and airfield electrical repair. To give you an idea what those tasks include: Our snow removal operations for each snow event include approximately 1.3 million square feet. This would be the equivalent of plowing curb to curb all of KMD from I-95 to Silver Street, all of Silver Street, the entire Concourse, and Main Street all the way to public works. The summer keeps us equally busy mowing and controlling vegetation of all areas in and around the airport. We mow around 300 acres, which translates to the equivalence of over 200 football fields, most of which must be mowed weekly. The Airport is surrounded by 6.5 miles of fence and has 11 gates, all which must be cleared of vegetation and maintained. The extensive electrical system we maintain consists of nearly 300 pavement edge lights, 9 approach light towers, a precision approach path indicator system, a 100-foot-tall towered airport beacon, more than 2 dozen navigational lighted signs, 2 lighted wind cones, and numerous other supportive electrical components and other systems. As you can imagine, these tasks keep us very busy.



In addition to the maintenance tasks at the Airport, we also are the airport’s Fixed Based Operator (FBO). That means that we take care of all arriving and departing aircraft,

# DEPARTMENTS



crew, and passengers. Some of the services we provide are aircraft fueling (which is how the airport generates most of its revenue), aircraft ground power, deicing, and lavatory servicing. Each day we work in partnership with local hotels, caterers, car rental companies and others to ensure the best experience possible for our city's guests.

## CLOSING

Many thanks to my very dedicated staff who work tirelessly supporting the safe and efficient operation of the airport. Our Airport would not be nearly as successful without their efforts.

Kind regards,

Randy Marshall  
Waterville Airport Manager



# DEPARTMENTS



## Waterville Public Schools

*Pre-school, public schools, vocation education and adult education*

The Waterville Public School System serves over 2,000 students of all ages in and near Waterville, Maine. Recognized as one of the city's greatest assets, our schools engage every child in challenging, student-centered learning while providing a safe, welcoming environment for them to learn and grow.

Students are encouraged to explore interests and develop postsecondary plans through a rich, diverse curriculum and a variety of extra-curricular, performing arts, and athletic activities that prepare them for future education and employment opportunities. Waterville graduates are thriving at respected colleges and universities including Harvard, Tufts, Bowdoin, Colby, and throughout the Maine University and Community College systems. In addition, they are valuable contributors to our local community as skilled workers, business owners, public servants, and in city leadership positions.

The faculty and staff of Waterville Public Schools are comprised of caring, well-trained professionals, many of whom hold advanced degrees and advanced industry credentials. The district encourages and supports lifelong learning by providing professional development opportunities and access to continued coursework for all staff.

The facilities of Waterville Public Schools include two preschools, two elementary schools, one junior high school, one high school, an alternative high school program, a regional technical center, and a regional adult education center. They include:

### Drummond Avenue Campus

- **Educare Central Maine** is a comprehensive early learning and development center that provides access to high quality learning in child care and preschool programs for children from birth to age five. Educare's approach extends beyond the classrooms to help children and families thrive through professional development and technical assistance offerings.

### Staff:

*Peter Hallen, Superintendent of Schools*

#### George J. Mitchell School

*Kim Taylor, Principal  
Erica Morrison, Assistant Principal*

#### Albert S. Hall School

*Sarah St. Pierre, Principal*

#### Junior High School

*Don Roux, Principal  
Lynn Brennan, Assistant Principal  
Heidi Bernier, Athletic Director*

#### Senior High School

*Brian Laramee, Principal  
Keith Mahoney, Assistant Principal  
Heidi Bernier, Athletic Director*



George J. Mitchell School  
Grades K-3



Albert S. Hall School  
Grades 4-5



Junior High School  
Grades 6-8



Senior High School  
Grades 9-12

# DEPARTMENTS



- **The George J. Mitchell School** welcomes children from kindergarten through grade 3 to Waterville Public Schools by assisting with their social transitions and the development of foundational academic skills. Outside of the standard curriculum, GJMS provides introductions to Art, Music, Computer Technology, and Physical Education and offers special programming through Gifted & Talented, ESOL, Title 1, and Special Education services. The GJMS facility provides before and after school care for students in grades K-6.

## Pleasant Street Campus

- **Albert S. Hall School** is a 4th and 5th grade intermediate school that prioritizes the academic and social growth experienced by students in this age group. While parent involvement continues to be important, the curriculum intends to foster more independence in students by encouraging their organizational, reasoning, and problem solving skills and providing opportunities to be involved in the school community through clubs and activities.

## West River Road Campus

- **Waterville Junior High School** is a 6th through 8th grade school designed to encourage academic success and personal growth in preparation for high school. Students are challenged to meet high expectations in the classroom and in their personal interactions with peers and adults. Students can also delve deeper into areas of strength and explore interests through elective courses in World Languages, Art, Music, Computer Science, STEM, JMG and a variety of extracurricular activities, athletics, and clubs.

## Brooklyn Avenue Campus

- **Waterville Senior High School** is a 9th through 12th grade school that helps students attain the knowledge, skills, and attitudes they need to achieve their postsecondary goals. Accredited by the New England Association of Colleges and Secondary Schools and the Maine Department of Education, WSHS offers 5 different levels of instruction in a variety of AP, dual enrollment, and elective courses. Students WSHS students are recognized locally and nationally for their success in the classroom, in Performing Arts and Athletics events, through the more than 28 co-curricular clubs and organizations that are sponsored by WSHS, and for their volunteerism in the community.
- **Mid-Maine Regional Adult Community Education** provides affordable, quality continuing education opportunities for residents of the Waterville area including RSU #18. MMRACE offers an array of academic and enrichment courses that assist area adults with earning a high school credential, preparing for college academics, gaining skills for a job opportunity, acclimating to Central Maine from another part of the world, or that are looking for a fun, informative way to pick up a new hobby or skill.
- **Mid-Maine Technical Center** is a regional Career and Technical Education center that offers 11th and 12 grade students multiple pathways into professional and postsecondary exploration. MMTCC offers 13 technical programs that each provide access to college credit, internships, industry certifications, and pivotal skills that help prepare students for future study and employment.

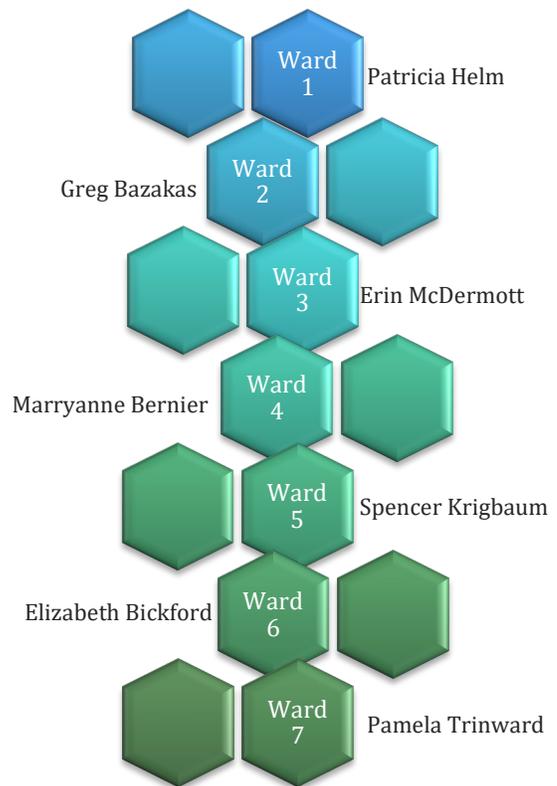
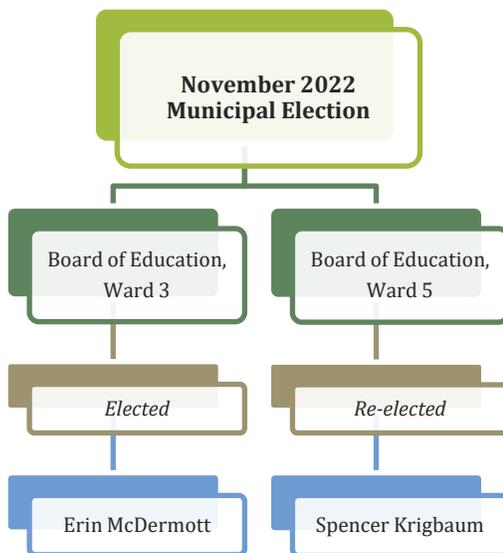
# DEPARTMENTS

The mission of the Waterville Public Schools is to help students attain the knowledge, skills, and attitudes they need to achieve personal fulfillment, be responsible citizens, do meaningful work, and pursue life-long learning. To achieve our mission, we believe that our curriculum should provide all students with a foundation of knowledge, skills, and academic standards, along with opportunities to demonstrate and apply learning in varied ways across all curriculum areas. Curriculum and program offerings should provide opportunities for all students to realize their fullest potential and to celebrate their individual worth. Programs and activities should be challenging and should promote and enhance students' physical, emotional, intellectual, and social well-being. Furthermore, we will strive to produce graduates who think critically and independently, adapt to new and changing situations, make appropriate choices, and act in a respectful and responsible manner. We believe that all employees of Waterville Public Schools should serve as models for students in helping them:

- Demonstrate the ability to solve problems.
- Communicate clearly and effectively.
- Discover ways to express themselves creatively.
- Make responsible decisions as world citizens.
- Use technological resources to enhance their learning.
- Research, analyze and apply information.
- Behave in a respectful and responsible manner.
- Appreciate world cultures and diversity.

## BOARD OF EDUCATION MEETINGS

School Board meetings take place on the 2<sup>nd</sup> Monday of each month at 7:00PM at Waterville High School, Media Center. (1 Brooklyn Avenue)



# LEGISLATIVE REPORTS

## Waterville Legislative Delegation



United States Senator for Maine

**Senator Susan Collins**

- 413 Dirksen Senate Office Building, Washington, D.C. 20510
- Phone: (202) 224-2523
- Augusta Office: (207) 622-8414
- [www.collins.senate.gov/public/](http://www.collins.senate.gov/public/)



United States Senator for Maine

**Senator Angus King**

- 359 Dirksen Senate Office Building, Washington, D.C. 20510
- Phone: (202) 224-5344
- Augusta Office: (207) 622-8292
- [www.king.senate.gov/](http://www.king.senate.gov/)



**Congresswomen Chellie Pingree**

Waterville Office

- 108 Mian Street
- Phone: (207) 873-5713
- [www.pingree.house.gov/](http://www.pingree.house.gov/)



Senate District 16

**Senator David LaFountain**

- State Democratic Office
- 3 State House Station, Augusta, ME 04333-0003
- Phone: (207) 287-1515
- [www.legislature.maine.gov/District16](http://www.legislature.maine.gov/District16)



House District: 64

**Representative Colleen Madigan**

House of Representatives

- 2 State House Station, Augusta, ME 04333-0002
- Phone: (207) 287-1400
- [www.maine.gov/legis/house](http://www.maine.gov/legis/house)



House District: 65

**Representative Bruce White**

House of Representatives

- 2 State House Station, Augusta, ME 04333-0002
- Phone: (207) 287-1400
- [www.maine.gov/legis/house](http://www.maine.gov/legis/house)

# LEGISLATIVE REPORTS

SUSAN M. COLLINS  
MAINE

413 DIRKSEN SENATE OFFICE BUILDING  
WASHINGTON, DC 20510-1904  
(202) 224-2523  
(202) 224-2693 (FAX)

United States Senate  
WASHINGTON, DC 20510-1904

COMMITTEES:  
APPROPRIATIONS  
HEALTH, EDUCATION,  
LABOR, AND PENSIONS  
SELECT COMMITTEE  
ON INTELLIGENCE  
SPECIAL COMMITTEE  
ON AGING

Dear Friends:

It is an honor to represent Maine in the U.S. Senate. I am grateful for the trust that Mainers have placed in me and welcome this opportunity to share some key accomplishments for our state.

Last year, I secured more than \$500 million for 285 projects from Aroostook County to York County that will promote job creation, workforce training, and economic development; expand access to health care; improve public safety, infrastructure, and community resources; and protect our environment. To address the crisis of soaring inflation and high energy prices, I led efforts to provide \$2 billion in supplemental funds to the Low-Income Home Energy Assistance Program. In the new Congress that begins in 2023, I expect to be the Vice Chairman of the Appropriations Committee and will continue to champion investments to support Maine's communities and families.

Strengthening our economy and supporting good jobs remain a top priority. Along with the Governor and the rest of the Maine Delegation and the associations representing the lobster industry, I worked to protect our hardworking lobstermen and women by pausing for six years the onerous federal regulations that jeopardize our lobster fishery's very existence. Another ongoing threat to Maine's small businesses is the shortage of workers. That's why I led an effort to push the Administration to nearly double the number of H-2B visas that are critical to our hospitality industry. Additionally, when the Administration proposed to cut the construction of a destroyer to be built by Bath Iron Works, I restored this funding to protect Maine jobs and our national security.

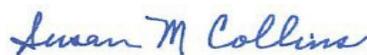
When Maine Veterans' Homes announced last year that it planned to close its facilities in Caribou and Machias, I opposed that decision which would have had such a devastating effect on rural veterans and their families. I am glad that the decision was reversed, and I have secured \$3 million to help with upgrades to these facilities. My *AUTO for Vets Act* also became law, which will help disabled veterans maintain their independence by supporting the purchase of a new adaptive vehicle once a decade.

This past year, Congress demonstrated how effective it can be on behalf of the American people when both parties work together. A few of the bipartisan achievements that I was involved in include the *Respect for Marriage Act*, which will provide certainty to millions of loving couples in same-sex marriages while protecting religious liberties, and the *Electoral Count Reform Act*, which establishes clear guidelines for our system of certifying and counting electoral votes for President and Vice President.

No one works harder than the people of Maine, and I have honored that work ethic by showing up for every vote. During my Senate service, I have cast more than 8,500 consecutive votes, never having missed one.

I remain committed to doing all that I can to address your community's concerns in 2023. If I may be of assistance to you in any way, I encourage you to contact one of my six state offices.

Sincerely,



Susan M. Collins

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# LEGISLATIVE REPORTS

ANGUS S. KING, JR.  
MAINE

133 HART SENATE Office BUILDING  
(202) 224 5344  
Website <https://www.king.senate.gov>

United States Senate  
WASHINGTON, DC 20510

COMMITTEES  
ARMED SERVICES  
CHAIRMAN, STRATEGIC FORCES  
SUBCOMMITTEE  
BUDGET  
ENERGY AND  
NATURAL RESOURCES  
CHAIRMAN, NATIONAL PARKS  
SUBCOMMITTEE  
INTELLIGENCE  
RULES AND ADMINISTRATION

January 1, 2023

Dear Friends,

I've often thought that Maine is just one big small town connected by long roads. Well, in the past year or two, those roads have gotten steeper and bumpier as we dealt with an unprecedented pandemic and the resulting economic troubles.

As we faced the historic challenges, something impressive happened. We came together and lent a hand to our neighbors wherever we could to keep things running and spirits high.

Down in Washington, Congress tried to help Maine communities get through this struggle, so that our state would come out stronger. To do that, we put in the work and set some things into motion that are already helping Maine people. That's why you hired us, after all.

The pandemic made something we'd known for a while clear: those roads and networks that connect our big town needed repair, improvements, and expansion – from bridges to broadband. So, while Maine was uniting towards a common purpose, Congress came together to pass the *Bipartisan Infrastructure Law* – legislation that makes generational investments in physical infrastructure, broadband connections, harbors, and the energy grid. These efforts will lay the foundation for Maine's 21<sup>st</sup> century economy and make sure even the most rural areas aren't left behind.

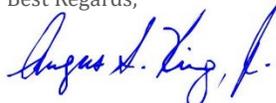
Over the last two years, as we drove up and down our state, you couldn't help but see storefronts in trouble and prices rising as the economy struggled through a global recession. And again, while you focused your efforts on getting through the difficult times, Congress took meaningful action. We passed the *American Rescue Plan* in 2021, which enabled Governor Mills and the state of Maine to better meet the health and economic difficulties of the pandemic. At a critical moment it expanded healthcare efforts to confront COVID and invested in the state to keep the economy in far better shape than most others nationwide.

Congress didn't stop there. This year, we took even more concrete steps to cut costs, create jobs, and provide more affordable, cleaner energy. The bipartisan *CHIPS Act* will bring home the manufacturing of the technical components known as "chips" that are used in everything these days – from smartphones to microwaves to cars – and in doing so reduce prices and create good American jobs. We also passed the *Inflation Reduction Act (IRA)* to lower healthcare costs, allow Medicare to negotiate drug prices, and cut energy bills with new rebates for things like heat pumps and solar panels.

Beyond these major investments, we also passed vital legislation to improve the day-to-day lives of Maine people and Americans nationwide. On a bipartisan basis, we expanded health care for veterans exposed to toxins, strengthened protections for marriage equality, supported Ukraine as it fought off a bloody Russian invasion, secured our elections and the peaceful transfer of power, and delivered millions in federal investments to projects up and down our state.

So, as Maine worked to get through hard times, Congress took steps to support our state – and we're already starting to see brighter days ahead. I'm proud to have played a small part down here; it's a true privilege to listen to you, work with you, and build a brighter future for all the incredible people up and down the roads that connect our big small town. Mary and I wish you a happy, and safe 2023.

Best Regards,



ANGUS S. KING, JR.

United States Senator

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# LEGISLATIVE REPORTS

162 RAYBURN House OFFICE BUILDING  
WASHINGTON, DC 20515  
PHONE: 202-225-6116  
FAX: 202-225-5590



WWW.PINGREE.HOUSE.GOV

CHELLIE PINGREE

CONGRESS OF THE UNITED STATES

1<sup>st</sup> DISTRICT, MAINE

COMMITTEE ON APPROPRIATIONS  
SUBCOMMITTEES:

AGRICULTURE, RURAL DEVELOPMENT, AND  
RELATED AGENCIES

INTERIOR, ENVIRONMENT, AND  
RELATED AGENCIES. *CHAIR*

MILITARY CONSTRUCTION, VETERANS AFFAIRS,  
AND RELATED AGENCIES

HOUSE AGRICULTURE COMMITTEE  
Subcommittees

BIOTECHNOLOGY, HORTICULTURE, AND  
RESEARCH

CONSERVATION AND FORESTRY

Dear Friends,

I hope this letter finds you well. It is my honor and privilege to serve the people of Maine's First District in Washington, DC, and I appreciate the opportunity to share this annual update with you.

This past year, our state faced unprecedented challenges, mirroring the difficulties experienced by communities across the nation. High inflation rates, a rapidly changing climate, aging infrastructure, and increasing energy costs were among the top concerns I heard while home in the district. Keeping these in mind, I was proud to work with my colleagues in the Maine Delegation to pass historic legislation to bring federal dollars back to our communities.

One of the ways we delivered for Mainers was through the passage of the Inflation Reduction Act (IRA) in August. This law provides much-needed assistance to struggling families. With the help of the IRA, Americans will save an average of \$800 per year on health insurance and Medicare beneficiaries will have increased access to medication.

Additionally, the IRA offers billions of dollars to expand rebate programs for Americans who wish to make their homes more energy efficient. Homeowners can now receive up to a 30 percent tax incentive for the cost of home solar installations and a 30 percent incentive when investing in a heat pump. Over the next decade, these rebates will offer Mainers thousands of dollars in savings while decreasing fuel costs for winters to come.

In 2022, Congress also passed meaningful legislation to help create skilled jobs in the construction, manufacturing, and engineering sectors. The Creating Helpful Incentives to Produce Semiconductors (CHIPS) Act will allow the U.S. to advance its leadership in the development of semiconductors used in the manufacturing of computers, cell phones, cars, and numerous other technologies we rely on. By developing this industry at home, we can bolster our national security and lessen our reliance on foreign technology.

As I look toward this Congress, I am excited to work with my colleagues on both sides of the aisle to improve the lives of Maine people. It is critically important that we continue to take action to increase job growth, decrease inflation, take measures to promote our national security and invest in our health care and education systems.

Each year my office receives over 40,000 calls, letters, and emails from Mainers. I recognize the tremendous trust you place in having me represent you in Washington and by sharing your stories, thoughts, and concerns. Please rest assured, I will continue to fight for the interests of Mainers in Congress, and my staff and I will do everything we can to ensure your needs are met.

Sincerely,

Chellie Pingree

Member of Congress

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# LEGISLATIVE REPORTS



STATE OF MAINE  
OFFICE OF THE GOVERNOR  
1 STATE HOUSE STATION  
AUGUSTA, MAINE  
04333-0001

Dear Maine Resident:

In January, I was privileged to take the Oath of Office to begin my second term as your Governor. I am deeply humbled by the trust the people of Maine have placed in me, and I look forward to continuing to work hard over the next four years to improve the lives and livelihoods of Maine people.

Over the past four years, we have made real progress. We have expanded health care, leading to the largest decline in the uninsured rate of any state in the nation. We fully funded the State's share of public education. We delivered two-years of free community college. We fully restored municipal revenue sharing to five percent. We delivered substantial tax relief, nation-leading inflation relief, and emergency energy relief to help Maine people through difficult times.

Through the Maine Jobs & Recovery Plan, we are strengthening and diversifying our economy. In 2022, our state's gross domestic product – a key measure of economic growth – grew at the 9th fastest rate in the United States. People are moving to Maine at a rate higher than any other New England state, and at one of the highest rates in the nation. We have enacted balanced budgets, and we have built up Maine's "Rainy Day" fund to a record high, preparing our state to continue meeting its commitments in the event of an economic downturn.

While I am proud of the progress we have made, there is more to do, like addressing the housing crisis, the workforce shortage, and the opioid epidemic and strengthening health care, education, and the economy. I know that by working together to tackle these issues head-on, we can improve the lives and livelihoods of Maine people and make Maine the best place to live, work, and raise a family.

Thank you again for the honor to serve you as Governor.

Thank you,

A blue ink signature of Janet T. Mills, written in a cursive style.

Janet T. Mills  
Governor

PHONE: (207) 287-3531 (Voice)

888-577-6690 (TTY)

FAX: (207) 287-1034

[www.maine.gov](http://www.maine.gov)

# LEGISLATIVE REPORTS



David LaFountain  
Senator, District 16

THE MAINE SENATE  
131st Legislature

3 State House Station  
Augusta, Maine 04333

Dear residents of Waterville,

Thank you for the opportunity to serve as your State Senator. It is an honor to represent the northern Kennebec Valley region and serve as your voice in the Maine Senate.

With the first session of the 131<sup>st</sup> Legislature complete, I am pleased with the progress made this far. We started by helping to address the rising costs of heating during one of the coldest winters in recent history by providing relief checks to over 800,000 Mainers. The bipartisan budget passed last month invests in working families, seniors, and students. We also expanded child care accessibility, invested in our EMS providers, launched a statewide paid leave program for life's best and worst moments, and created a Housing First program to help our most vulnerable populations. I was also proud to pass legislation to bring our region's 9-1-1 communications back home to Waterville. This new law ensures the uninterrupted delivery of efficient and accurate emergency services as residents expect and deserve.

As the Senate Chair of the Inland Fisheries and Wildlife Committee, we held public hearings on numerous bills aimed at wildlife management, protecting our cherished lands and natural resources, and ensuring the smooth operation of state agencies within IFW. Most of our committee votes came out unanimous, proving that strong, bipartisan cooperation is still possible.

I also serve on the Criminal Justice and Public Safety Committee. Many bills came before our committee aimed at ensuring there are adequate resources for our dedicated first responders, or keeping our agencies and correctional facilities up to speed on the latest training and practices. This work is critical to protect the way of life in District 16 and across Maine.

I look forward to hosting Constituent Office Hours events soon, as they provide you the opportunity to share what's on your mind and gather information. I also want to remind you that I'm here as a resource for you and your family. If you ever need help finding resources or connecting with a state agency, I'm here to help. You can email me at [David.LaFountain@legislature.maine.gov](mailto:David.LaFountain@legislature.maine.gov) or call my legislative office at (207) 287-1515.

Sincerely,

A handwritten signature in black ink, appearing to read 'David LaFountain'.

Dave LaFountain  
State Senator, District 16

Chair, Inland Fisheries and Wildlife Committee \* Criminal Justice and Public Safety Committee  
State House (207) 287-1515 \* Fax (207) 287-1585 \* Toll Free 1-800-423-6900 \* TTY 711  
[David.LaFountain@legislature.maine.gov](mailto:David.LaFountain@legislature.maine.gov) \* [legislature.maine.gov/senate](http://legislature.maine.gov/senate)

# LEGISLATIVE REPORTS



## HOUSE OF REPRESENTATIVES

2 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0002  
(207) 287-1400  
TTY: MAINE RELAY 711

Dear Waterville Residents,

Greetings from Augusta! We are honored to have the opportunity to serve you again in the 131st Legislature in the Maine House of Representatives. We are proud to be your advocates, and we are working with our fellow legislative colleagues to find thoughtful and practical solutions for the many challenges facing Waterville and our State.

This spring, the Legislature passed a continuing services budget that will take effect on July 1st. This part of the budget will provide the State of Maine and, more importantly, Waterville residents, schools and businesses, predictability relating to property tax relief, critical funding for education and our commitment to maintaining municipal revenue sharing levels at 5%. Part Two of the budget, which we are working on now, will allow us to continue finding ways to meet the needs of our community and our State.

We have also been busy with legislation that focuses on creating more affordable housing, expanding access to children's behavioral health services and increased protections for children and families that are exposed to lead hazards in their homes. We have also worked very hard on initiatives that will improve access to substance use disorder services and address child care affordability.

Please feel free to contact us if we can be of assistance to you or your family or if you would like to discuss any other matters occurring in Augusta.

Again, we are so thankful that you have entrusted us with this great responsibility and we look forward to connecting with you.

Sincerely,

Handwritten signature of Colleen M. Madigan in black ink.

Rep. Colleen Madigan  
State Representative  
House District 64

Handwritten signature of Bruce A. White in black ink.

Rep. Bruce White  
State Representative  
House District 65

# SHERIFF REPORT

*"First to Serve ~ 1799"*

**Office of the Sheriff  
Kennebec County, Maine**



***Ken Mason, Sheriff  
Alfred G. Morin, Chief Deputy***

Lieutenant J. Chris Read  
Law Enforcement  
125 State Street  
Augusta, Maine 04330  
Telephone (207) 623-3614  
Fax (207) 623-6387

Captain Bryan S. Slaney  
Corrections Administrator  
115 State Street  
Augusta, Maine 04330  
Telephone (207) 623-2270  
Fax (207) 623-8787

January 23, 2023

The Kennebec County Sheriff's Office is pleased to make the following report regarding the services we provided to the people of Kennebec County in 2022. These services include the Law Enforcement Division, Correctional Services, Civil Process, Court and Transport Division. We provided many regional assets to our communities including K-9 Teams, Dive Team, Sex Offender Registry, Veterans Advocacy, Accident Reconstruction and Drug Recognition Experts (DRE) and a School Resource Officer for MSAD 49.

While the severity of the pandemic is decreasing, my office shall remain vigilant. We will monitor for potential virus recurrence in our correctional facility and take all recommended precautions to reduce any impact that may threaten those in our custody.

In 2022, Law Enforcement Deputies again logged thousands of calls for service. Our calls for service have increased since 2021. Our geographic patrol responsibilities within the County have increased, as the state police have opted to reduce their rural patrol coverage.

Overdoses of prescribed medications or illicit substances continue to plague our country. My staff responded to 20 overdoses in 2022, we were able to save 11 lives. This number does not include the saves by jail staff in 2022. As the disorder continues to increase, I wish to make it clear that we at the Sheriff's Office will always support our citizens with substance dependency disorders by providing avenues that can assist with their recovery.

The patrol division welcomes Sean Dixon and Eric Thiess to our team. Deputy Dixon has 12 years of full-time experience working as a law enforcement officer. Deputy Thiess came to us from our correctional division. Deputy Thiess is currently at the Maine Criminal Justice Academy attending the 18-week program to become a certified law enforcement officer.

My agency continues to receive federal funds to conduct patrol details specifically related to motor vehicle violations throughout the county. Kennebec County Deputies continue to excel statistically for the number of interdictions for drug related criminal activities.

# SHERIFF REPORT

Through the federal grants system, we were able to purchase a Can-Am UTV and trailer to assist us with our duties serving all of Kennebec County. This tool is available to any municipality or law enforcement agency within the county.

Our Civil Process Deputies serve legal documents on behalf of attorneys, the courts, citizens, local, and state government, landlords and other entities. In 2022, the three civil deputies received over 7,441 requests for service in Kennebec County. This is an increase from 2021 by over 300 services. Some of the services include civil summons & complaints, foreclosures, evictions, small claims, child support notices from the State and enforcement of court orders and writs to name a few.

We welcome any questions regarding civil service to be made to the office. Kennebec is very lucky to have Chief Civil Deputy Harry McKenney, who just happens to be the go-to guy on civil service matters statewide. Keep up good work Chief!

During the past year, our Correctional Facility managed 1810 inmate intakes. This is an increase from 2022. The offenses committed by defendants included everything from Trespass to Homicide.

Substance abuse and the proper treatment of citizens with mental illness continue to be two primary concerns at the Correctional Facility. We have improved our medical and mental health services at Kennebec to help manage the needs of those incarcerated.

Inmates at the Kennebec County Correctional Facility are asked to work and earn time off their sentences if applicable. Inmates who are a risk to the community work inside the facility cleaning and cooking, while others are supervised on outside projects. One may think that this only benefits the county, or our local municipalities, but it does not. It also benefits the inmate population as well.

We are committed to providing innovative programs to reduce crimes, assist victims, and to provide enhanced public safety. We acknowledge the ever-growing opiate addiction problem nationwide and have committed to partnerships at the Federal, State and Local levels to combat this problem. Our approach is aggressive enforcement, education, treatment and recovery for those afflicted with this horrible addiction.

The big news for my staff in 2022 was the purchase of 73 Winthrop Street in Augusta. This building will house the entire sheriff's office divisions which include administration, patrol, detectives and the civil division. Our mailing address will remain the same. More information on the move to follow within the next couple of months. Me and my staff are very excited to move into a larger and much newer building that we can call our own.

As your Sheriff, and moving forward into 2023, I remain committed to serving the hard-working taxpayers of this county, their families and our visitors, honorably, professionally, and by using good common sense and judgement.

Respectfully Submitted,

Ken Mason, Sheriff



CITY of  
**Waterville**  
M A I N E

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