



Assessor's Office use only:

Date Processed: _____

Account Number (if new): _____

Initials: _____ Changes No Changes

Business Personal Property Declaration Form 2026

NOTICE: This form is required under Maine State Statute, Title 36 §601 and 706-A.

Return to the Assessor's Office no later than **May 1, 2026**.

Failure to return this form to the Assessor's Office forfeits the right to appeal your assessment.

Please complete all the following Ownership Information:

Business Name/DBA: _____

Owner/Corporation Name: _____

Physical Location: _____

Mailing Address (if incorrect above): _____

Contact Name: _____ Phone Number: _____

Please indicate whether the business is no longer in Waterville as of **April 1, 2026**.

Did you... Move? **-or- Go Out of Business?**

State the effective date of closure and the reason. **Effective Date:** _____

Brief Explanation: _____

ALL BUSINESSES: If you filed last year, please review the enclosed working papers and draw a line through the items that are no longer in use at your location and use the backside of this form to add new items. **OR** file a complete and itemized list on the back of this form or in a separate format (ie. Excel).

LEASING COMPANIES: Submit a complete list of all items leased to businesses/individuals located in Waterville and situated as of April 1, 2026. If you have an agreement with the lessee that makes them responsible for the property tax, please provide written verification.

Having carefully read the above, I hereby certify that the information reported herein is full, true, and correct to the best of my knowledge and belief. *Incomplete and insufficient forms will NOT be accepted.*

Name _____

Date _____

Signature _____

Please see reverse side of this page for space to list new assets.

Assessor's Office, 1 Common Street, Waterville, ME 04901-6699

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