



**Waterville Public Safety
Emergency Center Volunteer
Background Check**



Personal Information

Full Name:

Date of Birth:

Address:

City:

State:

Zip:

Cell Phone #:

Cell Phone Carrier:

Email address:

In an emergency please contact:

Name: _____ Phone: _____ Relationship: _____

Transportation:

Do you have a valid driver's license?:

Please attach a copy to this document

Do you have transportation?:

Skills and Interests

Current/Former Occupation:

Educational background:

Volunteer experience:

Why do you want to serve as a Volunteer?:

Background Information

Have you ever been convicted of a criminal offense?

Yes: No:

If yes, please explain (charge/conviction date):

Are you currently on probation?:

If so who is your probation officer?

Background Check Information and Waiver

The duties of the Emergency Center Volunteer will place the volunteer in close personal contact with vulnerable persons; create circumstances in which they will interact with the public, fellow volunteers, emergency personnel, those suffering from homelessness and addiction, as well as granting access to public facilities and sensitive information.

For these reasons the Waterville Public Safety has an obligation to help ensure the safety of the program participants, volunteers, and members of the public the volunteer may come in contact with.

In connection with an individual's application to serve as an Emergency Center Volunteer, the Waterville Police Department will conduct a review of their criminal history, driving record, and probation status to determine their suitability for program participation.

Factors that will disqualify an applicant include:

- o All sex offenses.
- o All felony crimes of violence, including but not limited to murder, aggravated assault, robbery, etc.
- o Any crime of domestic violence.
- o Any person currently on probation.
 - o Any crime of misdemeanor violence within two years of conviction.
 - o Any misdemeanor drug and or alcohol offense within two years of conviction.
 - o Any person with open charges in the criminal justice system. o Any person who does not hold a valid driver's license.
 - o ***A subject who has been disqualified by one or more of the above factors may appeal to the Chief of Police if they wish to provide evidence that could mitigate their disqualification.***
 - o ***The disqualified party will be notified of the final decision within 5 days.***

I verify that the above information is true. I understand that any false or misleading information is grounds for denying or terminating my volunteer placement.

I do hereby authorize a review of and full disclosure of all records, or any part thereof, concerning myself, by and to ANY duly authorized agent of the City of Waterville, whether the said records are public, private, or confidential in nature, and which include a check of my driving records and or criminal history.

The intent of this authorization is to provide the Waterville Police Department with information about my personal life for the purpose of determining suitability for emergency center volunteer work.

Volunteer Signature

Date

Witness Signature

Date