



## Seasonal Food Truck Application

PLEASE PRINT CLEARLY

Your Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell: \_\_\_\_\_

Email: \_\_\_\_\_

In case of emergency, contact (name): \_\_\_\_\_

Emergency contact phone: \_\_\_\_\_

By signing below, I confirm that I have received, read and understood the Seasonal Concession Policy to be a daily/seasonal food truck vendor in the City of Waterville. I agree to abide by all City and State of Maine guidelines and policies and understand that failure to comply may result in removal from the site as a seasonal vendor with loss of fees paid. I release the City of Waterville of any and all liabilities for any loss, injury or damage to persons or property. I understand that the City of Waterville makes no profit guarantees and does not issue refunds.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Signing above does not guarantee you a space.** This is an application that, if accepted by the City of Waterville, becomes a binding contract. Accepted contracts receive a confirmation in the mail or e-mail with a copy of this document. Rejected applicants will be notified with returned payment.

### OFFICE USE ONLY:

Accepted by Parks & Rec: \_\_\_\_\_

Date: \_\_\_\_\_

Amount Received: \$ \_\_\_\_\_

Check #: \_\_\_\_\_

Submit application to:

Waterville Parks & Recreation  
6 Wentworth Court  
Waterville, ME 04901  
Phone: 207-680-4744  
Fax: 207-877-7532  
Email: parks@waterville-me.gov

- Application must be complete to be considered.
- Applications will not be reviewed until January 1, 2023
- Application deadline is May 1, 2023.
- Space will be determined by Parks & Recreation Staff.
- A full season is from the first Saturday in May through the last Sunday in September. The full season fee is \$1500.00.
- A half season is from the first Saturday in July through the Sunday after Labor Day. The half season fee is \$1000.00.
- Vendor spaces are typically 12ft deep x 30 ft long. Spaces can be configured with those general dimensions as a guide.
- Available spaces are assigned on a first come, first paid basis.
- Vendors from the previous season will be given the first priority.
- Additional electrical fee of \$25.00 per week

***Please describe below what you intend to sell. You may attach a sample menu to the application. Also include your proposed days and hours of operation.***

### Check list of Items Due with Application:

- Payment of flat fee:
  - \$1500 for full season
  - \$1000 for half season
- Either fee is payable to City of Waterville
- Photos of structure
- Information about products to be sold
- Certificate of Insurance