



**City of Waterville – Department of Public Works
Rules and Regulations for Sanitation Refuse Collection
Pursuant to Chapter 12 of the Code of Ordinances**

1. Rubbish shall only be collected from City of Waterville residents.
2. Rubbish shall only be collected from either private residences or from apartment buildings of four (4) units or less.
3. No rubbish shall be collected from any non-residential parcel, which would include parcels containing offices, hotels, stores, manufacturing plants, restaurants, produce houses, food processing plants, or any other business activity. Trash will be collected on parcels with mixed uses **for the residential portion of the property only**. Mixed use is defined as parcels containing both business and residential. The business use will need to make other arrangements for its' trash collection
4. Only normal household rubbish contained in City-approved 15 & 30 gallon Pay-As-You-Throw (hereinafter PAYT) bags shall be collected.
5. All rubbish to be collected shall be placed at the curb or on the esplanade between the sidewalk and the gutter no earlier than 5:00 p.m. the day before, and no later than 7:00 AM on the scheduled collection day.
6. **Do not** place rubbish out after 7:00 AM. No return calls shall be made if rubbish is not set out for collection on time.
7. No employee of the Department of Public Works is permitted to go into any private yard or building to collect the rubbish, nor will they return the empty container to any place other than the curb or sidewalk.
8. Any trash containers shall be made of either plastic or metal, contain two handles, and shall be of such size that one member of the crew can easily handle the container when full of rubbish. Only City-approved PAYT bags shall be placed in trash containers. It is also acceptable to place rubbish out in City-approved PAYT plastic bags in lieu of a plastic or metal container (see rule 11). The weight of any trash container or bag must not exceed the maximum of fifty (50) pounds.
9. Empty containers shall be removed from sidewalk or curb on the same day rubbish is removed.
10. It shall be the responsibility of residents to prevent rubbish from being strewn or blown about the street prior to being collected. The refuse collection crew will not pick up trash that has been disbursed due to animals, birds, high winds or other causes.

11. The Public Works Director is authorized, with the approval of the City Manager, to amend the list of items that will be excluded from curbside collection. Prior to excluding any item or items, the Director shall research and inform residents of an approved disposal option.
 12. The following Items will not be collected at curbside:
 - Any household trash that is **not** contained in City-approved PAYT bags
 - Full or partially full cans of paint (open paint cans with dry paint residue are acceptable)
 - Bulky waste items such as furniture, rugs, garden hoses, plastic pool liner, plastic “kiddie” pools and other items too large to process at the waste to energy facility
 - Appliances or electronics; Universal Waste (TV’s, Computer Monitors, fluorescent bulbs)
 - Animal parts, other biohazards - - - including excrement
 - Brush or yard waste
 - Hot ashes
 - Pesticides, cleaning solvents, pool chemicals, chemicals, wet paint and other toxic, poisonous or hazardous materials
 - Other items that present a danger to public works employees or are unacceptable at the waste to energy facility, as determined by the Public Works Director. Adequate notice to inform the public will be given before any items are added to this list.
 13. For the proper disposal of medical items called “sharps” or hypodermic needles, syringes, etc., residents are required to use either a “Sharps Container”, purchased at a medical supply store, or use an empty rigid plastic bottle, such as liquid laundry soap or an anti-freeze container. The discarded sharps shall be placed directly into leak-resistant containers, without clipping or breaking. These containers shall be taped closed or tightly lidded to prevent loss or leakage of contents.
 14. Certain household items such as pesticides, cleaners, pool chemicals, and paints should not be disposed of in your regular trash. Residents are encouraged to try to use the product entirely. Paint containers must be completely dried prior to disposal. Empty containers can then be disposed of with the regular trash. Any unused portion of any toxic, poisonous, or hazardous materials needs to be disposed of at an organized household hazardous waste collection event. Warning labels on containers can give information on the dangers posed by a substance.
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Waterville Public Works 680-4744

√ We may not collect your refuse if the following condition persists:

- ☐ Refuse not set curbside by 7:00 a.m. (see Rule #5)
- ☐ Containers not placed curbside/roadside (see Rule #5)
- ☐ Condition of container too poor for safe collection; please replace (see Rule #8)
- ☐ Improper container; use standard refuse can with handles or plastic PAYT bag (see Rule #8)
- ☐ Container exceeds weight limit of 50 pounds (see Rule #8)
- ☐ Container or PAYT bag needs to not exceed maximum 30 gallons in size (see Rule #8)

√ The following conditions/items cannot be serviced by the municipality:

- ☐ Demolition debris (for info on disposal, call Pine Tree Waste at 873-1219) (see Rule #4 & 13)
- ☐ Hazardous or unacceptable waste removal (see Rule #13 & 15)
- ☐ Special handling items not placed in proper container (syringes, glass, etc) (see Rule #14)
- ☐ Brush is unacceptable waste (Call Public Works at 680-4744) (see Rule #12)
- ☐ Non-residential parcel (see Rule #3)