



CITY OF WATERVILLE

CAPITAL IMPROVEMENT RESERVE FUND POLICY

PURPOSE

To establish a permanent fund for minor capital improvements (less than 200,000) that are critical for the continued operation of municipal services. These improvements are those which are too small for borrowing but too large to add to an annual operating budget.

FUNDING

This reserve account will be funded through City Council's authorization and may be from unspent capital improvement projects/debt service, sale of city properties, etc. Beginning in FY2024, interest revenue received over budgeted amounts in the City's operating budget shall be added to the Capital Improvement Reserve Fund.

APPRIPIATION

Any appropriations from this fund will require authorization from the Council in the same manner as all other appropriation decisions. Prior to presentation to the Council, any proposed Capital Improvement spending will be reviewed by the City Manager regarding its priority place on the city's Capital Improvement Plan. A minimum balance of \$200,000 shall be maintained in this account unless approved by a 2/3 vote of the council.

APPROVED

*Waterville City Council
May 7, 2024
(Resolution 98-2024)*