



Shawn J. Esler
Fire Chief

Waterville Fire Department

7 College Ave
Waterville, Maine 04901

General Life Safety Review

Location of Construction: _____

Property Owner: _____ Business Name: _____

Address: _____

Primary Contact Person: _____

Phone: _____ Cell: _____

Email Address: _____ Email Address: _____

Contractor: _____ Phone: _____ Cell: _____

Construction

Project Description: _____

NFPA Classification: _____ Construction Type: _____

Estimated Cost of Construction: _____ Total Square Footage: _____

State Fire Marshals Construction Permit? Yes No Permit Number: _____

Site Plan Included in Application? Yes No Digital Hard Copy

Suppression

The Fire Chief shall determine whether or not a building or structure shall have a sprinkler system or a fire suppression system meeting the requirements of the International Building Code and the National Fire Protection Association Code.

State Fire Marshals Sprinkler Permit? Yes No Permit Number: _____

Fire / Code Enforcement Sprinkler Permit Obtained? Yes No

OS&Y Location: _____ FD Connection Location: _____

Type of Sprinkler System: Wet Dry Pre-Action 13D Maine LS 13R NFPA 13

System Monitoring: Water Flow Tamper Low Air

Standpipes: Class I Class II Class III Standpipe Connection Threads: _____

Fire Alarm System

All fire alarms shall meet NFPA 72 and local ordinance. The Fire Chief and/or Code Enforcement Officer shall determine whether or not a building or structure shall have a fire alarm system. The Fire Chief has the discretion to require fire alarm systems to connect to the Waterville Communication Center and/or Central Fire Station.

Fire Alarm Permit Obtained? Yes No

Type of System: Complete Partial Smoke Detection Only Horns / Strobes

Monitoring: Private (must provide for 90 second notification) City Box City Box Number: _____

Monitoring Company: _____ Phone: _____

Contact Name: _____ Email: _____

Fire Alarm Panel Location: _____

Special Features: _____

Emergency Devices

Knox Box Location: _____

Emergency Lighting: Yes No

Exit Signs: Yes No

Fire Extinguishers: Yes No

MSDS Location: _____

Generator Shut Off Location: _____ Solar Shutoffs: Yes No

Special Features or Hazards: _____

The undersigned applicant for a general fire department life safety review recognizes that a Certificate of Occupancy must be issued by Code Enforcement before building, land, or any part thereof, can be occupied or used. An inspection by both the fire department and code enforcement shall be required. All suppression, detection, and alarm vendors are to meet with the Waterville Fire Department prior to installation of the fire alarm/suppression systems. In addition, by signing this permit you clearly understand that the City of Waterville has local ordinances with which you will comply, including but not limited to the Public Safety Ordinance and the Zoning Ordinance. These ordinances can be provided upon request.

Signature: _____ Date: _____

Approving Fire Official: _____ Date: _____

FOR FD USE ONLY Total Square Footage: _____ Construction Cost: _____

Review Fee: \$ _____ Date Paid: _____ Check Number: _____

Please make all checks payable to the City of Waterville.

A General Life Safety Review is required when the following occurs: **new construction/additions**, (Renovations exceeding 75% of occupied space are considered new construction.) **renovations that may alter life safety components, change of occupancy, and solar systems that requiring fire department training.**

The fee shall be calculated 1.5% of 1/10 of the cost of construction (multiplier of 0.0015)

Example: \$100,000 project cost x 0.0015 = \$150 fee

Adjusted Project Cost* for Fee Calculation:

*The cost of construction for use in the fee calculation shall be based only on the building and portions of the building generally reviewed by the State Fire Marshal's Office. Examples of what would not be included in the cost of construction are; purchase price, site work, equipment, furniture, sprinkler systems, plumbing and HVAC (unless part of a smoke removal system).

While the City of Waterville conducts a more extensive review often covering items listed above, our intent is to assess a fee consistent with the State Fire Marshal's Office. While the review certainly appears redundant, the Fire department has been charged with ensuring compliance with local ordinance, final determination on whether a building shall have a fire alarm or sprinkler system, and plans for response to the property should an emergency condition exist.

Payment of Fee

All checks shall be made payable to the City of Waterville and be sent to Waterville Fire Department located at 7 College Ave, Waterville, Maine 04901.

General Life Safety Review Fees

General fire department life safety review fees cover the following:

- Initial conference and fact-finding discussion.
- Concept plans review for compliance with local ordinance.
- Site plan review.
- Construction plan review.
- Coordination with code enforcement.
- Follow-up meetings with contractors, architects, and building owners.
- Follow-up meetings with sprinkler contractors.
- Follow-up meetings with fire alarm contractors.
- Structural building inspections throughout construction process.
- A fire alarm test to be scheduled after components have been installed.
- A final inspection with code enforcement scheduled after all Federal, State, and Local codes have been met and the building is ready for occupancy.

- Complete solar system review.
- Fire department training.

WFD requires contractors train the fire department to effectively mitigate any photovoltaic emergencies that could be associated with equipment installed.