

**Board of Directors Minutes**  
**August 10, 2011**  
**8:00-9:30**

**Members Present:** Marilyn Canavan, Doug Carnrick Sally Harwood, Mike Heavener, Elery Keene, Mike Roy, Linda Woods

Mike H motioned to accept the minutes of the last meeting. Elery seconded. The vote was unanimous.

**Financial Report:**

The city account has a balance of \$1344.27. The funds from Winslow have been received. The Prepare for the Future Fund donation has been received. It has to be approved by the Council before it can be entered in the books.

There is \$931.61 in the checkbook. Linda deposited \$305 from her birthday.

The Paypal account is established and available on the web site. We received our first donation of \$50.

**Coordinator's Report**

Recent activities to support the Board's action plan:

Public Outreach:

Linda spoke at the area municipal managers' meeting on July 20.

John Reuthe & Linda had a table at the Winslow Garden Party on July 28.

John Reuthe spoke about the Residential Energy Project to the Rotary on August 1.

John Joseph spoke about the potential District Energy Project to the Waterville Development Corporation on August 9.

Communications:

Emily from *The Townline* covered the Winslow Garden Party.

Linda asked community gardeners from Oakland and Winslow and two satisfied SMMRE customers to write letters to the editor of *The Sentinel*.

There are many changes to the web site. The list of donors and contributors and the volunteer hours appears on the home page. The Photo Gallery contains pictures from the Winslow Garden Party and composting at The Taste of Waterville.

Amy Calder mentioned the Green Expo and composting in her article about The Taste of Waterville in *The Sentinel*.

Kim mentioned our composting at Waterville Development Corporation.

Linda wrote an article about composting at The Taste for the Chamber's *In Touch* newsletter.

**Energy Team**

Ten people will be going to KVCC's Official Opening of the Solar Heating and Cooling Lab on August 10.

John Reuthe's July report was sent to the Board recently.

There was an Energy Team meeting on August 9. Plans are underway to develop a timeline for a feasibility study of the district energy project.

### **Rethink, Reduce, Reuse, Recycle Team**

This group successfully created 4 composting stations at The Taste of Waterville. Doing this required permission from DEP and MOFGA. Approximately 1800 pounds of composted materials were taken to Rainbow Valley Farm in Sidney owned by Jeff Bragg. Black Dog Graphics provided T-shirts that said "Compost Team." Eight SMMC volunteers, thirteen other adults, and twelve high-school students volunteered a total of fifty-six hours to make this possible. The team hopes to expand this program next year.

### **Education Team**

The Green Expo had 8 exhibitors. Very few people took the time to view these exhibits. Other possibilities for the Green Expo were discussed. This event will take a different shape next year.

Linda will be meeting with Susan MacKenzie to coordinate public activities with her Colby students.

### **Garden Team**

The Winslow Garden Party showed the enthusiasm these gardeners feel for community gardens. Check out the pictures on the web site.

### **Transportation Team**

The Transportation Team will not meet again until September.

Left undone from the last meeting: Linda has not revised the brochure, asked teams to generate a list of potential volunteers, or posted photos of satisfied energy audit customers.

Linda will be focusing on writing an application for People's Garden Grant which is due August 26.

### **Old Business:**

Mike explained the plan was to review the 2010 budget. Linda apologized that she ran out of time for this.

It was decided to add another category for legal and tax preparation.

#### Action Item:

Linda & Mike: finalize this for the September meeting

A discussion occurred about funding to extend the SMMRE program after its expiration and to continue funding SMMC administration and projects. The best way to achieve this is through private donations, grants, and membership dues.

#### Action Items:

Mike R & Mike H: meet with John R & KVCAP about plans for SMMRE funding

Sally, Mike H, Mike R & Linda: meet on September 8 at 7:30 AM to create a financial plan to present at the next meeting

A discussion continued about Board insurance and membership in Maine Municipal Association. A decision was postponed.

**Other Business:**

Doug motioned to send a letter in support of Tom Tietenberg's re-election to the Board of Efficiency Maine if that is appropriate. Mike H seconded.

Action Item:

Mike H: talk to Ken Fletcher about the propriety of this action

The next meeting will be **Wednesday, September 14 at 8:00 AM** in the **Mayor's Conference Room.**

Respectfully Submitted,

Linda Woods, Coordinator

Elery Keene, Secretary